

UNIVERSITY OF WARWICK

Board of the Faculty of Social Sciences

There will be a meeting of the Board of the Faculty of Social Sciences at 10am on Thursday 24 May 2012 in the Council Chamber, University House.

K Sloan
Registrar

Note: Questions on agendum items or apologies for this meeting should be directed to the Secretary of the Board, Rebecca Lambert r.l.lambert@warwick.ac.uk.

AGENDA

MATTERS FOR CONSIDERATION BY THE BOARD

1. Minutes

TO CONSIDER:

The minutes of the meeting of the Board held on 8 February 2012 (copy attached).

2. Matters Arising

(a) Research Income (minute 21/11-12 refers)

TO REPORT:

That the Chair has written to all Heads of Departments to underline the importance of activity to improve research income across the Faculty.

(b) REF Impact Officer (minute 22(c)/11-12 refers)

TO REPORT:

That the Faculty REF Impact Officer post had been successfully recruited to, and the post holder would take up the post shortly.

3. Teaching and Learning Review: Faculty Engagement

TO REPORT:

(a) That the Steering Committee considered the outcomes of each of the Faculty Engagements at its meeting on Monday 14 May 2012;

(b) That Heads of administrative offices have provided initial responses to the outcomes of the Faculty Engagement for consideration by the Faculty Boards.

TO CONSIDER:

- (c) A paper from the Assistant Registrar (Institutional Review) on the outcomes of the Faculty Engagements (paper BFSS.14/11-12, copy attached), alongside the following additional reports:
 - (i) A paper considered by the Steering Committee at its meeting on 14 May 2012 regarding the outcomes of the Faculty Engagement, (paper SC.339/11-12, copy attached)
 - (ii) The report of the Faculty of Social Sciences Teaching and Learning Review Engagement Day (paper TLR.98/11-12, copy attached)
 - (iii) A response to the outcomes of the Faculty Engagements from Teaching Quality, (paper AQSC.93/11-12, copy attached)
 - (iv) A response to the outcomes to the Faculty Engagements from the Academic Office, (paper AQSC.94/11-12, copy attached)
 - (v) A response to the Faculty Engagements from the Senior Tutor, (paper AQSC.95/11-12, copy attached)
 - (vi) A response to the Faculty Engagements from the Director of IT Services, (paper AQSC.96/11-12, copy attached)
 - (vii) A response to the Faculty Engagements from the Director of Student Careers and Skills, (paper AQSC.97/11-12, copy attached)

4. Format of Future Reviews of Departments

TO CONSIDER:

A paper from the Assistant Registrar (Institutional Review) detailing the proposed approach for the future review of departments, (paper BFSS.15/11-12, copy attached)

5. Chairs Business

6. Learning and Teaching Strategy

TO REPORT:

That a revised Learning and Teaching Strategy was in the process of being developed in light of the refreshed Vision 2015 and the outcomes of the Institutional Review and that a sub-group of the Faculty would be convened to review the draft Strategy on behalf of the Faculty Board.

7. Warwick Community Agreement

TO REPORT:

- (a) That at its meeting on 2 February 2012 the Academic Quality and Standards Committee resolved that a small Group be formed to develop a statement setting out the mutual roles and responsibilities of students and the University but that this not be called a 'Student Charter'.
- (b) That subsequently AQSC's decision was reported to the Steering Committee at its meeting on 13 February and this approach was endorsed. In particular there was a view that being able to frame the relationship between student and staff in terms of a partnership at as early a stage as possible would be welcome and could mitigate against the perception of a student as consumer.
- (c) That a Working Group including staff and student representation had been convened and was in the process of finalising an initial draft of the document for consultation which was titled the Warwick Community Agreement.
- (d) That the sub-group of the Faculty being convened to consider the draft Learning and Teaching Strategy would also consider the draft of the Warwick Community Agreement.

8. Research Centre Guidelines

TO CONSIDER:

A paper from the Head of Governance regarding the provisional revised Research Centre Guidelines, (paper BFSS.16/11-12, copy attached).

9. First Year Board of Examiners 2011/12

(a) Membership of the First Year Board of Examiners

TO RECEIVE:

Departmental membership of the First Year Board of Examiners for the Faculty of Social Sciences for the academic year 2011/12 (for meetings in June and September 2012), (paper BFSS.19/11-12, forthcoming).

(b) Undergraduate Examination Conventions for the First Year Board of Examiners

TO RECEIVE:

The conventions for the First Year Board of Examiners of the Faculty of Social Sciences, (paper BFSS.58/03-04 (revised), copy attached)

(c) Departmental Examination Conventions

TO RECEIVE:

The Departmental Examination Conventions for first year assessed courses and resit examination conventions for the First Year Board of Examiners 2011/12, (paper BFSS.20/11-12, forthcoming).

10. Faculty Appointments and Elections for 2012/13

(a) Elections to the Board of the Faculty of Social Sciences and its Sub-Committees and to other University Committees

TO CONSIDER:

Nominations to the Board of the Faculty of Social Sciences and its Sub-Committees, and to other University Committees for the academic year 2012/13, (paper BFSS.17/11-12, forthcoming), together with a proposal that the appointment or recommendation to any vacancies in the Board's Committee's be approved by the Chair on behalf of the Board during the summer months.

(b) Election of Board Members to the Senate

TO REPORT:

(i) That there will be two vacancies for representatives of the Board of the Faculty of Social Sciences on the Senate from August 2012 to July 2015, as Professors Muthoo and Taylor's appointments come to an end on 31 July 2012;

(ii) That the continuing members of the Senate appointed by the Board of the Faculty of Social Sciences are:

Institute of Education	Professor G Lindsay (2014)
School of Law	Professor A Norrie (2014)
Politics and International Studies	Professor A Reeve (2014)
Politics and International Studies	Professor C Hughes (2013)

(iii) That a call for nominations was sent to all members of the Board on 16th May, with a deadline for nominations of 23rd May.

TO CONSIDER:

The appointment of two representatives of the Board of the Faculty of Social Sciences to the Senate for the period 1 August 2012 to 31 July 2015.

11. Appointment of the Chair of the Faculty of Social Sciences

TO CONSIDER:

A brief report from the Registrar, to be read at the meeting, as to the recommendation of the Vice-Chancellor for the appointment of the Chair of the Faculty.

12. Report from the Faculty IT Committee

TO RECEIVE:

An oral report from the Chair of the Faculty IT Committee on the key points of business from its meeting on 23rd May 2012.

13. Report from the Research Forum

TO RECEIVE:

An oral report from the Chair of the Faculty Research Forum on the key points of business from its last meeting.

14. Any Other Business

ITEMS TO RECEIVE FOR INFORMATION ONLY

15. Report from the Faculty Undergraduate Studies Committee

The unconfirmed minutes of the meeting of the Faculty Undergraduate Studies Committee held on 9 May 2012, (paper BFSS.12/11-12, forthcoming).

16. Report from the Faculty Graduate Studies Committee

The unconfirmed minutes of the meeting of the Faculty Graduate Studies Committee held on 15 May 2012, (paper BFSS.13/11-12, forthcoming).

17. Joint Faculty of Arts and Faculty of Social Sciences Lunch

TO REPORT:

That the Summer term Faculty lunch will be held jointly with the Faculty of Arts, at 12.30pm on 30 May 2012, in D2.03, Warwick Business School Social Sciences lounge.

18. Dates of 2012-13 Committee Meetings

TO REPORT:

That the dates and venues for the Board's meetings for the academic year 2012/13 would be confirmed in due course.