

UNIVERSITY OF WARWICK

**Board of the Faculty of Social Sciences**

There will be a meeting of the Board of the Faculty of Social Sciences at **2pm** on **Tuesday 16 February 2016** in Council Chamber, first floor, **Senate House**.

K Sloan  
Registrar

Note: Committee papers can be accessed at <https://files.warwick.ac.uk/bfss/browse/BFSS>. Questions on agenda items or apologies for this meeting should be directed to the Secretary to the Board, Martin Mik ([m.mik@warwick.ac.uk](mailto:m.mik@warwick.ac.uk)).

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**STRATEGIC ITEM FOR DISCUSSION**

1. **Consumer Protection Legislation for Higher Education 2pm**

TO RECEIVE:

An oral report from the Deputy Academic Registrar on the institutional compliance with Consumer Protection legislation.

TO CONSIDER:

A paper from the Deputy Academic Registrar on the University's activities to ensure compliance with Consumer Protection legislation, as set out in paper BFSS.14/15-16 (available online).

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**2<sup>nd</sup> CIRCULATION AGENDA**

New items added since the first circulation agenda, additional papers and revised papers are highlighted in **bold**. We will work from the second circulation agenda at the meeting.

**MATTERS FOR CONSIDERATION BY THE BOARD**

2. **Conflicts of Interest**

TO REPORT:

That, should any members or attendees of the Board have any conflicts of interest relating to agenda items for the meeting, they should be declared in accordance with the Committee of University Chairs (CUC) Higher Education Code of Governance (2014), available online from <http://www.universitychairs.ac.uk/publications/>.

3. **Minutes**

TO CONSIDER:

The minutes of the meeting of the Board held on 5 November 2015 (available online).

4. Matters Arising

- (a) Athena SWAN Charter Mark (minutes 6(a)/15-16, 39/14-15, 6(a)/14-15, 38(a)/13-14 and 22(b)/13-14 refer)

TO RECEIVE:

An oral update from the Chair on the activities of the Faculty of Social Sciences Athena SWAN Working Group.

- (b) Race Equality Charter Mark (minutes 6(d)/15-16 and 50/14-15 refer)

TO RECEIVE:

An oral update from the Chair on the Race Equality Charter Mark.

- (c) Art Collection Committee Update (minutes BFSS.7(f)/15-16 and ACC.6/15-16 refer)

TO REPORT:

That the Art Collection Committee, having considered proposals from Faculty Boards resolved that the Days of Judgement (Cat 1) statue by Laura Ford be located on the lawn opposite the new bus terminus, noting that the Curator would work with the Faculties of Medicine and Social Sciences to support their requests within the current Art Collection (minute ACC.6/15-16 refers).

5. Chair's Business

- (a) Warwick in California

TO RECEIVE:

- (i) An oral update from the Chair on the Warwick in California project, including the work of the Faculty California Working Group;
- (ii) **A summary of existing Social Sciences collaborations in California (paper BFSS.24/15-16, available online).**

- (b) Warwick Awards for Teaching Excellence

TO REPORT:

- (i) That nominations are now open for Warwick Awards for Teaching Excellence for staff (WATE) and postgraduate research students (WATE PGR), noting a deadline for nominations by students and staff of 14 March 2016;
- (ii) That full details are available online from <http://warwick.ac.uk/wate>.

- (c) Warwick Q-Step Centre Update

TO RECEIVE:

**An oral update from the Chair on the Warwick Q-Step Centre.**

**(d) Vice-Chancellor's Visits**

**TO REPORT:**

**That a schedule of events arranged for staff and students to meet with the Vice-Chancellor is available online from: <http://warwick.ac.uk/services/vco/events/>, noting that a Social Sciences based visit will take place on Wednesday 27 April 2016, 10am-1pm.**

6. Disabled Student Allowance Working Group Update **2.30pm**

TO RECEIVE:

An oral report from the University Disability Coordinator on the changes to the Disabled Student Allowance (DSA) and the University's response.

TO CONSIDER:

A paper from the Pro-Vice-Chancellor (People and Public Engagement) providing an update on the work of the DSA Working Group, as set out in paper BFSS.15/15-16 (available online).

7. Proposal to Rename the Faculty of Medicine

TO CONSIDER:

A proposal from the Registrar to change the name of the Faculty of Medicine to the Faculty of Health and a change to the constitution of the Board of the Faculty, as set out in paper BFSS.16/15-16 (available online).

8. Draft Statement of Expected Student Behaviour **3.30pm**

TO RECEIVE:

An oral report from the Director of Delivery Assurance and Resolution on the draft Statement of Expected Student Behaviour.

TO CONSIDER:

A consultation paper on the draft Statement of Expected Student Behaviour from the Director of Delivery Assurance and Resolution and Senior Assistant Registrar (Delivery Assurance), as set out in paper BFSS.17/15-16 (available online).

9. ESRC Doctoral Training Centre update

TO RECEIVE:

An oral update from the Director of the ESRC Doctoral Training Centre.

10. Review of Faculty Research Centres

TO RECEIVE:

Paper BFSS.18/15-16 (available online) setting out details for the review of the Centre for the Study of Women and Gender (CSWG).

