

UNIVERSITY OF WARWICK

FACULTY OF SCIENCE

Board of the Faculty of Science

There will be a meeting of the Board of the Faculty of Science on Thursday 18th May 2017 at 10am in CMR1.0, First Floor University House.

R Sandby-Thomas
Registrar

Note: Questions on agendum items or apologies should be directed to the Secretary of the Committee, Jen Bowskill (ext. 50295 or J.Bowskill@warwick.ac.uk).

The agenda is split into two sections: items for consideration by the Committee and items for report without further discussion unless requested by a member of the Committee. All papers are available electronically from the Committee's file store:

<https://files.warwick.ac.uk/sciencefacultyboard/browse/BFS+-+Board+of+the+Faculty+of+Science/2016-17/BFS+18+May+2017>

A G E N D A

ITEMS FOR CONSIDERATION BY THE COMMITTEE

1. Minutes

TO CONSIDER:

The minutes of the meeting of the Board of the Faculty of Science held on 13 February 2017 (BFS.14/16-17 copy attached).

2. Conflicts of Interest

TO REPORT:

That, should any members or attendees of the Board of the Faculty of Science have any conflicts of interest relating to agenda items for the meeting, they should be declared in accordance with the Committee of University Chairs (CUC) Higher Education Code of Governance (2014) <http://www.universitychairs.ac.uk/publications>

3. Faculty Appointments and Elections for 2017/18

(a) Reappointment of the Chair of the Board of the Faculty

TO CONSIDER:

A recommendation by the Vice-Chancellor that Professor Shipman be reappointed as Chair of the Board of the Faculty of Science for the 2017/18 academic year, accompanied by an Oral report from Dr Friederike Schlaghecken, Deputy Chair to the Board of the Faculty of Science.

(b) Membership of the Board and its Sub-Committees, and faculty Representation on other Committees

TO REPORT:

That as a result of the ongoing consultation on the proposed Academic Governance Review, membership of the Board of the Faculty of Science and its sub-committees, representation of the Faculty on other University Committees, and representation of the Board of the faculty of Science on the Senate will be confirmed during summer 2017.

4. First Year Board of Examiners 2016/17

(a) Membership of the First Year Board of Examiners

TO CONSIDER:

Departmental membership of the First Year Board of Examiners for the Faculty of Science for meetings in June and September 2017, as set out in paper BFS.15/16-17 (copy attached).

(b) Undergraduate Examination Conventions for the Faculty of Science First Year Board of Examiners

TO RECEIVE:

- (i) A copy of the University conventions for the First Year Board of Examiners (SUGS.35/16-17 available online) noting that the conventions are available online at: <http://warwick.ac.uk/quality/categories/examinations/conventions/fyboe>

(c) Departmental Examination Conventions

TO RECEIVE:

The Departmental Examination Conventions for first year assessed courses (Exam 3 REVISED), and resit examination conventions (Exam 5 REVISED) for the First Year Board of Examiners 2016/17 (papers SUGS.48/16-17 (REVISED) and SUGS.49/16-17 (REVISED), copies attached).

5. Matters Arising from the Minutes

(a) Board of the Faculty of Science Representative on the Board of the Faculty of Medicine (minute BFS.25/16-17 refers)

TO REPORT

- (i) That Dr Dave Britnell had agreed to take up the position of Faculty of Science Representative on the Board of the Faculty of Medicine with immediate effect.

6. Chair's Action

(a) Faculty Thesis Prizes

TO REPORT:

That the Chair, acting on behalf of the Board approved the Department judging panels for the Faculty Thesis Prizes as set out in paper BFS.16/16-17 (copy attached)

(b) Additional Degree Classification Conventions for the School of Engineering

TO REPORT:

That the Chair, acting on behalf of the Board approved revisions to the Additional Classification Conventions for the School of Engineering, to take immediate effect and as set out at

<http://www2.warwick.ac.uk/services/aro/dar/quality/categories/examinations/conventions/ug13/lista>

7. Chair's Business

(a) NSS

TO REPORT:

- (i) That following the end of NSS on 30th April 2017, the University has a final response rate of 57%.
- (ii) That a total of 14 from a possible 24 departments across the University met the threshold response rate of 50%
- (iii) That all departments in the Faculty of Science were successful in achieving the threshold response rate of 50%.
- (iv) That NSS completion rates were down across the University and the Sector as a result of the NSS Boycott action.

(b) Athena SWAN

TO RECEIVE:

An oral report from the Chair noting the outcomes of the recent Athena SWAN Awards,

(c) Introductory Visit to the Faculty of Science by Sir David Normington (Pro-Chancellor Elect)

TO REPORT:

- (i) That Sir David Normington would be visiting the Faculty of Science on Friday 19th May 2017 10:30-15:00.
- (ii) That briefing documents from each of the Departments in the Faculty had been made available to Sir Normington ahead of his visit.

