

UNIVERSITY OF WARWICK

Board of the Faculty of Social Sciences

There will be a meeting of the Board of the Faculty of Social Sciences at 10am on Wednesday 9 November 2011 in the Council Chamber, University House.

J F Baldwin  
Registrar

Note: Questions on agenda items or apologies for this meeting should be directed to the Secretary of the Board, Rebecca Lambert [r.l.lambert@warwick.ac.uk](mailto:r.l.lambert@warwick.ac.uk).

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AGENDA

**MATTERS FOR CONSIDERATION BY THE BOARD**

1. Constitution, Membership & Terms of Reference

TO REPORT:

- (a) That the University Calendar 2011-12 (<http://www2.warwick.ac.uk/services/gov/atoz/bfss/#tor>) states that the Board of the Faculty of Social Sciences shall have the following Terms of Reference:
- (i) To regulate, subject to these Statutes and the Ordinances and Regulations and to review by the Senate, the teaching, research, curricula and examinations in the subjects prescribed for the Faculty;
  - (ii) To recommend to the Senate examiners for appointment;
  - (iii) To make recommendations to the Senate for the award of Degrees (other than Honorary Degrees), Diplomas, Certificates and other distinctions in the subjects prescribed for the Faculty;
  - (iv) To recommend to the Senate Sub-Faculties and Departments to be constituted by the Council;
  - (v) To delegate to the Sub-Faculties such matters as are deemed appropriate;
  - (vi) To appoint members of the Board of the Faculty to be members of the Senate as provided for under Statute 15.
  - (vii) To discharge such other functions as the Senate may from time to time determine.

TO RECEIVE:

An updated committee membership of the Board of the Faculty of Social Sciences and its sub-committees for the Academic Year 2011-12, including

nominations to other University Committees, paper BFSS.1/11-12 (copy attached).

2. Minutes

TO CONSIDER:

The minutes of the meeting of the Board held on 1 June 2011 (copy attached).

3. Matters Arising

- (a) Committee Elections – Academic Quality and Standards Committee (minute 32b(i)/10-11 refers)

TO REPORT:

That Professor Andrew Reeve, from the Department of Politics and International Studies, had been appointed to serve as representative of the Board of the Faculty of Social Sciences on the Academic Quality and Standards Committee for 2011/12.

- (b) Warwick Institute of Public Policy (minute 33b/10-11 refers)

TO REPORT:

That there had been unforeseen delays to the recruitment process for the post of Director of the Warwick Institute of Public Policy and, as such, interviews would now take place on 24 November.

- (c) Research Centre Governance (minute 33c/10-11 refers)

TO REPORT:

That at its meeting on 23 June 2011, Research Committee considered concerns raised regarding the implications of the changes to Research Centre governance on the involvement of Faculty Boards regarding the establishment and dis-establishment of Research Centres, and recommended to the Senate (minute RC 66/10-11 refers):

That the principles of Research Centre Governance as set out in paper RC.47/10-11 be approved subject to the following amendment to 1b (deletions ~~struck through~~, additions underlined) and noting the concerns of the Research Committee:

~~Faculty Boards may offer a view on proposals but it is not a requirement that they do so~~ will be invited to provide a view and advice but will not have responsibility for the final decision

- (d) ESRC Doctoral Training Centre (minute 33d/10-11 refers)

TO RECEIVE:

An update from the Chair of the Board regarding recent developments in the ESRC Doctoral Training Centre.

- (e) Global Priority Programmes (previously Social Sciences Research Hubs)  
(minute 33e/10-11 refers)

TO RECEIVE:

An oral report Nikki Muckle to update the Committee on developments in relation to the Global Priority Programmes

4. Chair's Business

- (a) Welcome to new Members and new Committee Chair(s)  
(b) Institutional Review for Teaching and Learning: Update  
(c) Early Career Development Activities (Autumn 2011): Impact and External Engagement  
(d) Faculty Research Forum Funding  
(e) CIF2 Bids for Social Sciences

5. School of Health and Social Studies

TO CONSIDER:

A paper from the Deputy-Vice Chancellor and the Pro-Vice Chancellor (Research: Arts and Social Sciences) together with a briefing document from the Deputy Vice-Chancellor and the Chair of the Board of the Faculty of Social Sciences regarding future directions for the School of Health and Social Sciences (BFSS.2/11-12, to follow).

