

UNIVERSITY OF WARWICK

Board of the Faculty of Social Sciences

There will be a meeting of the Board of the Faculty of Social Sciences at 2pm on **Wednesday 17 May 2017** in room CMR 1.0, first floor, **University House**.

R Sandby-Thomas
Registrar

Note: Committee papers can be accessed at <https://files.warwick.ac.uk/bfss/browse/BFSS>. Questions on agenda items or apologies for this meeting should be directed to the Secretary to the Board, Martin Mik (m.mik@warwick.ac.uk).

STRATEGIC ITEM FOR DISCUSSION

1. **Proposed Changes to Academic Governance (2pm)**

TO CONSIDER:

- (a) A consultation paper from the Pro-Vice-Chancellor (Education) and the Deputy Academic Registrar on the proposed changes to academic governance, as set out in paper BFSS.19/16-17 ([available online](#)).
- (b) A paper setting out comments from the Faculty Graduate and Undergraduate Committees on the proposed changes (paper BFSS.21/16-17, copy attached).**

TO REPORT:

- (c) That the final Faculty of Social Sciences Lunch in 2016-17 will take place on Wednesday 17 May 2017, 12.15-1.30pm, room CMR 1.0, first floor, University House, noting that it will focus on the proposed changes to the University academic governance structures, including Faculty sub-committees, as presented by the Deputy Pro-Vice-Chancellor (Education);
 - (d) That an online feedback form is available until 1 June 2017 for individual responses to the proposed changes, noting that this is available online from: <http://warwick.ac.uk/aro/acgovreview/>
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2nd CIRCULATION AGENDA

New items added since the first circulation agenda, additional papers and revised papers are highlighted in bold . We will work from the second circulation agenda at the meeting.

MATTERS FOR CONSIDERATION BY THE BOARD

2. **Conflicts of Interest**

TO REPORT:

That, should any members or attendees of the Board have any conflicts of interest relating to agenda items for the meeting, they should be declared in accordance with

the Committee of University Chairs (CUC) Higher Education Code of Governance (2014), available online from <http://www.universitychairs.ac.uk/publications/>.

3. Minutes

TO CONSIDER:

The minutes of the meeting of the Board held on 14 February 2017 ([available online](#)).

4. Matters Arising

(a) Warwick Awards for Teaching Excellence (minute 29(b)/16-17 refers)

TO REPORT:

That the following FSS colleagues have been shortlisted for the 2017 Warwick Awards for Teaching Excellence (WATE) and Warwick Awards for Teaching Excellence for Postgraduate who Teach (WATE PGR):

- (i) David Elmes, Warwick Business School (WATE);
- (ii) Elizabeth Jones, Economics (WATE);
- (iii) Pietro Micheli, Warwick Business School (WATE);
- (iv) David Felstead, Warwick Business School (WATE PGR);
- (v) Phil Gaydon, IATL / Philosophy (WATE PGR);
- (vi) Shaun Stevenson, Philosophy (WATE PGR).

(b) Proposal to Rename the Centre for Professional Education (minute 30/16-17 refers)

TO REPORT:

- (i) That, following a consultation among the Centres for Professional Education, Education Studies, Applied Linguistics and Lifelong Learning, a compromise new name for the Centre for Professional Education was agreed: the Centre for Teacher Education, as set out in paper BFSS.9/16-17 (Revised) ([available online](#));
- (ii) That the Chair of the Board, acting on its behalf, has recommended to the Senate that the Centre for Professional Education be renamed the Centre for Teacher Education, noting that this proposal was approved by the University Senate at its March 2017 meeting.

(c) Review of Faculty Research Centres – Centre for Research in Economic Theory & Application (minute 31(b)/16-17 refers)

TO REPORT:

That, following a scrutiny of the paperwork submitted in relation to the triennial review of the Centre for Research in Economic Theory & Application (CRETA; Economics) (paper BFSS.28/16-17, [available online](#)) by a sub-group of the Board, the Chair of the Board, acting on its behalf, has recommended to the University Research Committee that the Centre provided added value, contributed to the University Strategy and was sustainable in the long term, and that the proposed changes to the Centre's Constitution be approved.

5. Race Equality Charter (2.30pm)

TO RECEIVE:

An oral report from Dr N de Noronha, Teaching Fellow, Department of Sociology, and Ms R Roke, Director of Strategic Programme Delivery, on the progress of the work towards University's submission to the Race Equality Charter.

TO CONSIDER:

A report on the development of the University's Race Equality Charter submission and the potential areas for action, as set out in paper BFSS.22/16-17 ([available online](#)).

6. University Review of Personal Tutoring (2.45pm)

TO RECEIVE:

An oral report from the University Dean of Students and the Administrative Officer (Academic Registrar's Office) on the progress of the review of the University Personal Tutor system.

TO CONSIDER:

A paper from the University Dean of Students on the University review of Personal Tutoring (paper BFSS.17/16-17, [available online](#)).

