

UNIVERSITY OF WARWICK

Board of the Faculty of Social Sciences

There will be a meeting of the Board of the Faculty of Social Sciences at **2pm on Wednesday 11 February 2015** in room CMR 1.0, first floor, University House.

K Sloan
Registrar

Note: Committee papers can be accessed at <https://files.warwick.ac.uk/bfss/browse/BFSS>. Questions on agenda items or apologies for this meeting should be directed to the Secretary to the Board, Martin Mik (m.mik@warwick.ac.uk).

A G E N D A

MATTERS FOR CONSIDERATION BY THE BOARD

1. Minutes

TO CONSIDER:

The minutes of the meeting of the Board held on 6 November 2014 ([available online](#)).

2. Conflicts of Interest

TO REPORT:

That, should any members or attendees of the Committee have any conflicts of interest relating to agenda items for the meeting, they should be declared in accordance with the CUC Guide for Members of Higher Education Governing Bodies in the UK, available online from <http://www.hefce.ac.uk/pubs/year/2009/200914/>.

3. Matters Arising

(a) Membership (minute 2/14-15 refers)

TO CONSIDER:

A paper from the Secretary outlining a proposal to amend the membership of the Board (paper BFSS.14/14-15, [available online](#)).

(b) Gender Equality Charter Mark (GEM) (minutes 6(a)/14-15, 38(a)/13-14 and 22(b)/13-14 refer)

TO REPORT:

(i) That the Equality Challenge Unit (ECU) has postponed the launch of the Gender Equality Charter Mark (GEM) until Spring 2015 in order for comments from the pilot to be fully implemented;

(ii) That one of the changes announced is the amalgamation of GEM with Athena SWAN to create a single framework, noting that its name is yet to be announced.

- (c) Festival of Social Sciences 2015 (minutes 6(b)/14-15, 38(b)/13-14, 22(c)/13-14 and 5(b)/13-14 refer)

TO RECEIVE:

- (i) A draft programme for the Festival of Social Sciences 2015, as set out in paper BFSS.16/14-15 ([available online](#));
- (ii) An oral update from the Chair and the Secretary on the progress of the Festival of Social Sciences 2015 preparations.

- (d) New Teaching and Learning Building (minute 7(b)/14-15 refers)

TO REPORT:

That the Senior Project Manager for the new teaching and learning building met with a group of Faculty of Social Sciences teaching staff and students on 2 December 2014, to receive feedback from users of existing University teaching and learning spaces to inform the design of the new building.

4. Chair's Business

- (a) Faculty of Social Sciences Summer 2015 Moves

TO RECEIVE:

An oral report from the Chair on the progress of preparations for the Summer 2015 moves within the Social Sciences building.

- (b) Graduate School Update (2.30pm)

TO RECEIVE:

An oral update from the Chair of the Board of Graduate Studies on the following:

- (i) Professional Development for Doctoral Researchers, as set out in papers BGS.26 & 30/14-15 ([available online](#));
- (ii) Warwick Collaborative Postgraduate Research Scholarships (WCPRS);
- (iii) Annual Report Forms and Postgraduate Research Supervision Records.

- (c) Timetabling Policy (3.15pm)

TO RECEIVE:

An oral update from the Senior Assistant Registrar (Space Management and Timetabling) on the University timetabling policy.

(d) University 50th Anniversary Celebrations

TO RECEIVE:

An update on the preparations of the University 50th Anniversary Celebrations as set out in papers BFSS.17a-b/14-15 (available online).

(e) Impact Acceleration Account Update (3.30pm)

TO RECEIVE:

An oral update from the Research Impact Officer (Social Sciences) on the Impact Acceleration Account.

(f) California

TO RECEIVE:

An oral report from the Chair.

5. Appointment of the Chair of the Board of the Faculty

TO CONSIDER:

A report from the Registrar to be read at the meeting concerning the recommendation of the Vice-Chancellor for the appointment of the Chair of the Faculty of Social Sciences.

6. Warwick Q-Step Centre update

TO RECEIVE:

An update on Warwick Q-Step Centre.

7. ESRC Doctoral Training Centre update

TO RECEIVE:

An oral update from the Director of the ESRC Doctoral Training Centre.

8. University Research Centres

Centre for Television History, Heritage and Memory Research

TO CONSIDER:

A request from the Department of Film and Television Studies to establish a new Centre for Television History, Heritage and Memory Research, as set out in paper RC.20/14-15 (available online).

9. Any Other Business

10. Next Meeting

TO REPORT:

That the final meeting of the Board in the academic year 2014-15 will take place on Thursday 21 May 2015, 10am-12noon, room CMR 1.0, University House.

ITEMS TO RECEIVE FOR INFORMATION ONLY

The Chair and Secretary consider that the following items are non-controversial and/or can be accepted with a minimum of explanation. Members of the Board may, however, ask for any of the following items to be transferred to the agenda for discussion, by contacting the Secretary in advance of the meeting, or by raising the item at the commencement of the meeting. These papers are available online from the Board's electronic filestore at <https://files.warwick.ac.uk/bfss/browse>.

11. Assessment and Feedback

TO RECEIVE:

A composite report on timeliness of feedback on assessment submitted in Autumn Term 2014-15 across the Faculty (paper BFSS.13/14-15, [available online](#)).

12. Chair's Action

(a) Board of the Faculty of Social Sciences

TO REPORT:

That the Chair of the Board, acting on its behalf, has taken action to recommend the appointment of Professor J Hayton to the membership of the Board, replacing Professor G Currie as a representative of Warwick Business School with effect from 13 November 2014.

(b) Board of Undergraduate Studies

TO REPORT:

That the Chair of the Board, acting on its behalf, has taken action to appoint the following to the membership of the Board of Undergraduate Studies for the academic year 2014/15:

- (i) Professor P Corvi;
- (ii) Dr A Broome.

13. Report from the Faculty Undergraduate Studies Committee

TO RECEIVE:

The confirmed minutes of the meeting of the Faculty Undergraduate Studies Committee held on 20 January 2015 (paper BFSS.18/14-15, [available online](#)).

14. Report from the Faculty Graduate Studies Committee

TO RECEIVE:

The confirmed minutes of the meeting of the Faculty Graduate Studies Committee held on 27 January 2015 (paper BFSS.19/14-15, available online).

15. Faculty Lunches in 2014-15

TO REPORT:

That the Faculty of Social Sciences Lunches will take place as follows in 2014-15:

- (a) Spring term: Wednesday 11 February 2015, 12 noon, Social Sciences Lounge, room D2.04, WBS Social Sciences building;
- (b) Summer term: Thursday 21 May 2015, 12.30pm, Social Sciences Lounge, room D2.04, WBS Social Sciences building.

16. Dates of 2014-15 Board Meetings

TO REPORT:

That the final meeting of the Board in the academic year 2014-15 will take place on Thursday 21 May 2015, 10am-12noon, room CMR 1.0, University House.

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