

UNIVERSITY OF WARWICK

FACULTY OF SCIENCE

Board of the Faculty of Science

There will be a meeting of the Board of the Faculty of Science on **Monday 13th February 2017** at **14.00-16.00** in **CMR1.0, First Floor University House**.

R Sandby-Thomas
Registrar

Note: Questions on agendum items or apologies should be directed to the Secretary of the Committee, Jen Bowskill (ext. 50295 or J.Bowskill@warwick.ac.uk).

The agenda is split into two sections: items for consideration by the Committee and items for report without further discussion unless requested by a member of the Committee. All papers are available electronically from the Committee's file store:

<https://files.warwick.ac.uk/sciencefacultyboard/browse/BFS+-Board+of+the+Faculty+of+Science/2016-17/BFS+13+February+2017>

A G E N D A

ITEMS FOR CONSIDERATION BY THE COMMITTEE

1. Minutes

TO CONSIDER:

The minutes of the meeting of the Board of the Faculty of Science held on 02 November 2016 (BFS.09/16-17, copy attached).

2. Conflicts of Interest

TO REPORT:

That, should any members or attendees of the Board of the Faculty of Science have any conflicts of interest relating to agenda items for the meeting, they should be declared in accordance with the Committee of University Chairs (CUC) Higher Education Code of Governance (2014) <http://www.universitychairs.ac.uk/publications/>

3. Matters arising on the Minutes

(a) Faculty of Science Teaching and Learning Showcase Events (minute BFS.15/16-17 refers).

TO REPORT:

(i) That the Joint School of Life Sciences and Warwick Medical School Teaching and Learning Showcase would take place on the 21st March 2017. Colleagues

interested in attending the event should contact Dr Rebecca Freeman (School of Life Sciences).

- (ii) That in light of the timing of the Faculty Engagement with ITLR, the wider Faculty of Science Teaching and Learning Showcase would not be taking place in 2016/2017.

(b) Constitution, Membership and Terms of Reference (minute BFS.01/16-17 refers)

TO REPORT:

- (i) That Professor Christopher Warhurst would join the Board of the Faculty of Science as a representative of the Faculty of Social Sciences.
- (ii) That Miss Hannah Koestler would join the Board of the Faculty of Science as the Undergraduate Student representative for Engineering and Physical Sciences.

4. Chair's Business

(a) Chair's Actions

TO REPORT:

- (i) That Chair's actions were taken to approve Professor Martin Wills (Head of Department of Chemistry) as member of the Board of the Faculty of Science with immediate effect.
- (ii) That this request was approved by the Vice Chancellor and Registrar on behalf of the Senate on 24th January 2017.

(b) Board of the Faculty of Science Representative on the Board of the Faculty of Medicine

TO REPORT:

- (i) That the position of Faculty of Science Representative on the Board of the Faculty of Medicine was currently vacant.
- (ii) That members of the Board interested in taking up this vacancy should contact the Chair or the Secretary directly.

(c) Big Bang Fair

TO REPORT:

- (i) That the Faculty of Science would be attending the Big Bang Fair at the NEC from the 15th to the 18th March 2017.
- (ii) That the Departments of Chemistry, Physics and Engineering would be attending the fair as part of the Faculty of Science stand.

(d) Faculty Thesis Prizes

TO REPORT

That the Faculty Thesis Prize scheme would be running for 2017, with full information available online at <http://www2.warwick.ac.uk/fac/sci/staffresources/thesisprizes2017/>

(e) Stern Review

TO RECEIVE:

An oral update from the Chair on the Institutional response to the second Research Excellence Framework.

(f) Welcome Week

TO RECEIVE:

A paper outlining the Welcome Week Proposal considered by the Senate on the 1st February 2017 (Paper S.30/16-17 copy attached), accompanied by an oral report from the Chair.

(g) TEF Submission

TO RECEIVE:

A paper outlining the TEF submission and accompanying metrics as presented to the Senate on the 1st February 2017 (Papers S.29/16-17, and S.42/16-17 copies attached), accompanied by an oral report from the Chair.

