

UNIVERSITY OF WARWICK

Board of the Faculty of Social Sciences

There will be a meeting of the Board of the Faculty of Social Sciences at **2pm** on **Tuesday 14 February 2017** in the Council Chamber, first floor, Senate House.

R Sandby-Thomas
Registrar

Note: Committee papers can be accessed at <https://files.warwick.ac.uk/bfss/browse/BFSS>. Questions on agendum items or apologies for this meeting should be directed to the Secretary to the Board, Martin Mik (m.mik@warwick.ac.uk).

STRATEGIC ITEM FOR DISCUSSION

1. **Sessional Teaching Payroll Project (2.15pm)**

TO RECEIVE:

- (a) An oral update from the Academic Vice-President and the Senior Assistant Registrar (Strategic Programme Delivery) on the Sessional Teaching Payroll (STP) project;
 - (b) A report from the Academic Vice-President and the Senior Assistant Registrar (Strategic Programme Delivery) on the Sessional Teaching Payroll (STP) project, as set out in paper BFSS.11/16-17 ([available online](#)).
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AGENDA

MATTERS FOR CONSIDERATION BY THE BOARD

2. **Conflicts of Interest**

TO REPORT:

That, should any members or attendees of the Board have any conflicts of interest relating to agenda items for the meeting, they should be declared in accordance with the Committee of University Chairs (CUC) Higher Education Code of Governance (2014), available online from <http://www.universitychairs.ac.uk/publications/>.

3. **Minutes**

TO CONSIDER:

The minutes of the meeting of the Board held on 3 November 2016 ([available online](#)).

4. Matters Arising

(a) Teaching Excellence Framework (minute 1/16-17 refers)

TO RECEIVE:

A copy of the University's Statement and metrics, approved by the University Senate as part of the Teaching Excellence Framework Submission 2016-17 (papers S.29 and S.42/16-17, [available online](#)).

(b) Warwick Welcome Week (minute 2/16-17 refers)

TO RECEIVE:

An updated proposal for a Warwick Welcome Week, as approved by the University Senate in February 2017 (paper S.30/16-17, [available online](#)), noting that the full implementation of the Welcome Week has been postponed until the academic year 2018-19.

(c) Membership (minute 5/16-17 refers)

TO REPORT:

- (i) That Professor C Warhurst has been appointed to the membership of the Board of the Faculty of Science as the Board of the Faculty of Social Sciences representative;
- (ii) That any members of the Board wishing to represent the Board of the Faculty of Social Sciences on the Boards of the Faculties of Arts or Medicine should contact the Chair or the Secretary directly.

(d) New Department Proposal (minute 8(b)/16-17 refers)

TO RECEIVE:

Oral reports from the Heads of Departments working with the School of Cross-faculty Studies on the progress of establishing satisfactory governance structures to ensure full engagement of these departments in matters involving their provision.

(e) Warwick Foundation Studies (minute 9(b)/16-17 refers)

TO RECEIVE:

An oral report from the Chair on Warwick Foundation Studies.

(f) New Faculty Chair Update (minute 9(c)/16-17 refers)

TO REPORT:

That the Board, following a consideration of the Provost's recommendation by correspondence, [approved](#) the appointment of Professor M Nudds as the new Faculty Chair and the Chair of the Board.

5. Chair's Business

(a) Institutional Teaching and Learning Review

(b) Warwick Awards for Teaching Excellence

TO REPORT:

(i) That nominations are now open for Warwick Awards for Teaching Excellence for staff (WATE) and postgraduate research students (WATE PGR), noting a deadline for nominations by students and staff of 17 March 2017;

(ii) That full details are available online from <http://warwick.ac.uk/wate>.

6. Proposal to Rename the Centre for Professional Education

TO CONSIDER:

A proposal from the Director of the Centre for Professional Education for the Centre to be renamed Warwick Teacher Education, as set out in paper BFSS.9/16-17 ([available online](#)), noting that the support of the new Faculty Chair has been secured since the production of the paper.

7. Review of Faculty Research Centres

TO RECEIVE:

Paper BFSS.12/16-17 ([available online](#)) setting out details for the review of the following University Research Centre relevant to the Faculty of Social Sciences:

(a) Centre for Research in Philosophy, Literature and Arts (Philosophy).

TO CONSIDER:

Evidence, as set out in paper BFSS.12/16-17, that the Centre for Research in Philosophy, Literature and Arts provides added value, contributes to the University Strategy and is sustainable in the long term.

