

UNIVERSITY OF WARWICK

Board of the Faculty of Social Sciences

There will be a meeting of the Board of the Faculty of Social Sciences at **2pm on Tuesday 12 February 2019** in CMR 1.0, University House.

R Sandy-Thomas
Registrar

Note: Committee papers can be accessed at <https://files.warwick.ac.uk/bfss/browse/BFSS>.
Questions on agendum items or apologies for this meeting should be directed to bfss@warwick.ac.uk

AGENDA

MATTERS FOR CONSIDERATION BY THE BOARD

1. Conflicts of Interest

TO REPORT:

That, should any members or attendees of the Board have any conflicts of interest relating to agenda items for the meeting, they should be declared in accordance with the Committee of University Chairs (CUC) Higher Education Code of Governance (2014), available online from <http://www.universitychairs.ac.uk/publications/>.

2. Minutes

TO CONSIDER:

The minutes of the meeting of the Board held on 13 November 2018.

3. Matters Arising

Membership 2018-19

TO REPORT:

That Dr Gavin Schwartz-Leeper, School for Cross-Faculty Studies, has been appointed the Board of the Faculty of Arts Representative on the Board of the Faculty of Social Sciences.

4. Chair's Business

TO CONSIDER:

A report on the planned refurbishment of Social Sciences lecture rooms (paper BFSS.07/18-19, [available online](#)).

5. Faculty of Arts proposal for a new School of Creative and Visual Cultures

TO CONSIDER:

A business case, prepared by the Faculty of Arts, for the creation in that Faculty of a new School of Creative and Visual Cultures (SCVC) (paper BFSS.08/18-19, [available online](#)).

6. Employability

TO CONSIDER:

A report outlining the latest DLHE data and an update on the draft Employability Strategy (paper EFSS.33/18-19, [available online](#)).

7. Health and Safety

TO REPORT:

- 1) That the Faculty and its constituent departments are required to have a certain number of First Aid at Work trained colleagues, in direct proportion to the number of staff in each building (distribution of First Aiders is calculated across buildings, rather than departments).
- 2) Departments have been asked to provide staff numbers to Tina Jones (fss@warwick.ac.uk) to allow the required ratios to be calculated for the Social Sciences Building and on Westwood Campus.

8. Athena SWAN

TO REPORT:

- 1) That submissions were expected from IER and Law in November 2018 and CTE in April 2019.
- 2) The results of the November 2018 application round are expected in late April 2019 and will be reported to the next meeting of the Board.

9. Research Development Funds 2018-19

TO REPORT:

- 1) The first deadline for the 2018/19 round of the Faculty's Research Development Fund was 23 November 2018. Six applications (with a total value of £38,805) were received from four departments (Economics x 3, PAIS, Philosophy, and Sociology).
- 2) The Faculty Assessment Panel rejected one bid and the remaining five applicants were asked to address the Panel's comments and/or questions before funding could be confirmed.
- 3) There remains approximately £20,000 of the 2018/19 funding allocation available. The next deadline for applications is 5 February.
- 4) The panel further confirmed £500 to support the Early-Career Forum and £500 to support the attendance of non-Warwick-based academics at a workshop being delivered by Research and Impact Services on the ESRC New Investigator Grant (this scheme is aimed at those within four years of their PhD who do not necessarily have a pre-existing contract with their prospective host institution).

The application deadline for this support is 15 February, with the workshop scheduled for 13 March.

- 5) Outcomes from the 2017/18 round of Research Development Fund awards will be reviewed at next term's RIC and reported to the Faculty Board at its June meeting.

10. Report from the Faculty Education Committee

TO CONSIDER:

A report from the Chair of the Faculty Education Committee (paper BFSS.09/18-19, [available online](#)).

11. Report from the Faculty Research and Impact Committee

TO CONSIDER:

- 1) A draft FSS Research Impact support strategy (paper BFSS.10/18-19, [available online](#)).

