

UNIVERSITY OF WARWICK

**Board of the Faculty of Social Sciences**

There will be a meeting of the Board of the Faculty of Social Sciences at **10am on Thursday 22 May 2014** in room CMR 1.0, first floor, University House.

K Sloan  
Registrar

Note: Committee papers can be accessed at <https://files.warwick.ac.uk/bfss/browse/BFSS>. Questions on agendum items or apologies for this meeting should be directed to the Secretary to the Board, Martin Mik ([m.mik@warwick.ac.uk](mailto:m.mik@warwick.ac.uk)).

**2<sup>nd</sup> CIRCULATION A G E N D A**

New items added since the first circulation agenda, additional papers and revised papers are highlighted in **bold**. We will work from the second circulation agenda at the meeting.

**MATTERS FOR CONSIDERATION BY THE BOARD**

1. **Minutes**

**TO CONSIDER:**

**The minutes of the meeting of the Board held on 12 February 2014 (available online), noting the inclusion of Professor G Hodgkinson (WBS) in the list of Board members present at the meeting.**

2. **Matters Arising**

- (a) Gender Equality Charter Mark (minute 22(b)/13-14 refers)

**TO RECEIVE:**

An oral report from the Secretary on the establishment of a Faculty-level working group to facilitate departmental preparations for the submission of GEM applications.

- (b) **Festival of Social Sciences 2015 (minutes 22(c)/13-14 and 5(b)/13-14 refer)**

**TO RECEIVE:**

**A report from the Chair on the Festival of Social Sciences 2015 preparations as outlined in paper BFSS.38/13-14 (copy attached).**

- (c) Heads of Department and Research Directors' Away Day (minutes 22(d)/13-14 and 5(e)/13-14 refer) 10am

**TO RECEIVE:**

An update from the Chair on the Faculty Impact post-REF event, which took place on 5 March 2014.

3. Chair's Business

(a) Faculty Website

(b) IAA Business Plan 10am

**TO RECEIVE:**

**A report from the Research Impact Officer (Social Sciences) on the ESRC Impact Acceleration Account (paper BFSS.36/13-14, copy attached).**

(c) New Teaching Building 10.30am

**TO RECEIVE:**

**An update from the Senior Assistant Registrar (Space Management & Timetabling) on the Teaching Building (paper BFSS.37/13-14, copy attached).**

(d) University Strategy Consultation

**TO CONSIDER:**

**The draft goals proposed to form the University Strategy (paper BFSS.24/13-14, available online), noting that the University Strategy consultation (available online from <http://warwick.ac.uk/strategyconsultation/>) will close on Friday 23 May 2014.**

**TO RECEIVE:**

**Comments on the draft goals from the Faculty Undergraduate Student Representative as set out in paper BFSS.39/13-14 (previously circulated).**

(e) Review of Warwick Graduate School

**TO RECEIVE:**

**A paper from the Pro-Vice-Chancellor (Postgraduate and Transnational Education) setting out key priorities in response to the review of Warwick Graduate School (paper BFSS.25/13-14, available online).**

4. Future of the Centre for Education and Industry

**TO CONSIDER:**

**The recommendation regarding the future of the Centre for Education and Industry, as set out in paper BFSS.26/13-14 (available online).**

5. **Warwick Q-Step Centre update**

**TO RECEIVE:**

**An oral update from the Chair on the progress of Warwick Q-Step Centre's activities.**

6. **University Research Centres**

(a) **European History Research Centre**

**TO CONSIDER:**

A proposal to establish a new University Research Centre entitled the European History Research Centre (EHRC), as set out in paper BFSS.27/13-14 (available online).

(b) **Warwick Environmental Systems Interdisciplinary Centre**

**TO CONSIDER:**

A proposal to establish a new University Research Centre entitled Warwick Environmental Systems (WES) Interdisciplinary Centre, as set out in paper BFSS.28/13-14 (available online).

7. **First Year Board of Examiners 2013/14**

(a) **Membership of the First Year Board of Examiners**

**TO RECEIVE:**

**Departmental membership of the First Year Board of Examiners for the Faculty of Social Sciences for the academic year 2013/14 for meetings in June and September 2014 (paper BFSS.29/13-14 (revised), copy attached).**

(b) **Undergraduate Examination Conventions for the First Year Board of Examiners**

**TO RECEIVE:**

(i) A copy of the University conventions for the First Year Board of Examiners, applicable to students who commenced their course of study in September 2013 or later, noting that the conventions are available online at:  
<http://warwick.ac.uk/quality/categories/examinations/conventions/fyboe>

(ii) A copy of the conventions for the First Year Board of Examiners of the Faculty of Social Sciences (paper BFSS.58/03-04 (revised), available online), for any First Year students who commenced their studies prior to September 2013.

(c) Departmental Examination Conventions

TO RECEIVE:

The Departmental Examination Conventions for first year assessed courses and resit examination conventions for the First Year Board of Examiners 2013/14 (paper BFSS.30/13-14, available online), noting that these would apply to any students who commended their studies prior to September 2013.

8. Faculty Appointments and Elections for 2014/15

(a) Reappointment of the Chair of the Board of the Faculty

TO CONSIDER:

The recommendation of the Vice-Chancellor that Professor Christopher Hughes be reappointed as Chair of the Board of the Faculty of Social Sciences for the 2014/15 academic year.

