

# UNIVERSITY OF WARWICK

## FACULTY OF SCIENCE

### Board of the Faculty of Science

There will be a meeting of the Board of the Faculty of Science on 5 November 2008 at **3.00pm** in the Council Chamber, University House.

JF Baldwin  
Registrar

**Note: Questions on agenda items or apologies for this meeting should be directed to the Secretary of the Committee, Jamie Darwen (ext. 72821 or [jamie.darwen@warwick.ac.uk](mailto:jamie.darwen@warwick.ac.uk)) or the Assistant Secretary, Robert Horton (ext. 23453 or [r.s.horton@warwick.ac.uk](mailto:r.s.horton@warwick.ac.uk)).**

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## AGENDA

### 1. Constitution, Membership and Terms of Reference

#### TO REPORT:

#### (a) Constitution and Membership

The constitution and membership of the following committees within the Faculty of Science for the academic year 2008/09:

- (i) Board of the Faculty of Science (BFS.10/07-08(revised), copy attached).
- (ii) Sub-Faculty of Science (BFS.11/07-08(revised), copy attached).
- (iii) Graduate Studies Committee of the Faculty of Science (BFS.12/07-08(revised), copy attached).
- (iv) Faculty of Science Information Technology Committee (BFS.13/07-08, copy attached).
- (v) First Year Board of Examiners (BFS.14/07-08(revised), copy attached).
- (vi) Examination Appeals Committee Panels (BFS.15/07-08(revised), copy attached).
- (vii) Representatives of the Science Faculty on other Committees (BFS.16/07-08, copy attached).

#### (b) Terms of Reference

That paragraph 4 of Statute 21 stated that the Board of each Faculty would have the following powers and functions:

- (i) To regulate, subject to these Statutes and the Ordinances and Regulations and to review by the Senate, the teaching, curricula and examinations in the subjects prescribed for the Faculty.
- (ii) To recommend to the Senate examiners for appointment.

- (iii) To make recommendations to the Senate for the award of Degrees (other than Honorary Degrees), Diplomas, Certificates and other distinctions in the subjects prescribed for the Faculty.
- (iv) To recommend to the Senate Sub-Faculties and Departments to be constituted by the Council.
- (v) To delegate to the Sub-Faculties such matters as are deemed appropriate.
- (vi) To appoint members of the Board of the Faculty to be members of the Senate as provided for under Statute 19.
- (vii) To discharge such other functions as the Senate may from time to time determine.

2. Minutes

TO CONSIDER:

The minutes of the meeting of the Board of the Faculty of Science held on 28 May 2008 (copy attached).

3. Matters arising on the Minutes

- (a) Fees for Intercalated Years (minute BFS.47(b)/07-08 refers)

TO RECEIVE:

An oral report from the Chair on fees for intercalated years.

4. Report from the Faculty of Science IT Committee

TO RECEIVE:

The minutes of the meeting of the Faculty of Science IT Committee held on 15 October 2008 (copy attached).

5. Report from the Sub-Faculty

TO RECEIVE:

The minutes of the meeting of the Sub-Faculty of Science held on 22 October 2008 (copy attached).

6. Faculty of Science Quality Enhancement Group

TO RECEIVE:

A report from the meeting of the Faculty of Science Quality Enhancement Group held on 31 October 2008 (to follow).

7. Report from the Graduate Studies Committee

TO RECEIVE:

- (a) The minutes of the meeting of the Graduate Studies Committee of the Board of the Faculty of Science held on 22 October 2008 (copy attached).

Postgraduate Certificate in Transferable Skills (minute SGS.6/08-09 refers)

TO RECEIVE:

- (b) A report on the Postgraduate Certificate in Transferable Skills in Science (SGS.2/08-09, copy attached).

8. Draft Proposals for the Consideration of New and Revised Module Proposals

TO CONSIDER:

Draft proposals for amendments to the process of approving new and revised module proposals, as set out in paper BFS.1/08-09 (copy attached).

9. Report from the Faculty of Science Research and Innovation Committee

TO RECEIVE:

The minutes of the meeting of the Faculty of Science Research and Innovation Committee held on 15 October 2008 (copy attached).

10. Report from the Capital Development Progress Group

TO CONSIDER:

A report from the Science Faculty Capital Development Progress Group (to follow).

11. Chair's Business

- (a) Life Sciences Strategy

TO RECEIVE:

An oral report from the Chair on current progress regarding the Life Sciences Strategy.

- (b) Faculty Advisory Board

TO REPORT:

That the next meeting of the Science Faculty Advisory Board will be held on 26th November 2008.

TO RECEIVE:

An oral report from the Chair on appointments to the Science Faculty Advisory Board.

12. Consultation on Review of the University Regulations

TO CONSIDER:

A consultation paper on proposals to review and re-write the student-facing regulations, and implementation of the new Home Office immigration requirements for international students at Warwick (paper BFS.2/08-09, copy attached).

13. Election to Membership of the Senate

TO REPORT:

- (a) That, following the resignation of Professor Julian Gardner as a member of the Senate, there is a vacancy for a representative of the Board of the Faculty of Science to membership of the Senate, to serve until July 2011.
- (b) That any member of the Board shall be eligible to represent the Board on the Senate, subject to the requirement of Statute 19(1) that a majority of those appointed by the Board shall be both Professors and Chairs of Departments in membership of that Board, and that candidates for election must be proposed and seconded by members of the Board.
- (c) That the continuing members of the Senate appointed by the Board of the Faculty of Science are as follows:

|                             |                                   |
|-----------------------------|-----------------------------------|
| Professor M J Cooper (2010) | Department of Physics             |
| Professor A Easton (2010)   | Department of Biological Sciences |
| Professor J Hutton (2010)   | Department of Statistics          |
| Professor C Sparrow (2010)  | Institute of Mathematics          |
| Professor R Wilson (2010)   | Department of Computer Science    |

TO CONSIDER:

- (d) Nominations received from members of the Board for election to the Senate (to follow).

14. Strategic Departmental Reviews

TO REPORT:

- (a) That the Strategic Departmental Review of the Department of Biological Sciences took place on 6, 22 and 23 May 2008, and that the Review report has been considered by the Steering Committee.
- (b) That the following Strategic Departmental Reviews are scheduled to take place during the 2008-09 academic year:

|                          |          |
|--------------------------|----------|
| Warwick HRI (part-SDR)   | Term 1/2 |
| Institute of Mathematics | Term 2   |
| School of Engineering    | Term 3   |
| Department of Chemistry  | Term 3   |

15. Items to be brought to the Senate

TO CONSIDER:

Whether there are any specific issues which the Board of the Faculty wishes to refer to the Senate for consideration.

16. Dates of Future Meetings

TO REPORT:

- (a) That the future meetings of the Board of the Faculty of Science in the academic year 2008/09 would be held on the following dates:

Spring Term – Wednesday 11 February 2009, 3pm (**Room R0.3/4 Ramphal**)  
Summer Term – Wednesday 27 May 2009, 3pm (Council Chamber)

- (b) That the deadline for the receipt of papers is 12 noon six working days preceding each meeting of the Board of the Faculty.

17. Any Other Business

18. Reserved Items

See separate agenda (copy attached) for academic members of the Board of the Faculty only.

JAD/RH/BFSAgenda5Nov08