

UNIVERSITY OF WARWICK

Board of the Faculty of Social Studies

There will be a meeting of the Board of the Faculty of Social Studies at 10:00 a.m. on Wednesday 24th May, 2006 in the Council Chamber, University House.

C E Charlton
University Secretary

Note: Questions on agendum items or apologies for this meeting should be directed to the Secretary of the Board, Nick Hull: nick.hull@warwick.ac.uk.

AGENDA

1. Minutes

TO CONSIDER:

The Minutes of the meeting held on the 8th February, 2006, (copy attached).

2. Matters Arising

(a) Faculty Advisory Board Membership (minute BFSS.16/05-06 refers)

(i) TO REPORT:

(A) That subsequent to the last meeting of the Board of the Faculty of Social Studies Mr Simon Finch had accepted the invitation to the join the Faculty Advisory Board and Baroness Prosser had declined the invitation. Mr Finch's term of office will commence in September, 2006.

(B) That at the last meeting of the Faculty Advisory Board Professor M Blaxter and Ms J Lewis indicated that, at the end of their current term of office, they wished to leave the Board.

(ii) TO CONSIDER:

(A) Inviting those external members of the Faculty Advisory Board whose term of office comes to an end this September to serve for a further term. For reference a copy of paper BFSS.11/05-06 [revised] setting out the current membership of the Faculty Advisory Board is attached.

(B) Other appropriate persons who may be approached for membership of the Faculty Advisory Board from 2006/07, noting that a maximum

of 20 external members may be appointed by the Strategy Committee.

- (b) Institute of Governance and Public Management Research Centre (minute BFSS.27/05-06 refers)

TO REPORT:

- (i) That at the last meeting of the Faculty Board it was resolved:

“That the proposal from the Director of the Institute of Governance and Public Management Research Centre to rename the centre as the Governance and Public Management Research Centre, as set out in paper BFSS.20/05-06, be approved subject to clarification that the proposal was no more than a change of name to the Research Centre. Point two of the paper referred to the proposed Research Centre being separated from the Institute and that was not possible if the proposal were simply a name change. If a more substantive proposal had been intended, further paperwork would be required before any action could be considered.”

- (ii) That, following discussions with the Director of the Institute of Governance and Public Management and the University Secretary, the proposed Research Centre will not (for the time being at least) become a formally constituted Research Centre of the University but that it will retain its existing status within the Warwick Business School.

3. Chair's Action

4. Chair's Business

5. Strategic Item for Discussion: International Strategy

TO CONSIDER:

A paper from Professor A Harris, Deputy Chair of the Faculty, regarding the existing international strategies within the departments of the Faculty and how these might be developed further, paper BFSS.23/05-06 (copy attached).

6. Elections to the Board of the Faculty of Social Studies (and its sub-committees) and to University committees for the 2006/07 Academic Year

TO CONSIDER:

- (a) Nominations to the Board of the Faculty of Social Studies and its sub-committees for the academic year 2006/07 (paper BFSS.24/05-06, copy attached), noting that Professor M Luntley will be on study leave in 2007/08.
- (b) Nominations to University committees (BFSS.25/05-06, to follow).

7. Report from the Faculty Research Committee

TO RECEIVE:

The minutes of the Faculty Research Committee meeting held on 10th May, 2006, paper BFSS.26/05-06 (copy attached).

8. Report from the Faculty Undergraduate Studies Committee

TO RECEIVE:

The *unconfirmed* minutes of the Faculty Undergraduate Studies Committee meeting held on 3rd May, 2006, paper BFSS.27/05-06 (copy attached).

9. Report from the Faculty Graduate Studies Committee

TO RECEIVE:

The *unconfirmed* minutes of the Faculty Graduate Studies Committee meeting held on 9th May, 2006, paper BFSS.28/05-06 (to follow).

10. Report from the Faculty IT Committee

TO RECEIVE:

The minutes of the Faculty IT Committee meeting held on 17th May, 2006, paper BFSS.29/05-06 (to follow).

11. Report from the Faculty Advisory Board

TO RECEIVE:

- (a) The minutes of the Faculty Advisory Board meeting held on 28th February, 2006, paper BFSS.30/05-06 (copy attached).

TO REPORT:

- (b) That the meeting of the Faculty Advisory Board scheduled for 15th May, 2006 was cancelled.

12. Establishment of a new Research Centre

TO CONSIDER:

A paper from the Department of Sociology (BFSS.31/05-06, to follow) setting out a proposal for a new Research Centre; the Centre for Rights, Equality and Diversity, noting that the proposal has been amended in light of the recommendations made by the Faculty Research Committee.

13. Quinquennial Review of the Centre for English Language Teacher Education

TO REPORT:

- (a) That the Steering Committee, at its meeting of 27th February, 2006, reported:
- (i) That revisions to the cost drivers for the charging of bursaries to departments would be undertaken with a view to mitigating the impact of increases in central service charges from 2006/07 on departments such as CELTE whose student cohorts will largely be ineligible for bursaries under the Warwick Undergraduate Aid Programme.
 - (ii) That the Finance Office would be reviewing the issues identified in the Report from the Review Panel in regard to remuneration to CELTE for its provision of in-session courses to students throughout the University.
- (b) That the Steering Committee, at its meeting of 3rd March, 2006, resolved:
- (ii) That the Acting Director of Finance co-ordinate the referral of the Report on the Quinquennial Review of the Centre for English Language Teacher Education to the Academic Activities Sub-Committee of the Academic Resourcing Committee.
 - (ii) That the full report be referred to the Board of the Faculty of Social Studies.

TO CONSIDER:

- (c) The Quinquennial Review Report of the Centre for English Language Teacher Education (CELTE) (paper SC.202/05-06, copy attached);
- (d) A paper setting out CELTE's response to its Quinquennial Review Report and a commentary from the Finance Office on the financial aspects of the Report (SC.231/05-06) together with an oral report from the Director of CELTE.

14. Quinquennial Review of the Department of Economics

TO REPORT:

That the Quinquennial Review of the Department of Economics took place on the 21st and 22nd March, 2006, and that the Review report will be considered by the Steering Committee later this term.

15. Ordinance 9: Board of the Institute of Education

TO CONSIDER:

A proposal from the Warwick Institute of Education to revise Ordinance 9 relating to the Board of the Institute of Education, paper BFSS.30/05-06 (to follow).

16. Annual Course Reviews

TO REPORT:

- (a) That following the recommendations of the Undergraduate and Graduate Studies Committees of the Faculty of Social Studies the Academic Quality and Standards Committee has resolved that the Teaching Quality team scope out possible major changes to the Annual Course Review process involving automation of some or all of the process, including the possibility of a database along the lines of the Course Specifications database, or the pre-population of some parts of the report form from central sources, to encourage evaluation and enhancement work rather than focusing departments' efforts on data production;

TO CONSIDER:

Summary reports of the 2004/05 Annual Course Reviews for:

- (b) undergraduate courses in the Faculty (paper UFSS.39/05-06 [revised], copy attached);
- (c) taught postgraduate courses in the Faculty (paper GFSS.322/05-06, copy attached);
- (d) research programmes in the Faculty (paper GFSS.321/05-06, copy attached), noting that the Graduate Studies Committee of the Faculty resolved that the issue regarding office and/or work space for postgraduate research students should be referred to the Board of Graduate Studies.

17. Any Other Business

18. Next Meeting

TO REPORT:

That the next meeting of the Board will be held during the Autumn Term, 2006. The exact date and venue will be notified to members shortly.