6. Development of Hispanic Studies unit (minutes BFA.32/09-10 and 35/10-11 refer)

TO CONSIDER:

A paper from the Chair of the Faculty of Arts seeking approval for the creation of Hispanic Studies and a Sub-faculty of Modern Languages, noting that, at its meeting on 5 October 2011, the University Senate approved proposals from the Deputy Vice-Chancellor and Chair of Faculty of Arts for the formation of an Hispanic Studies unit and a Sub-Faculty of Modern Languages (BFSS.3/11-12, copy attached).

7. Changes to Senior Management

TO RECEIVE:

An oral report from the Chair of Faculty on the changes to the senior management team, including portfolio spread.

8. Chair's Action

- (a) Faculty Board Membership – Department of History

TO REPORT:

That it had been approved by Chair's action that Dr Rosa Salzberg would replace Dr Mia Lee on the membership of the Board of the Faculty of Social Sciences for the Department of History from the start of the 11-12 academic year.

9. Committee Elections

(a) Board of Graduate Studies

TO REPORT:

That a representative from the Board of Faculty of Social Sciences has yet to be appointed to serve on the Board of Graduate Studies (BGS).

TO CONSIDER:

Nominations from the Chair of the Graduate Committee of the Faculty for a BGS representative.

(b) E-learning Steering Group

TO REPORT:

That a Faculty vacancy on the E-Learning Steering Group remained for 11-12.

TO CONSIDER:

Nominations for a Faculty representative to serve on the E-Learning Steering Group for 11-12.

10. Any Other Business

**ITEMS TO RECEIVE FOR INFORMATION ONLY**

11. Report from the Faculty Undergraduate Studies Committee

The unconfirmed minutes of the meeting of the Faculty Undergraduate Studies Committee held on 19 October 2011, BFSS.4/11-12 (copy attached).

12. Report from the Faculty Graduate Studies Committee

The unconfirmed minutes of the meeting of the Faculty Graduate Studies Committee held on 28 October 2011, BFSS.5/11-12 (to follow).

13. Report from the Faculty IT Committee

The unconfirmed minutes of the meeting of the Faculty IT Committee held on 26 October 2011, BFSS.6/11-12 (copy attached).

14. Freedom of information

TO REPORT:

- (a) That the Steering Committee at its meeting on 29 October 2007 considered a paper outlining how the Freedom of Information Act 2000 applies to the publication of minutes of University bodies together with the University Publication Scheme adopted by the Steering Committee in December 2003, paper SC 60/07-08, and resolved that a standard item be included on the agenda of the first meeting of each University Committee at the start of each academic year to inform new members and to remind continuing members of the University policy on the publication of minutes.
- (b) That all non-reserved minutes and agenda of the Committee are published on the University's Governance website at:  
<http://www2.warwick.ac.uk/services/gov/atoz/aqsc/minutes/>

15. Autumn Term Faculty Lunch

TO REPORT:

That the Autumn Term Faculty Lunch will be held on Wednesday 7 December from 12.30pm in the Social Sciences Lounge, D2.03, Warwick Business School.

16. Joint Faculty of Arts and Faculty of Social Sciences Lunch

TO REPORT:

That the Spring term Faculty lunch will be held jointly with the Faculty of Arts at 12.30pm on 8 February 2011, in the Wolfson Research Exchange, noting that this date supersedes the previously advised Spring term Faculty Lunch date.

17. Dates of 2011-12 Committee Meetings

TO REPORT:

That the remaining dates and venues for the Board's meetings for the academic year 2011-12 are as follows:

Wednesday 8 February 2012 at 10.00am in the Council Chamber, University House.  
Thursday 24 May 2012, at 10.00am in the Council Chamber, University House.