

UNIVERSITY OF WARWICK

FACULTY OF SCIENCE

BOARD OF THE FACULTY OF SCIENCE

There will be a meeting of the Board of the Faculty of Science on Wednesday 13th February 2002 at 4.00pm in the Council Chamber, Senate House.

Dr J W Nicholls
Registrar

A G E N D A

1. Minutes

TO CONSIDER:

The minutes of the meeting of the Board held on 7th November 2001 (copy attached).

2. Chair's Business

3. Report from the Sub-Faculty

TO RECEIVE:

(a) The minutes of the meeting of the Sub-Faculty held on 7th November 2001 (copy attached).

(b) An oral report from the meeting of the Sub-Faculty held immediately prior to this meeting of the Board.

4. Report from the Graduate Studies Committee

TO RECEIVE:

The minutes of the meeting of the Graduate Studies Committee held on 30th January 2002 (copy attached).

5. Report from the Faculty Information Technology Committee

TO RECEIVE:

The minutes of the meeting of the Faculty Information Technology Committee held on 29th January 2002 (copy attached).

6. Data Protection Guidelines

TO RECEIVE:

The University's Data Protection Guidelines, it being noted that these have been approved by the Information Technology Policy Committee (paper BFS5/01-02, copy attached).

7. External Advisory Boards

TO CONSIDER:

A paper for discussion on External Advisory Boards (paper BFS6/01-02, to follow).

8. Visiting Part-year Students

TO CONSIDER:

A proposal on the allocation of credit and examination arrangements for Part-year Visiting students (paper BFS7/01-02, copy attached).

9. Periodic Review of Engineering

TO CONSIDER:

- (a) That, in light of the External Review of the School of Engineering this term, the Periodic Review of the School be moved from term two to term three.
- (b) That the four sub-review groups:
 - (i) All Undergraduate degrees
 - (ii) Taught postgraduate and post-experience courses from all Divisions
 - (iii) Research degrees from all Divisions
 - (iv) Partnership provision

10. Departmental Annual Reviews

TO CONSIDER:

The following Annual Reviews for undergraduate and postgraduate courses delivered by Departments and Schools within the Faculty of Science, it being noted that the Academic Quality and Standards Committee asks the Board to discuss them, consider points of best practice and identify areas for improvement:

- (a) Biological Sciences (paper BFS8/01-02, copy attached).
- (b) Chemistry (paper BFS9/01-02, copy attached).
- (c) Computer Science (paper BFS10/01-02, copy attached).
- (d) School of Engineering (undergraduate only) (paper BFS11/01-02, copy attached).
- (e) Mathematics (paper BFS12/01-02, copy attached).
- (f) Physics (paper BFS13/01-02, copy attached).
- (g) Psychology (paper BFS14/01-02, copy attached).
- (h) Statistics (paper BFS15/01-02, copy attached).
- (i) Warwick Manufacturing Group (paper BFS16/01-02, copy attached).

11. Periodic Review of Computer Science and Computer Systems Engineering

TO REPORT:

That the Periodic Review of Computer Science and Computer Systems Engineering took place on 7th December 2001 and that the Review Document and the Departments' response will be considered at the next meeting of the Board.

12. External Examiners' Reports

TO REPORT:

A proposal from the Senior Assistant Registrar (Quality) for revisions to the process for dealing with external examiners' reports (paper BFS17/01-02, copy attached), it being noted that this modified structure is proposed following the recent changes to the committee structure and the introduction of the QAA Code of Practice covering external examiners.

13. Reserved Items

Please see the attached Reserved Agenda for Academic members of the Board only.

14. Any Other Business