7. Chair's Business

(a) Institutional Teaching and Learning Review – Faculty Engagement

8. New University Research Centre

Centre for Exoplanets and Habitability

TO CONSIDER:

A proposal from the Department of Physics for a new Category II University Research Centre, entitled the Centre for Exoplanets and Habitability, to be established as set out in paper BFSS.24/16-17 ([available online](#)).

9. Review of Faculty Research Centres

TO RECEIVE:

Paper BFSS.25g/16-17 ([available online](#)) setting out details for the review of the following Research Centres:

(a) Yesu Persuad Centre for Caribbean Studies (Professor David Lambert; History) (Category II) (paper BFSS.25a/16-17, [available online](#));

(b) Criminal Justice Centre (Professor Jackie Hodgson, School of Law) (Category II) (paper BFSS.25b/16-17, [available online](#));

- (c) Centre for Operational Police Research (COPR) (Professors Jackie Hodgson, School of Law, and Neil Stewart, Psychology) (Category II) (paper BFSS.25c/16-17, [available online](#));
- (d) Centre for Connecting Research on Employment and Work (CREW) (Dr Carol Wolkowitz, Sociology) (Category II) (paper BFSS.25d/16-17, [available online](#));
- (e) Centre for Law, Governance & Regulation of the Global Economy (GLOBE), subject to a change of Directorship from Professor John McEldowney to Dr Celine Tan, School of Law (Category III) (paper BFSS.25e/16-17, [available online](#));
- (f) Centre for the Study of Globalisation and Regionalisation (CSGR) (Dr Andre Broome, PAIS) (Category III) (paper BFSS.25f/16-17, [available online](#)).

TO REPORT:

That the review of the Centre for Studies in Democratisation (CSD) (Dr Renske Doorenspleet, PAIS) has been deferred and will be considered at a future meeting of the Board.

TO CONSIDER:

Evidence, as set out in papers BFSS.25a-f/16-17, that the following Research Centres provide added value, contribute to the University Strategy and are sustainable in the long term:

- (g) Yesu Persuad Centre for Caribbean Studies;
- (h) Criminal Justice Centre;
- (i) Centre for Operational Police Research (COPR);
- (j) Centre for Connecting Research on Employment and Work (CREW);
- (k) Centre for Law, Governance & Regulation of the Global Economy (GLOBE);
- (l) Centre for the Study of Globalisation and Regionalisation (CSGR).

10. ESRC Doctoral Training Centre update

TO RECEIVE:

An oral update from the Chair on the ESRC Doctoral Training Centre.

11. Warwick Q-Step Centre Update

TO RECEIVE:

An oral update from the Director of Warwick Q-Step Centre.

12. Faculty Research Forum

TO RECEIVE:

An oral report from the Chair of the Faculty Research Forum.

13. Faculty Appointments and Elections for 2017/18

(a) Reappointment of the Chair of the Board of the Faculty

TO REPORT:

That the Board has approved the appointment of Professor M Nudds as the Chair of the Board of the Faculty of Social Sciences for an initial period from January 2017 until July 2018, noting that his reappointment would be considered at the May 2018 meeting of the Board.

(b) Election of Board Members to the Senate

TO REPORT:

(i) That there will be two vacancies for representatives of the Board of the Faculty of Social Sciences on the University Senate from August 2017 to July 2020, as the appointments of Professor G Lindsay and Professor A Reeve come to an end on 31 July 2017;

(ii) That the continuing members of the Senate appointed by the Board of the Faculty of Social Sciences are:

CAL	Professor H Spencer-Oatey (2018)
Economics	Professor J Smith (2020)
Sociology	Professor J Solomos (2018)
WBS	Professor A Lockett (2019)

(iii) That a call for nominations was sent to all members of the Board on 12 May 2017, with a deadline for nominations of noon 17 May 2017.

(iv) That two nominations have been received for the two vacancies on the Senate as follows:

- (A) Professor G Lindsay (CEDAR), proposed by Professor M Nudds (Chair), seconded by Professor J Smith (Economics);**
(B) Professor C Lury (CIM), proposed by Professor M Nudds (Chair), seconded by Professor N Vaughan-Williams (PAIS).

TO RECEIVE:

Regulation 2.2 governing the election of representatives of the Boards of the Faculties to membership of the Senate (paper BFSS.29/16-17, [available online](#)).

(c) Elections to the Board of the Faculty of Social Sciences and its Sub-Committees and to other University Committees

TO CONSIDER:

Nominations to the Board of the Faculty of Social Sciences and its Sub-Committees, and to other University Committees for the academic year 2017-18 (paper BFSS.30/16-17, [copy attached](#)), together with a proposal that the

appointment or recommendation to any vacancies be approved by the Chair on behalf of the Board during the summer months.

(d) First Year Board of Examiners Membership for 2016-17

TO CONSIDER:

The 2016-17 membership of the First Year Board of Examiners for the Faculty of Social Sciences, as set out in paper BFSS.18/16-17 (available online).