(b) Election of Board Members to the Senate

TO REPORT:

(i) That there will be three vacancies for representatives of the Board of the Faculty of Social Sciences on the Senate from August 2014 to July 2017, as the appointments of Professor G Lindsay, Professor A Reeve and Professor A Norrie come to an end on 31 July 2014;

(ii) That the continuing members of the Senate appointed by the Board of the Faculty of Social Sciences are:

Economics	Professor A Muthoo (2015)
Philosophy	Professor M Nudds (2015)
Warwick Business School	Professor M Taylor (2015)

(iii) That a call for nominations was sent to all members of the Board on 15 May 2014, with a deadline for nominations of 21 May 2014;

TO RECEIVE:

Regulation 2.2 governing the election of representatives of the Boards of the Faculties to membership of the Senate (paper BFSS.31/13-14, available online).

TO CONSIDER:

The appointment of three representatives of the Board of the Faculty of Social Sciences to the Senate for the period 1 August 2014 to 31 July 2017.

(c) Elections to the Board of the Faculty of Social Sciences and its Sub-Committees and to other University Committees

TO CONSIDER:

**Nominations to the Board of the Faculty of Social Sciences and its Sub-Committees, and to other University Committees for the academic year 2014/15 (paper BFSS.32/13-14, copy attached), together with a proposal that the appointment or recommendation to any vacancies be approved by the Chair on behalf of the Board during the summer months.**

9. Faculty Lunch

TO REPORT:

That the Summer term Faculty lunch, focusing on the topic of recruitment and admissions, will take place at 12.30 on Thursday 22 May 2014, in the Social Sciences Lounge (room D2.04), WBS Social Sciences building.

10. Any Other Business

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**ITEMS TO RECEIVE FOR INFORMATION ONLY**

The Chair and Secretary consider that the following items are non-controversial and/or can be accepted with a minimum of explanation. Members of the Board may, however, ask for any of the following items to be transferred to the agenda for discussion, by contacting the Secretary in advance of the meeting, or by raising the item at the commencement of the meeting. These papers are available online from the Board's electronic filestore at <https://files.warwick.ac.uk/bfss/browse>.

11. Chair's Action

(a) School of Modern Languages (minute 28/13-14 refers)

TO REPORT:

That following a period of consultation with Board members, the Chair of the Board, acting on its behalf, took action to support the proposal set out in paper SC.33/13-14, namely the establishment of the School of Modern Languages in the Faculty of Arts.

(b) Graduate Studies Committee of the Board of the Faculty of Social Sciences

TO REPORT:

- (i) That the Chair of the Board, acting on its behalf, has taken action to amend the membership of the Graduate Studies Committee of the Board of the Faculty of Social Sciences (GFSS) to include a representative of the Learning and Development Centre (LDC) and to appoint Ms E King to represent LDC on GFSS for the rest of the academic year 2014/15;
- (ii) That the Chair of the Board, acting on its behalf, has taken action to appoint Dr C Lyonette to the membership of the Graduate Studies

Committee of the Board of the Faculty of Social Sciences, replacing Professor J Bimrose as the representative of the Institute for Employment Research.

(c) Continuation of Registration Committee

TO REPORT:

That the Chair of the Board, acting on its behalf, has taken action to recommend to the Senate the appointment of the following representatives of the Faculty of Social Sciences to the Continuation of Registration Committee Panel (undergraduate and postgraduate):

- (i) Dr W Curtis (Centre for Lifelong Learning);
- (ii) Dr H Toner (Warwick School of Law)

(d) Undergraduate Studies Committee of the Board of the Faculty of Social Sciences

That the Chair of the Board, acting on its behalf, has taken action to appoint Ms J Raynsford to the membership of the Undergraduate Studies Committee of the Board of the Faculty of Social Sciences, replacing Dr M Wyness as the representative of the Centre for Education Studies.

12. Assessment and Feedback

TO RECEIVE:

A composite report on timeliness of feedback on assessment submitted in Spring Term 2013/14 across the Faculty (paper BFSS.23/13-14, [available online](#)), noting that the composite report was considered and recommended to the Board for approval by the Undergraduate Studies Committee and the Graduate Studies Committee.

13. Request for names of SSLC Academic Convenors for 2014/15

TO REPORT:

- (i) That the Student Engagement Working Group has discussed the importance of early notification of names of Academic Convenors for SSLCs;
- (ii) That the names of the Academic Convenors for 2014/15 must be sent to the Students' Union by Friday 27 June 2014 at the latest.

14. Report from the Faculty Undergraduate Studies Committee

TO RECEIVE:

**The unconfirmed minutes of the meeting of the Faculty Undergraduate Studies Committee held on 14 May 2014 (paper BFSS.33/13-14, [available online](#)).**

15. Report from the Faculty Graduate Studies Committee

TO RECEIVE:

The unconfirmed minutes of the meeting of the Faculty Graduate Studies Committee held on 13 May 2014 (paper BFSS.34/13-14, [available online](#)).

16. **Report from the Faculty IT Committee**

**TO RECEIVE:**

**The unconfirmed minutes of the meeting of the Faculty IT Committee held on 16 May 2014 (paper BFSS.35/13-14, available online).**

17. **Dates of 2014/15 Committee Meetings**

**TO REPORT:**

That the dates and venues for the Board's meetings for the academic year 2014/15 will be confirmed in due course.

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