

The Leicester Warwick Medical Schools

University of Warwick

Board of the Faculty of Medicine

There will be a meeting of the Board of the Faculty of Medicine at 2.30pm on Monday 3rd November 2003 in Room 108 of the Medical School Building at the University of Warwick.

AGENDA

1. Membership 2003/04

TO RECEIVE:

The membership of the Board of the Faculty of Medicine for 2003/04 as set out in paper BFM1/03-04 (copy attached)

2. Terms of Reference

TO RECEIVE:

The terms of reference for the Board of the Faculty of Medicine as set out below:

- (a) To regulate, subject to the Statutes and the Ordinances and Regulations and to review by the Senate, the teaching, research, curricula and examinations in the subjects prescribed for the Faculty.
- (b) To recommend to the Senate examiners for appointment.
- (c) To make recommendations to the Senate for the award of Degrees (other than Honorary Degrees), Diplomas, Certificates, and other distinctions in the subjects prescribed for the Faculty.
- (d) To recommend to the Senate Sub Faculties and Departments to be constituted by the Council.
- (e) To delegate to the Sub-Faculties such matters as are deemed appropriate.
- (f) To appoint members of the Board of the Faculty to be members of the Senate as provided for under Statute 19.
- (g) To discharge such other functions as the Senate may from time to time determine.

3. Minutes

TO CONSIDER:

The minutes of the meeting held on 30th June 2003 (copy attached).

4. Matters Arising

- (a) Periodic Review of the School of Health and Social Studies Postgraduate Courses (minute 50/02-03 (d) refers)

TO CONSIDER:

The minutes of the Centre of Health and Social Studies postgraduate course leaders meeting held in May 2003, as set out in paper BFM2/03/04 (to follow)

- (b) Faculty Board Elections 2003/04 (minute 53/02-03 refers)

TO CONSIDER:

One member of the Board of the Faculty of Medicine to serve on the Campus Life Committee to replace Dr L Maxwell.

- (c) Staff Student Liaison Committee (minute 55/02-03 refers)

TO RECEIVE:

A response from the Acting Director of Medical Education on the Staff Student Liaison Committee Annual Report 2002/03.

5. Chair's Business

- (a) Director of Medical Education

TO REPORT:

That Dr Edward Peile would be the new Director of Medical Education at Warwick Medical School commencing January 2nd 2004.

- (b) Research Away Day

TO RECEIVE:

An oral report, from the Chair, on the planned Research Away Day .

6. Admissions Steering Group

TO CONSIDER:

Terms of reference and membership of the Admissions Steering Group 2003/04 as set out in paper BFM3/03-04.

7. Faculty IT Group

TO CONSIDER:

The establishment of a Faculty IT Group to oversee the IT strategy of the Warwick Medical School as set out in paper BFM4/03-04 (copy attached).

8. Amended MB ChB Degree Regulations

TO CONSIDER:

An oral report from the Senior Assistant Registrar on the updating of the University of Leicester MB ChB regulations.

9. Scrutiny of Teaching Quality Business

TO CONSIDER:

The University's means of considering various types of teaching quality business as set out in paper BFM5/03-04.

10. MB ChB Annual Course Review (4 year Biological Science stream)

TO CONSIDER:

The annual course review report for the 4 year graduate entry MB ChB course based at the University of Warwick, as set out in paper BFM6/03-04.

11. Minutes of the Board of the Faculty of Medicine Graduate Studies Committee

TO RECEIVE:

The minutes of the meeting of the Board of the Faculty of Medicine Graduate Studies Committee held on 21st October 2003, as set out in paper BFM7/03-04 (copy attached).

12. Minutes of the Curriculum Committee

TO RECEIVE:

The minutes of the meeting of the Curriculum Committee held on 20th October 2003, as set out in paper BFM8/03-04, (to follow).

13. Any Other Business

14. Date of the Next Meeting

TO REPORT:

That the next meeting of the Board of the Faculty of Medicine will be held on 9th February 2004 at 2.00pm in the Medical School Building, University of Warwick.