

UNIVERSITY OF WARWICK

FACULTY OF SCIENCE, ENGINEERING AND MEDICINE

Board of the Faculty of Science, Engineering and Medicine

There will be a meeting of the Board of the Faculty of Science, Engineering and Medicine on Thursday 23 May 2019 at 10.00am in the Council Chamber, Senate House

R Sandby-Thomas
Registrar

Note: Questions on agendum items or apologies should be directed to the Secretary of the Committee, Louise Hasler (SEMFacultyBoard@warwick.ac.uk)

The agenda is split into two sections: items for consideration by the Committee and items for report without further discussion unless requested by a member of the Committee. All papers are available electronically from the Committee's file store:

<https://files.warwick.ac.uk/sciencefacultyboard/browse#BFSEM+2018-19/Term3XX>

AGENDA

ITEMS FOR CONSIDERATION BY THE COMMITTEE

1. Conflicts of Interest

TO REPORT:

That, should any members or attendees of the Committee have any conflicts of interest relating to agenda items for the meeting, they should be declared in accordance with the CUC Guide for Members of Higher Education Governing Bodies in the UK, available from <http://www.universitychairs.ac.uk/wp-content/uploads/2015/02/Code-Final.pdf>

2. Minutes

TO CONSIDER:

The minutes of the meeting of the Board of the Faculty of Science, Engineering and Medicine held on 12 February 2019 (BFSEM.19/18-19, online).

3. Matters arising on the Minutes

Items from the Faculty of Science, Engineering and Medicine Education Committee (minute 16/18-19 refers)

- (a) That following discussion at the Board of the Faculty of Science, Engineering and Medicine meeting on 12 February 2019, the Faculty allocated £7500 for up to five additional URSS projects for students in the Faculty. Additional funding was subsequently allocated by the University to allow more projects to go ahead (c200 bursaries cf 162 in 2018) and a cut-off for receiving central URSS funding was set at a score of 22 (out of a possible 30). As there were four Faculty of Science, Engineering and Medicine applicants to URSS who scored 21, the decision was made to use the

Faculty funding to provide bursaries of £1000 (standard level) to these four students (2 Chemistry, 1 Mathematics and 1 Life Sciences). A summary of awards and success rates is attached (BFSEM.20/18-19, attached).

- (b) That the Deputy Chair of the Faculty had liaised with departments of the Faculty to garner views on the review of the credit and module framework, and had fed these back, along with the relevant minute of the meeting, to the Pro-Vice-Chancellor (Education) and the acting Head of Teaching Quality.

4. Chair's Business

5. Faculty Appointments and Elections for 2019/20

- (a) Appointment of the Chair of the Board of the Faculty

TO REPORT:

That, with the culmination of Professor Mike Shipman's period of office and his appointment as Pro-Vice Chancellor (International), a new Chair of the Faculty was sought; that expressions of interest were invited by Friday 26 April 2019, and that interviews were held on Friday 10 May.

TO CONSIDER:

Interview panel consisted of.
Ordinance 7.1

A recommendation from the Provost of Professor Caroline Meyer (WMG), for the appointment of the Chair of the Faculty of Science, Engineering and Medicine. Further information on Professor Meyer is included in a paper (BFSEM.21/18-19, attached).

- (b) Faculty Representation on the Senate

TO REPORT:

That the following memberships expire at the end of 18-19:

Dr Dave Britnell (Engineering)
Professor Claire Davis (WMG)
Professor Frances Griffiths (WMS)

As a result, there will be three three-year vacancies on Senate for any member of the Board of the Faculty of Science, Engineering and Medicine.

That any member of the Board of the Faculty for the following year is eligible to be appointed to represent the Board on the Senate, provided that the majority of the representatives appointed by the Board shall be from Professors and Heads of Departments of the Board.

That nominations are invited and if these are equal to the number of vacancies, no ballot will be required. Nominations are requested via a [webform](#) by **12 June 2019**.

Current Representatives:

Dr David Davies (WMS) (2021)
Professor Lorenzo Frigerio (School of Life Sciences) (2021)
Professor Robin Goodwin (Psychology) (2020)
Professor Sudhesh Kumar (WMS) (2020)
Professor Ranko Lazic (Computer Science) (2021)
Professor Lesley Roberts (WMS) (2020)
Professor Mike Ward (Chemistry) (2020)

(c) Membership of the Board and its Sub-Committees, and Faculty Representation on Other Committees

TO REPORT:

That a request to review representation on Faculty and University committees would be circulated shortly; current membership is summarised for information (BFS.22/18-19, attached). The Secretariat will write to Heads of Department shortly to nominate colleagues to fill vacancies, and will be provided with information on the remit of the committee and preferred qualities of members.