(d) RDF Development Bids

TO RECEIVE:

An oral report from the Chair on the future approach to the consideration of RDF Development Bids.

(e) Faculty End of Year Event

TO REPORT:

- (i) That colleagues are invited to the Faculty end of term event to be held on Thursday 13th July 2017 at 16:00 in The Street, Zeeman Building.

8. The Industrial Strategy

TO RECEIVE:

A paper on The Industrial Strategy (BFS.27/16-17, copy attached), accompanied by an oral report from Dr Mark Bobe, Head of Enterprise and Innovation.

9. Review of Academic Governance Consultation

TO RECEIVE:

A paper outlining the Review of Academic Governance (paper BFS.22/16-17 copy attached), accompanied by an oral report from Professor Chris Hughes, Pro-Vice-Chancellor (Education).

10. Institutional Teaching and Learning Review and Faculty Engagement

TO RECEIVE:

The report from the Faculty of Science ITLR Engagement which took place on the 13th March 2017 (BFS.20/16-17 copy attached), accompanied by an oral report from the Chair.

11. University Review of Personal Tutoring 2017 (PTR 2017)

TO RECEIVE:

A paper outlining the current progress of the University Personal Tutoring Review 2017 (BFS.21/16-17), accompanied by an oral report from Professor Louise Gracia Dean of Students and Ms Louise Hasler, Administrative Officer, Academic Registrar's Office.

12. Race Equality Charter Mark

TO RECEIVE:

A paper outlining the University Race equality Charter Mark Submission and Draft Action Plan (paper BFS.19/16-17 copy attached), accompanied by an oral report from the Director of

Strategic Programme Delivery, Mrs Ros Roke and Dr Nigel de Noronha (Teaching Fellow in Sociology and Member of the RECM Working Group).

13. University Research Centres

(a) Triennial Review of The Centre for Operational Policing Research (COPR)

TO RECEIVE:

Paper BFS.23/16-17 (copy attached) setting out details for the review of the The Centre for Operational Policing Research (COPR)

TO CONSIDER:

- (i) Evidence as set out in paper BFS.23/16-17, that the Board is satisfied with the progress of the The Centre for Operational Policing Research (COPR) and its continued relevance from a research funding and policy perspective.
- (ii) Whether the Board would approve a recommendation to the Research Committee that The Centre for Operational Policing Research (COPR) should continue.

(b) Faculty Research Centre

TO CONSIDER:

Paper BFS.24/16-17 (copy attached) outlining the proposal to establish a new Cat II Research Centre in Exoplanets and Habitability, accompanied by an oral report from Professor D Leadley, Head of the Department of Physics.

14. Big Bang Fair 2017

TO RECEIVE:

A paper outlining feedback and outcomes from the Faculty of Science Stand at the Big Bang Fair 2017 (BFS.17/16-17 copy attached).

15. Items from the Faculty of Science Undergraduate Studies Committee

TO RECEIVE:

An oral report from the Chair of the Faculty of Science Undergraduate Studies Committee

16. Items from the Faculty of Science Graduate Studies Committee

TO RECEIVE:

An oral report from the Chair of the Faculty of Science Graduate Studies Committee

17. Assessment and Feedback

TO RECEIVE:

A composite report on timeliness of feedback on assessments submitted during the Spring term 2016/17 across the Faculty of Science (paper BFS.18/16-17, to follow)

18. Faculty of Science WP and Outreach Forum

TO RECEIVE:

An annual report on the activity of the Faculty Widening Participation and Outreach Forum during the 2016/2017 academic year (paper BFS.25/16-17 copy attached).

19. Faculty of Science Employability Forum

TO RECEIVE:

A paper on the activity of the Faculty Employability Forum during the 2016/2017 academic year (paper BFS.26/16-17 copy attached).

20. Items to be brought to the Senate

TO CONSIDER:

Whether there are any specific issues which the Board of the Faculty wishes to refer to the Senate for consideration.

21. Any Other Business

ITEMS TO REPORT AND APPROVE WITHOUT FURTHER DISCUSSION

The Chair and Secretary consider that the following items are non-controversial and/or can be accepted with a minimum of explanation. Members of the Board may, however, ask for any of the following items to be transferred to the agenda for discussion, by contacting the Secretary in advance of the meeting, or by raising the item at the start of the meeting.

22. Minutes from the Graduate Studies Committee

TO NOTE:

That the unconfirmed minutes of the meeting of the Graduate Studies Committee of the Board of the Faculty of Science held on 16 May 2017 will be circulated to members in due course.

23. Minutes from the Undergraduate Studies Committee

TO NOTE:

That the unconfirmed minutes of the meeting of the Science Faculty Undergraduate Studies Committee held on 10 May 2017 will be circulated to members in due course

24. Dates of Future Meetings

TO REPORT:

That the dates and venues for the Board of the Faculty of Science meetings for the academic year 2017/18 will be confirmed in due course