TO CONSIDER:

Evidence, as set out in paper BFSS.18/15-16, that the Centre for the Study of Women and Gender provides added value, contributes to the University Strategy and is sustainable in the long term.

11. Any Other Business

12. Next Meeting

TO REPORT:

That the next meeting of the Board will take place on Thursday 19 May 2016, 10am-12noon, Council Chamber, **Senate House**.

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**ITEMS TO RECEIVE FOR INFORMATION ONLY**

The Chair and Secretary consider that the following items are non-controversial and/or can be accepted with a minimum of explanation. Members of the Board may, however, ask for any of the following items to be transferred to the agenda for discussion, by contacting the Secretary in advance of the meeting, or by raising the item at the commencement of the meeting. These papers are available online from the Board's electronic filestore at <https://files.warwick.ac.uk/bfss/browse>.

13. Assessment and Feedback

TO RECEIVE:

- (a) A composite report on timeliness of feedback on assessment submitted in Summer Term 2014-15 across the Faculty (paper BFSS.1/15-16 (Revised), available online);
- (b) A composite report on timeliness of feedback on assessment submitted in Autumn Term 2015-16 across the Faculty (paper BFSS.13/15-16 (Revised 2), available online).

14. **Chair's Action**

- (a) Graduate Studies Committee Chair

TO REPORT:

That the Chair of the Board, acting on its behalf, has approved the appointment of Professor A Stewart (School of Law) Chair of the Graduate Studies Committee of the Board of the Faculty of Social Sciences (GFSS) for Terms 2 and 3 of the academic year 2015-16, to cover Professor DL

Steinberg's research leave, noting that Professor DL Steinberg would resume the Chair on her return from July 2016 to complete a full term of office, i.e. until the end of the academic year 2016-17.

(b) Board of the Faculty of Social Sciences

TO REPORT:

That the Chair of the Board, acting on its behalf, has approved the following appointments to the membership of the Board:

- (i) Professor A Stewart, Chair of the Graduate Studies Committee of the Board of the Faculty of Social Sciences, replacing Professor DL Steinberg;
- (ii) Ms K Ireland, Interim Director of the Centre for Professional Education, replacing Dr A Boddison;
- (iii) Ms H Ngo, Postgraduate Student Representative.

(c) Graduate Studies Committee Membership

TO REPORT:

That the Chair of the Board, acting on its behalf, has approved the following changes to the membership of the Graduate Studies Committee of the Board of the Faculty of Social Sciences:

- (i) Appointment of Ms H Ngo as a Postgraduate Student Representative for the academic year 2015-16;
- (ii) Appointment of Dr L Pettinger as a Sociology representative, replacing Professor N Gane.

(d) Undergraduate Studies Committee Membership

TO REPORT:

That the Chair of the Board, acting on its behalf, has approved the appointment of Dr J Dynes to the membership of the Undergraduate Studies Committee of the Board of the Faculty of Social Sciences, replacing Dr J Raynsford as the Centre for Education Studies representative.

(e) Board of Graduate Studies

TO REPORT:

**That the Chair of the Board, acting on its behalf, has taken action to appoint the following to the membership of the Board of Graduate Studies as representatives of the Faculty of Social Sciences in 2015-16:**

- (i) **Dr D Hartas, Centre for Education Studies;**
- (ii) **Professor N Gane, Department of Sociology.**

(f) Recommendation from the University Undergraduate Appeals Committee

TO REPORT:

That the Chair of the Board, acting on its behalf, has resolved that the Graduate and Undergraduate Studies Committees communicate to academic departments the requirement that all students be advised in writing of any specific resit requirements and to ensure that departmental Student Handbooks be updated accordingly, as required by the University Undergraduate Appeals Committee (minute 4/15-16 refers).

15. Report from the Faculty Undergraduate Studies Committee

TO RECEIVE:

- (a) The minutes of the meeting of the Faculty Undergraduate Studies Committee held on 27 October 2015 (paper BFSS.19/15-16, available online);
- (b) The minutes of the meeting of the Faculty Undergraduate Studies Committee held on 25 January 2016 (paper BFSS.20/15-16, available online).

16. Report from the Faculty Graduate Studies Committee

TO RECEIVE:

- (a) The minutes of the meeting of the Faculty Graduate Studies Committee held on 20 October 2015 (paper BFSS.21/15-16, available online);
- (b) The minutes of the meeting of the Faculty Graduate Studies Committee held on 26 January 2016 (paper BFSS.22/15-16, available online).

17. Report from the Faculty IT Committee

TO RECEIVE:

**The minutes of the meeting of the Faculty IT Committee held on 27 January 2016 (paper BFSS.23/15-16, available online).**

18. Faculty Lunches in 2015-16

TO REPORT:

That the Faculty of Social Sciences Lunches will take place as follows in 2015-16:

- (a) Spring term: Tuesday 16 February 2016, 12 noon, Council Chamber, room S2.77 (Cowling), second floor, Social Sciences building;
- (b) Summer term: Thursday 19 May 2016, 12.30pm, TBC.

19. Dates of 2015-16 Board Meetings

TO REPORT:

That the Board will meet subsequently as follows during the academic year 2015-16:

Thursday 19 May 2016, 10.00-12.00, Council Chamber, Senate House.