6. Proposal to establish a Substantive Research Centre: Warwick Interdisciplinary Centre for International Development

TO CONSIDER:

A proposal from Professor Shirin Rai to establish a Category II 'Substantive' Research Centre (BFSEM.23/18-19, attached).

7. Items from the Faculty of Science, Engineering and Medicine Education Committee

TO RECEIVE:

A report from the Chair of the Faculty of Science, Engineering and Medicine Education Committee from the meeting on the held on 16 May 2019 (BFSEM.24/18-19, to be made available after circulation), together with reports from the Faculty Widening Participation and Outreach Forum (SEMEC.32/18-19, online) and Faculty Employability Forum (SEMEC.34/18-19, online).

8. Review of Assessment 11.00 (for 20 minutes)

TO CONSIDER:

A verbal report from the Deputy Pro-Vice-Chancellor (Education) on next steps and timescale in respect of the streams of activity encompassed by the Review of Assessment.

9. Draft Employability Strategy 11.20 (for 25 minutes)

TO CONSIDER and APPROVE:

The University's draft employability strategy (and Appendix setting our DHLE results 2016-17) (BFSEM.25/18-19, attached) setting out proposed strategic directions and how these will be

facilitated, and an oral report from the Academic Director of Employability and Skills, and Director of Student Opportunity.

TO CONSIDER:

An update on the Destinations of Leavers from Higher Education (DLHE) survey results for 2016/17 Warwick graduates and proposed actions for improvement (Appendix 1), attached, and results appendices (Appendix 2), attached .

A paper on enrolment data in relation to career-preparedness (Appendix 3), attached, a paper describing Faculty specific outcomes (Appendix 4), attached, and a paper summarizing the outcomes for all departments (Appendix 5) attached.

10. Open Access Developments 11.45 (for 15 minutes)

TO CONSIDER

A report by the Librarian (BFSEM.26/18-19, attached) on developments with respect to Open Access, particularly Plan S, UKRI OA Policy review and the Wellcome OA Policy.

Lunch Break 12.00 – 12.30

11. Draft Student Recruitment Strategy 12.30 (for 15 minutes)

TO CONSIDER:

The University's draft recruitment strategy (BFSEM.27/18-19, attached), presented by the Director of SROAS.

12. Draft Widening Participation Strategy 12.45 (for 10 minutes)

TO CONSIDER:

The University's draft widening participation strategy (BFSEM.28/18-19, attached), that aspires to remove economics, social and cultural barriers to studying and succeeding at Warwick, to be presented by Assistant Director of SROAS (Outreach).

13. Draft Internationalisation Strategy 1.00 (for 15 minutes)

TO CONSIDER:

The University's draft internationalisation strategy (BFSEM.29/18-19, attached) to be presented by the Associate Director, International Strategy and Relations and International Partnerships Managers.

14. Any Other Business

ITEMS TO REPORT AND APPROVE WITHOUT FURTHER DISCUSSION

The Chair and Secretary consider that the following items are non-controversial and/or can be accepted with a minimum of explanation. Members of the Committee may, however, ask for any of the following items to be transferred to the agenda for discussion, by contacting the Secretary in advance of the meeting, or by raising the item at the commencement of the meeting. Papers are available online only.

15. Timeliness of Feedback

TO RECEIVE:

A composite report on timeliness of feedback on assessment submitted in the Spring Term 2019 across the Faculty, received by the Science Faculty Education Committee on 16 May 2019 (BFSEM.39/18-19, online).

16. Date of Future Meetings

TO REPORT:

That the next meetings of the Board of the Faculty of Science, Engineering and Medicine for the academic year 2019/20 are currently scheduled as follows:

Term 1	<u>Monday 11 November 2019</u>	
	12:00 – 14:00	Board of the Faculty of Science, Engineering & Medicine Lunch
	14:00 – 16:00	Board of the Faculty of Science, Engineering and Medicine
Term 2	<u>Monday 3 February 2020</u>	
	12:00 – 14:00	Board of the Faculty of Science, Engineering & Medicine Lunch
	14:00 – 16:00	Board of the Faculty of Science, Engineering and Medicine
Term 3	<u>Monday 18 May 2020</u>	
	12:00 – 14:00	Board of the Faculty of Science, Engineering & Medicine Lunch
	14:00 – 16:00	Board of the Faculty of Science, Engineering and Medicine

All meetings to be held in CMR 1.0, University House.