8. ESRC Doctoral Training Centre/Partnership update

TO RECEIVE:

An oral update from the Director of the ESRC Doctoral Training Centre/Partnership.

9. Assessment and Feedback

TO RECEIVE:

A composite report on timeliness of feedback on assessment submitted in Autumn Term 2016-17 across the Faculty (paper BFSS.10/16-17, to be tabled).

10. Any Other Business

11. Next Meeting

TO REPORT:

That the next meeting of the Board will take place on Wednesday 17 May 2017, 2-4pm, in room CMR 1.0, first floor, University House.

ITEMS TO RECEIVE FOR INFORMATION ONLY

The Chair and Secretary consider that the following items are non-controversial and/or can be accepted with a minimum of explanation. Members of the Board may, however, ask for any of the following items to be transferred to the agenda for discussion, by contacting the Secretary in advance of the meeting, or by raising the item at the commencement of the meeting. These papers are available online from the Board's electronic filestore at <https://files.warwick.ac.uk/bfss/browse>.

12. Chair's Action

(a) BFSS Representative on BFS

TO REPORT:

That the Chair of the Board, acting on its behalf, has approved the appointment of Professor C Warhurst (IER) to the membership of the Board of the Faculty of Science as the Representative of the Board of the Faculty of Social Sciences.

(b) Graduate Studies Committee Membership

TO REPORT:

That the Chair of the Board, acting on its behalf, has approved the appointment of Dr V Bove to the membership of the Graduate Studies Committee as the Warwick Q-Step Centre representative, replacing Dr P Blanchard for Term 2 only.

(c) Graduate Studies Committee Chair

TO REPORT:

That the Chair of the Board, acting on its behalf, has approved the following arrangements for the discharge of the duties of the Chair of the Graduate Studies Committee (GFSS) until a new Chair of the Committee is appointed:

- (i) Ms G Frigerio, member of GFSS (CLL), to consider postgraduate appeals on behalf of the Committee Chair;
- (ii) Professor R Hastings, member of GFSS (CEDAR), to consider and approve PGR Examiners' reports on behalf of the Committee Chair;
- (iii) Dr C Lyonette, member of GFSS (IER), to consider postgraduate appeals on behalf of the Committee Chair;

- (iv) Dr J Smith, member of GFSS (Economics), to consider postgraduate appeals on behalf of the Committee Chair;
- (v) Dr E Ushioda, member of GFSS (CAL):
 - (A) To act as Chair of the Graduate Studies Committee for its January 2017 meeting. including Chair's Actions on any matters related to this meeting, until the appointment of the new Committee Chair;
 - (B) To consider postgraduate appeals, including Continuation of Registration Committee appeals, on behalf of the Committee Chair;
 - (C) To consider and approve PGR Examiners' reports on behalf of the Committee Chair.

(d) Undergraduate Studies Committee Constitution and Membership

TO REPORT:

That the Chair of the Board, acting on its behalf, has taken action to approve the following:

- (i) Inclusion of a representative of Warwick Foundation Studies in the constitution of the Faculty Undergraduate Studies Committee;
- (ii) Appointment of Ms S Cook to the membership of the Undergraduate Studies Committee as a Warwick Foundation Studies representative.

13. Report from the Faculty Undergraduate Studies Committee

TO RECEIVE:

- (a) Minutes of the meeting of the Faculty Undergraduate Studies Committee held on 25 October 2016 (paper BFSS.6/16-17, available online);
- (b) Unconfirmed minutes of the meeting of the Faculty Undergraduate Studies Committee held on 31 January 2017 (paper BFSS.13/16-17, available online).

14. Report from the Faculty Graduate Studies Committee

TO RECEIVE:

- (a) Minutes of the meeting of the Faculty Graduate Studies Committee held on 18 October 2016 (paper BFSS.7/16-17, available online);
- (b) Unconfirmed minutes of the meeting of the Faculty Graduate Studies Committee held on 24 January 2017 (paper BFSS.14/16-17, available online).

15. Faculty Lunches in 2016-17

TO REPORT:

That the Faculty of Social Sciences Lunches will take place as follows in 2016-17:

- (a) Spring term: Tuesday 14 February 2017, 12 noon, Council Chamber, Senate House;
- (b) Summer term: Wednesday 17 May 2017, 12.15pm, room CMR 1.0, University House.

16. Dates of 2016-17 Board Meetings

TO REPORT:

That the final meeting of the Board in the academic year 2016-17 will take place on Wednesday 17 May 2017, 2-4pm, room CMR 1.0, University House.

MM 12.02.17

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