- 2) A brief report from the Chair of the Faculty Research & Impact Committee:

The Research and Impact Committee met on 22 January 2019. In addition to regular reporting updates, the main business was focused on:

- a) a detailed evaluation of new University Research Centre (URC) proposals and URC triennial review documents (see item 14 below);
- b) final comments on the Faculty's Impact Strategy (see item 11(1) above); and
- c) a presentation, update, and discussion of research opportunities associated with the Coventry City of Culture initiative.

12. ESRC Doctoral Training Partnership Update

TO CONSIDER:

A brief report from the Director of the ESRC Doctoral Training Partnership:

- a) the DTP Open Competition has now closed for 2019 entry; the DTP is currently processing applications.
- b) the closing date for the ESRC Postdoctoral Fellowship Scheme that is administered by the DTP is 22 March 2019. Applicants need to contact Research and Impact Services to finalise their costings by 8 March. The DTP has seven PDF awards to allocate across the six partner institutions.
- c) the DTP Director (Nicholas Gane) will step down this year and the DTP is currently in the process of appointing a successor.
- d) the annual review meeting with the ESRC is scheduled for 12 February 2019 and through the course of this, further information will be sought from the ESRC on the mid-term review of all DTPs that will take place in autumn 2019.

13. Warwick Q-Step Centre Update

TO CONSIDER:

An oral report from the Director of Warwick Q-Step.

14. Review of Faculty Research Centres

TO CONSIDER:

The recommendations of the Faculty Research Committee in relation to the review of Faculty Research Centres:

- 1) general recommendations regarding the review process
- 2) the dis-establishment of three Research Centres:
 - a) Centre for the Study of Safety and Well-Being
 - b) Legal Research Institute
 - c) Centre for Rights, Equality and Diversity
- 3) the establishment of two new Research Centres:
 - a) Centre for Critical Legal Studies
 - b) Quantitative and Analytical Political Economy Centre
- 4) the triennial review of two Category II Research Centres:
 - a) Centre for the History of Medicine
 - b) Warwick Cancer Research Centre
- 5) the triennial review of four Category III Research Centres:
 - a) Centre for Ethics, Law and Public Affairs
 - b) Centre for Human Rights in Practice
 - c) Warwick Mind and Action Research Centre
 - d) Industrial Relations Research Centre

(paper BFSS.11/18-19, [available online](#)).

15. Any Other Business

16. Next Meeting

TO REPORT:

That the next meeting of the Board will take place on 4 June 2019, 2.00pm, Council Chamber, Senate House.

ITEMS TO RECEIVE FOR INFORMATION ONLY

The Chair and Secretary consider that the following items are non-controversial and/or can be accepted with a minimum of explanation. Members of the Board may, however, ask for any of the following items to be transferred to the agenda for discussion, by contacting the Secretary in advance of the meeting, or by raising the item at the commencement of the meeting. These papers are available online from the Board's electronic filestore at <https://files.warwick.ac.uk/bfss/browse>.

17. Chair's Action

TO REPORT:

That the Chair of the Board, acting on its behalf, has taken action to appoint Dr O Hasan (PAIS) to the membership of the Partnerships Committee as the second representative of the Faculty of Social Sciences, replacing Dr D Hartas (CES).

18. Report from the Faculty Education Committee

TO RECEIVE:

The minutes of the meeting of the Faculty Education Committee held on 29 January 2019 (paper BFSS.12/18-19, [available online](#)).

19. Report from the Faculty Research and Impact Committee

TO RECEIVE:

The minutes of the meeting of the Faculty Research and Impact Committee held on 22 January 2019 (paper BFSS.13/18-19, [available online](#)).

20. Faculty Lunches in 2018-19

TO REPORT:

That the remaining Faculty of Social Sciences Lunch will take place as follows in 2018-19:

Summer term: 4 June 2019, 12 noon, Council Chamber, Senate House.

21. Dates of 2018-19 Board Meetings

TO REPORT:

That the Board will meet subsequently as follows during the academic year 2018-19:

Summer Term: 4 June 2019, 2.00pm, Council Chamber, Senate House.