

UNIVERSITY OF WARWICK

FACULTY OF SCIENCE

Board of the Faculty of Science

There will be a meeting of the Board of the Faculty of Science on 13 February 2008 at **1.30pm** in **R0.12 Ramphal Building**.

JF Baldwin  
Registrar

**Note: Questions on agendum items or apologies for this meeting should be directed to the Secretary of the Committee, Jamie Darwen (ext. 72821 or [jamie.darwen@warwick.ac.uk](mailto:jamie.darwen@warwick.ac.uk)) or the Assistant Secretary, Helen Johnson (ext. 74766 or [h.m.johnson@warwick.ac.uk](mailto:h.m.johnson@warwick.ac.uk)).**

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**AGENDA**

1. Minutes

TO CONSIDER:

The minutes of the meeting of the Board of the Faculty of Science held on 7 November 2007 (copy attached).

2. Matters arising on the Minutes

(a) Election of Deputy Chair (minute BFS.10(a)/07-08 refers)

TO REPORT:

- (i) That a postal election for Deputy Chair was announced, but that no nominations were received before the deadline of 4th December 2007.
- (ii) That the Chair of the Board of the Faculty of Science, acting on behalf of the Board, has appointed Professor Tim Jones as Deputy Chair for the remainder of the 2007/08 academic year.

(b) International Committee (minute BFS.10(b)/07-08 refers)

TO REPORT:

- (i) That, with the approval of the Chair of the International Committee, Professor Jianfeng Feng had been appointed to the International Committee in the place of the Chair of the Board of the Faculty of Science.
- (ii) That the Chair of the Board of the Faculty of Science, acting on behalf of the Board, has appointed Dr Sach Mukherjee as the Faculty's second representative on the International Committee.

(c) Heads of Department Forum (minute BFS.10(d)/07-08 refers)

TO REPORT:

That the forum for Heads of Departments in the Faculty has held its first meeting, chaired by Professor Jane Hutton.

- (d) Fees for Intercalated Years (minute BFS.7(c)/07-08 refers)

TO REPORT:

That the Chair has raised the issue of fees for students taking intercalated years with the Academic Registrar and the Fees Working Group, but has received no response as yet.

- (e) Central Provision of Mathematics Support (minute BFS.4/07-08 refers)

TO RECEIVE:

An oral report from the undergraduate student representative on consultations with students, via SSLCs, to assess the demand from students for central provision of mathematics support.

- (f) Warwick Business School module registration system (minute BFS.3(e)/07-08 refers)

TO REPORT:

That, since October, IT Services have established a load from my.wbs to OMR rather than from my.wbs directly to SITS as previously.

3. Value for Money

TO RECEIVE:

An oral report from Professor Thomas Docherty on behalf of the Value for Money Committee.

4. Report from the Faculty of Science IT Committee

TO RECEIVE:

The minutes of the meeting of the Faculty of Science IT Committee held on 23 January 2008 (copy attached).

5. Report from the Sub-Faculty

TO RECEIVE:

The minutes of the meeting of the Sub-Faculty of Science held on 29 January 2008 (copy attached).

6. Report from the Graduate Studies Committee

TO RECEIVE:

The minutes of the meeting of the Graduate Studies Committee of the Board of the Faculty of Science held on 29 January 2008 (copy attached).

7. Report from the Capital Development Progress Group

TO RECEIVE:

The minutes of the meeting of the Faculty of Science Capital Development Progress Group held on 18 December 2007 (copy attached).

TO REPORT:

That Professor Tim Jones, Deputy Chair of the Faculty, will take over as Chair of the Capital Development Progress Group.

8. Report from the Faculty of Science Research and Innovation Committee

TO RECEIVE:

The minutes of the meeting of the Faculty of Science Research and Innovation Committee held on 8 January 2008 (copy attached).

9. Chair's Business

(a) Appointment of Heads of Department

TO REPORT:

- (i) That Professor Liz Robinson has been appointed as Head of the Department of Psychology from 1st February 2008 until 31st July 2011.
- (ii) That Professor Saul Jacka has been appointed as Head of the Department of Statistics from 1st August 2008 until 31st July 2011.

(b) Doctoral Training Centres

TO RECEIVE:

An oral report from the Chair on the establishment of a joint management board for the Doctoral Training Centres in the Faculty.

10. Faculty Advisory Board

TO CONSIDER:

- (a) A report from the meeting of the Faculty of Science Advisory Board held on 31 October 2007 (copy attached).

TO REPORT:

- (b) That Dr John Ferrie (President of Systems, GE Aviation) has been appointed as Chair of the Faculty of Science Advisory Board until 30th September 2010.

11. Science Graduate School

TO CONSIDER:

A proposal to establish a working group to consider the development of a Science Graduate School (paper BFS.5/07-08, copy attached).

12. University Credit Framework

TO REPORT:

- (a) That the Academic Quality and Standards Committee, at its meeting on 1st February 2008, considered proposed amendments to the University's Guidance Notes on Credit and the Credit Accumulation and Transfer scheme to provide further guidance on a number of credit-related issues (paper AQSC.35/07-08).

TO CONSIDER:

- (b) Proposed amendments to the University's Credit and Module Framework: Module choice and registration (paper BFS.6/07-08 (extract from AQSC.35(revised)/07-08), copy attached).

13. Learning, Teaching and Assessment Enhancement Strategy

TO REPORT:

- (a) That the Academic Quality and Standards Committee, at its meeting on 1st February 2008, considered a revised draft of the Learning, Teaching and Assessment Enhancement Strategy (paper AQSC.6 (revised)/07-08).

TO CONSIDER:

- (b) The revised draft of the Learning, Teaching and Assessment Enhancement Strategy (paper AQSC.6(revised 3)/07-08, copy attached).

14. Guidelines for Consideration of Examination Candidates Notifying Mitigating Circumstances

TO CONSIDER:

Draft guidelines for consideration by Boards of Examiners of examination candidates notifying mitigating circumstances (paper BFS.7/07-08, copy attached).

15. Annual Course Review

TO CONSIDER:

- (a) The composite report on the postgraduate course review reports for 2006-07 from across the Faculty of Science (paper SGS.49 (revised)/07-08, copy attached).
- (b) The composite report on the undergraduate course review reports for 2006-07 from across the Faculty of Science (paper SFS.38/07-08, copy attached).

16. Items to be brought to the Senate

TO CONSIDER:

Whether there are any specific issues which the Board of the Faculty wishes to refer to the Senate for consideration.

17. Future Meetings and Deadline for Papers

TO REPORT:

- (a) That the final meeting of the Board of the Faculty of Science in the academic year 2007/08 would be held on the following date:

Summer Term – Wednesday 28 May 2007, 1.30pm (Council Chamber)

- (b) That the deadline for the receipt of papers is 12 noon six working days preceding each meeting of the Board of the Faculty.

18. Any Other Business

19. Reserved Items

See separate agenda (copy attached) for academic members of the Board of the Faculty only.

JAD/HJ/BFSAgenda13Feb08