14. Any Other Business

15. Next Meeting

TO REPORT:

That the dates and venues for the Board's meetings for the academic year 2017-18 will be confirmed in due course.

ITEMS TO RECEIVE FOR INFORMATION ONLY

The Chair and Secretary consider that the following items are non-controversial and/or can be accepted with a minimum of explanation. Members of the Board may, however, ask for any of the following items to be transferred to the agenda for discussion, by contacting the Secretary in advance of the meeting, or by raising the item at the commencement of the meeting. These papers are available online from the Board's electronic filestore at <https://files.warwick.ac.uk/bfss/browse>.

16. Assessment and Feedback

TO RECEIVE:

A composite report on timeliness of feedback on assessment submitted in Spring Term 2016-17 across the Faculty (paper BFSS.18/16-17 (Revised), available online), noting that the report has been recommended to the Board of Approval by the Chairs of Graduate and Undergraduate Studies Committees, acting on their behalf.

17. First Year Board of Examiners 2016-17

(a) Undergraduate Examination Conventions for the First Year Board of Examiners

TO RECEIVE:

University conventions for the First Year Board of Examiners, applicable to students who commenced their course of study in September 2013 or later, noting that the conventions are available online at: <http://warwick.ac.uk/quality/categories/examinations/conventions/fyboe>.

(b) Departmental Examination Conventions

TO CONSIDER:

The Departmental Examination Conventions for first year assessed courses and resit examination conventions for the First Year Board of Examiners 2016-17 (paper BFSS.31/16-17, available online).

(c) Required Core Modules

TO CONSIDER:

A list of required core modules for courses to be considered by the First Year Board of Examiners for the Faculty (paper BFSS.20/16-17 (Revised 2), available online).

18. Chair's Action

TO REPORT:

That the Chair of the Board, acting on its behalf, has approved the following:

- (a) The appointment of Ms F Cornick as the second Library Observer on the Board of the Faculty of Social Sciences, replacing Ms H Curtis;
- (b) The appointment of Dr J Mills, Learning and Development Centre, to the membership of the Graduate Studies Committee, replacing Ms E King;
- (c) The appointment of Dr J Thornby (CPE) as the Acting Chair of the Graduate Studies Committee for its May 2017 meeting, including Chair's Actions on any matters related to this meeting, until the appointment of a new Committee Chair;
- (d) The appointment of Dr J Thornby (CPE) to the membership of the Quality Assurance Working Group as the second representative of the Faculty of Social Sciences, replacing Ms E King;
- (e) The recommendation to the University Senate that the Centre for Professional Education be renamed the Centre for Teacher Education (CTE), following a consultation between the Centre for Professional Education, the Centre for Applied Linguistics, the Centre for Education Studies and the Centre for Lifelong Learning, as set out in paper BFSS.9/16-17 (Revised);
- (f) The appointment of Ms E Jones, Chair of the Undergraduate Studies Committee, to the membership of the Personal Tutoring Working Group as a representative of the Faculty of Social Sciences;
- (g) The allocation of one 2017 FSS Warwick Collaborative Postgraduate Research Studentship (WCPRS) award to research funding bid led by Professor A Stewart (School of Law), noting that this alters an earlier Chair's Action (minute BFSS.18(c)/16-17 refers) and resulted in the freeing up of one 2017 FSS WCPRS award for allocation through open competition;

- (h) The following allocation of the two 2017 FSS Warwick Collaborative Postgraduate Research Studentship (WCPRS) awards, in the absence of a Chair of the Graduate Studies Committee:
 - (i) Professor R Hastings (CEDAR);
 - (ii) Dr V Totsika & Professor R Hastings (CEDAR).
- (i) The recommendation to the University Research Committee that the Centre for Research in Economic Theory & Application (CRETA; Economics) provided added value, contributed to the University Strategy and was sustainable in the long term, and that the proposed changes to the Centre's Constitution, as set out in paper BFSS.28/16-17, be approved.

19. ~~Report from the Faculty Undergraduate Studies Committee~~

~~TO RECEIVE:~~

~~The draft unconfirmed minutes of the meeting of the Faculty Undergraduate Studies Committee held on 10 May 2017 (paper BFSS.26/16-17, to follow).~~

20. ~~Report from the Faculty Graduate Studies Committee~~

~~TO RECEIVE:~~

~~The draft unconfirmed minutes of the meeting of the Faculty Graduate Studies Committee held on 9 May 2017 (paper BFSS.27/16-17, to follow).~~

21. Report from the Faculty IT Committee

TO RECEIVE:

- (a) Minutes of the meeting of the Faculty IT Committee held on 4 November 2016 (paper BFSS.15/16-17, available online);
- (b) The minutes of the meeting of the Faculty IT Committee held on 3 March 2017 (paper BFSS.23/16-17, available online).

22. Dates of 2017-18 Board Meetings

TO REPORT:

That the dates and venues for the Board's meetings for the academic year 2017-18 will be confirmed in due course.