

University of Warwick

Board of the Faculty of Medicine

There will be a meeting of the Board of the Faculty of Medicine on Monday 22nd May 2006 at 2.00pm in room A-011 of the Medical School Building, University of Warwick.

Ms C Charlton

Note that questions on agendum items or apologies for this meeting should be directed to the Assistant Secretary of the Board Mrs L McCarthy (Lara.McCarthy@warwick.ac.uk Ext 73111)

AGENDA

1 Minutes

TO CONSIDER:

- (i) The minutes of the meeting of the Board of the Faculty of Medicine held on the 6th February 2006 (copy attached).
- (ii) The minutes of the meeting of the Extraordinary Board of the Faculty of Medicine held on the 12th April 2006 (copy attached).

2 Matters Arising on the Minutes

- (a) Medical Student Expansion (minute 22/05-06 b. refers)

TO CONSIDER:

How Warwick Medical School might best prepare a future strategy regarding additional student numbers in preparation for any further expansion of undergraduate numbers by the government.

- (b) Accommodation Matters (minute 22/05-06 c. ii. refers)

TO RECEIVE:

An oral report from the School Secretary regarding the negotiations between Leicester Medical School and Warwick Medical School to establish a service level agreement that will secure Dissection Room facilities for the 4 year MB ChB students based at Warwick for the academic year 2006/07.

- (c) Systems Biology (minute 22/05-06 d. refers)

TO RECEIVE:

An oral report from the Chair regarding the Electoral Board for the position of Chair of Systems Biology linked to WMS, it being noted that a new search committee had been established in February 2006

- (d) Chair's Business (minute 22/05-06 e. refers)

TO RECEIVE:

An oral report from the Chair regarding the full MRC discipline bridging bid between WMS and WMG that was submitted by the December deadline.

- (e) Teaching Evaluation Report (minute 22/05-06 f. refers)

TO RECEIVE:

An oral report from the Dean (WMS) and the Associate Dean (Teaching) regarding progress made with the Deanery on the funding possibilities of 2 year teaching appointments for clinical staff.

- (f) Medical School Restructuring (minute 22/05-06 g. and 23/05-06 (c) refer)

TO RECEIVE:

An oral report from the Chair regarding the appointment of the Director of the Partnerships and Short Courses Directorate, the new Medical School wide Marketing post and the Reader in Inter Professional Learning.

- (g) Singapore (minute 23/05-06 d. refers)

TO RECEIVE:

An update from the Chair regarding further visits made to Singapore and discussions held since the last meeting of the Board in February 2006.

- (h) School Management Team (minute 23/05-06 f. refers)

TO RECEIVE:

An oral report from the Chair regarding the WMS School Management Team half away day that discussed the future teaching and research strategy of the Medical School in order to produce a statement of intent for the incoming Vice Chancellor.

- (i) Graduate Studies Committee (minute 24/05-06 (i) refers)

TO RECEIVE:

An oral report from the School Secretary regarding discussions with the central university regarding the full implementation of SITS for postgraduate courses as noted in minute GSC 14/b/05-06.

- (j) Curriculum Committee (minute 25/05-06 (iii) refers)

TO RECEIVE:

An oral report from the Associate Dean (Teaching) regarding contact with the GMC and the admission of qualified dentists to Phase II of the MB ChB.

3. Chair's Business

4. Volume of Course Proposals

TO CONSIDER:

That at the meeting of the Board of Graduate Studies held on 16th February 2006 (minute BGS 52/05-06 refers) that Faculty Boards be asked to consider mechanisms to streamline course and module proposal approval through the establishment of a sub-committee of the Faculty Boards and Board of Graduate Studies to consider course proposals with a view to giving the Faculties more time to discuss matters of policy, it being noted that at the Board of the Faculty of Medicine Graduate Studies Committee it was resolved that the Committee wished to retain the function of overseeing course proposals (minute GSC32 (i) / 05-06 refers).

5. AQSC – Amendments to Statutes and Ordinances

TO CONSIDER:

Any recommendations for amendments to papers approved at the Extraordinary Board of the Faculty of Medicine held on the 12th April 2006 (minutes from AQSC to follow).

6. Faculty Board Elections

TO CONSIDER:

Membership of the Board of the Faculty of Medicine for the academic year 2006/07 as set out in paper BFM33/05-06 (copy attached), it being noted that this proposed membership is based upon papers EBFM1revised/05-06, EBFM2revised/05-06 and EBFM5/05-06 as considered by the Academic Quality and Standards Committee at its May 11th 2006 meeting.

7. Graduate Studies Committee

TO CONSIDER:

The minutes of the Graduate Studies Committee meeting held on the 9th May 2006 as set out in paper BFM34/05-06 (copy attached).

8. Curriculum Committee

TO REPORT:

That the next meeting of the Curriculum Committee will be held on the 12th June 2006.

9. Quality Assurance and Enhancement Group

TO CONSIDER:

The minutes of the Quality Assurance and Enhancement Group meeting held on the 21st March 2006 as set out in paper BFM35/05-06. (copy attached)

10. Admission Steering Group

TO CONSIDER:

The minutes of the Admissions Steering Group meeting held on the 7th April 2006 as set out in paper BFM36/05-06. (copy attached)

11. Information Group

TO CONSIDER:

The minutes of the meeting of the Information Group held on the 13th January 2006, 10th March 2006 and the 12th May 2006 as set out in papers BFM37/05-06 (copy attached), BFM3805/06 (copy attached) and BFM39/05-06 (to follow).

12. Staff Student Liaison Committee

TO CONSIDER:

The minutes of the MB ChB SSLC meeting held on the 8th March 2006 as set out in paper BFM40/05-06 (copy attached)

13. Date of Next Meeting

TO REPORT:

That the next meeting of the Board of the Faculty of Medicine will be held at 2.00pm on the 18th July 2006. Date, time and venue to be confirmed by the Assistant Secretary to the Board in the first week of July 2006.