5. Institutional Teaching and Learning Review 2017 and Faculty Engagement

TO REPORT:

- (a) That the Chair extended his thanks to all members of staff in the Faculty for their work supporting the ITLR to date.
- (b) That the dates for the Faculty of Science Engagement with the ITLR had been confirmed as Monday 13th March 2016.

TO RECEIVE:

- (c) An oral report from the Chair outlining preliminary feedback and next steps from the ITLR that took place 16-27 January 2017.
- (d) A paper outlining approaches to the 2017 Faculty Engagement with the ITLR (BFS.12/16-17, copy attached).

6. Sessional Teaching Payroll Project

TO RECEIVE:

A paper on the Sessional Teaching Payroll Project, accompanied by oral report from Professor Jan Palmowski, Academic Vice-President (PG and Transnational Education), and Dr Emma Melia (Strategic Programme Delivery) (paper BFS.13/16-17 copy attached).

7. Change of name of the Centre for Professional Education

TO CONSIDER:

A paper outlining a proposed change of name for the Centre for Professional Education (paper BFSS.09/16-17 copy attached).

8. Triennial Review of Faculty Research Centres

TO RECEIVE:

Paper BFS.11/16-17 (copy attached) setting out details for the review of the following University Research Centres relevant to the Faculty of Science:

- (i) The Category II Warwick Centre for Industrial Biotechnology and Biorefining
- (ii) The Category III Centre for Complexity Science, Including the EPSRC Doctoral Training Centre

TO CONSIDER:

- (iii) Evidence as set out in paper BFS.11/16-17 (Appendix 2), that the Board is satisfied with the progress of the Warwick Centre for Industrial Biotechnology and Biorefining and its continued relevance from a research funding and policy perspective.
- (iv) Whether the Board would approve a recommendation to the Research Committee that the Warwick Centre for Industrial Biotechnology and Biorefining should continue.
- (v) Evidence as set out in paper BFS.11/16-17 (Appendix 3), that the Board is satisfied with the progress of the Centre for Complexity Science and its continued relevance from a research funding and policy perspective.
- (vi) The proposed change in Centre status of the Centre for Complexity Science from a Category III Research Centre to a Category II Research Centre, and recommendation of the Board to the Research Committee that this request be approved or rejected.
- (vii) Whether the Board would approve a recommendation to the Research Committee that the Centre for Complexity Science should continue.

9. Assessment and Feedback

TO RECEIVE:

A composite report on timeliness of feedback on assessments submitted during the Autumn term 2016-17 across the Faculty of Science (paper BFS.10/15-16, copy attached).

10. Items from the Faculty of Science Undergraduate Studies Committee

TO RECEIVE:

An oral report from the Chair of the Faculty of Science Undergraduate Studies Committee.

11. Items from the Faculty of Science Graduate Studies Committee

TO RECEIVE:

An oral report from the Chair of the Faculty of Science Graduate Studies Committee

12. Items to be brought to the Senate

TO CONSIDER:

Whether there are any specific issues which the Board of the Faculty wishes to refer to the Senate for consideration.

13. Any Other Business

ITEMS TO REPORT AND APPROVE WITHOUT FURTHER DISCUSSION

The Chair and Secretary consider that the following items are non-controversial and/or can be accepted with a minimum of explanation. Members of the Committee may, however, ask for any of the following items to be transferred to the agenda for discussion, by contacting the Secretary in advance of the meeting, or by raising the item at the commencement of the meeting.

14. Minutes from the Undergraduate Studies Committee

TO REPORT:

That the minutes of the meeting of the Undergraduate Studies Committee of the Board of the Faculty of Science held on 08 February 2017 will be made available on Files.Warwick in due course.

15. Minutes from the Graduate Studies Committee

TO RECEIVE:

That the minutes of the meeting of the Graduate Studies Committee of the Board of the Faculty of Science held on 01 February 2017 will be made available on Files.Warwick in due course.

20. Dates of Future Meetings

TO REPORT:

(a) That the final meeting of the Board of the Faculty of Science in the academic year 2016/17 would be held on Thursday 18 May 2017, 09.30 – 12.00pm, CMR 1.0, University House

(b) That the final Faculty of Science lunch in the academic year 2016/17 would be held on Thursday 18 May 2016, 12.00 – 1.30pm, CMR1.0, University House