

THE UNIVERSITY OF WARWICK

**Board of the Faculty of Social Sciences**

There will be a meeting of the Board of the Faculty of Social Sciences at 2pm on **Thursday 31 May 2018** in the Council Chamber, first floor, **Senate House**.

R Sandby-Thomas  
Registrar

Note: Committee papers can be accessed at <https://files.warwick.ac.uk/bfss/browse/BFSS>. Questions on agendum items or apologies for this meeting should be directed to the Secretary to the Board, Martin Mik ([m.mik@warwick.ac.uk](mailto:m.mik@warwick.ac.uk)).

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**STRATEGIC ITEM FOR DISCUSSION**

1. University Campus Masterplan (2pm)

TO RECEIVE:

- (a) A discussion paper and presentation on the University campus masterplan (papers BFSS.26a-b/17-18, [available online](#));
  - (b) An oral report from Charlotte Lewis, Head of Strategic Programmes and Governance (Estates), and Daniel Gibbons, Project Manager (Estates), on the University campus masterplan.
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**AGENDA**

**MATTERS FOR CONSIDERATION BY THE BOARD**

2. Conflicts of Interest

TO REPORT:

That, should any members or attendees of the Board have any conflicts of interest relating to agendum items for the meeting, they should be declared in accordance with the Committee of University Chairs (CUC) Higher Education Code of Governance (2014), available online from <http://www.universitychairs.ac.uk/publications/>.

3. Minutes

TO CONSIDER:

The minutes of the meeting of the Board held on 15 February 2018 ([available online](#)).

#### 4. Matters Arising

- (a) Proposal for the Faculties of Medicine and Science to Merge (minute 25/17-18 refers)

TO CONSIDER:

A paper from the Faculty Merger Task and Finish Group, as set out in paper FMTFG.5/17-18 ([available online](#)), proposing arrangements for the merger of the Faculty of Medicine and the Faculty of Science.

- (b) Warwick Awards for Teaching Excellence (minute 26/17-18 refers)

TO REPORT:

That the following FSS colleagues have been shortlisted for the 2018 Warwick Awards for Teaching Excellence (WATE) and Warwick Awards for Teaching Excellence for Postgraduate who Teach (WATE PGR):

- (i) Carolin Debray, Centre for Applied Linguistics (WATE PGR);
- (ii) Jennifer Eggert, PAIS (WATE PGR);
- (iii) Shannon Mathieu, PAIS (WATE PGR);
- (iv) Jennie Mills, Learning and Development Centre (WATE);
- (v) Sandra Pereira, WBS (WATE).

- (c) ITLR 2017 Faculty Engagement Event Follow-Up (minute 27/17-18 refers)

TO REPORT:

That the ITLR Faculty Engagement follow-up event, originally planned for Friday 16 March 2018, has been cancelled due to the Strike Action, with the view for it to be rescheduled for July 2018.

#### 5. Chair's Business

- (a) Module Evaluation

TO RECEIVE:

A paper from Professor Gwen van der Velden, Academic Director (Warwick International Higher Education Academy) on student module feedback (paper SLEEC.21/17-18, [available online](#)), noting that any comments should be submitted directly to the Academic Director (WIHEA).

- (b) Disability and Carers' Awareness Event

TO REPORT:

That the University Disability and Carers' Awareness Event will take place on Wednesday 20 June 2018, 10am-3pm, in the Oculus building, noting that further details and registration are available online from:

<https://warwick.ac.uk/services/equalops/disabilitycarersawareness>.

(c) Senate Elections – Assembly Representative

TO REPORT:

That an election of one representative of the Assembly to the Senate, for a three year term through to 31 July 2021, is open until 1 June 2018, noting that the candidates and the voting form are available online from:

<https://warwick.ac.uk/services/gov/committees/senate/election2018>.

(d) Pulse Staff Survey

TO RECEIVE:

An update from the Chair on the latest Pulse staff survey results.

6. Health and Safety

TO RECEIVE:

An oral report from the Chair on Health and Safety.

TO CONSIDER:

A draft Faculty Lone Working Procedure, as set out in paper BFSS.27/17-18 (available online), noting that it has been considered by the Faculty Athena SWAN Working Group and the Faculty Buildings and Facilities Group.

7. Athena SWAN

TO RECEIVE:

An update from the Chair on Athena SWAN.

8. Reports from the Chairs of Faculty Committees

TO RECEIVE:

Oral reports from the Chairs of the following Faculty Committees:

(a) Faculty Research and Impact Committee (FSS RIC);

(b) Faculty Education Committee (EFSS);

(c) Faculty IT Committee.

9. ESRC Doctoral Training Centre / Partnership Update

TO RECEIVE:

An oral update from the Director of the ESRC Doctoral Training Centre/Partnership.

10. Warwick Q-Step Centre Update

TO RECEIVE:

An oral update from the Director of the Warwick Q-Step Centre.

11. Faculty Appointments and Elections for 2018-19

(a) Reappointment of the Chair of the Board of the Faculty

TO CONSIDER:

The recommendation from the Vice-Chancellor that Professor Matthew Nudds be reappointed as Chair of the Board of the Faculty of Social Sciences for the academic year 2018-19.

(b) Election of Board Members to the Senate

TO REPORT:

(i) That there will be two vacancies for representatives of the Board of the Faculty of Social Sciences on the University Senate from August 2018 to July 2021, as the appointments of Professor John Solomos and Professor Helen Spencer-Oatey come to an end on 31 July 2018;

(ii) That the continuing members of the Senate appointed by the Board of the Faculty of Social Sciences are:

CEDAR	Professor Geoff Lindsay (2020)
CIM	Professor Celia Lury (2020)
Economics	Professor Jeremy Smith (2020)
WBS	Professor Andrew Lockett (2019)

(iii) That a call for nominations was sent to all members of the Board on 24 May 2018, with a deadline for nominations of noon on 31 May 2018.

TO RECEIVE:

Regulation 2.2 governing the election of representatives of the Boards of the Faculties to membership of the Senate (paper BFSS.28/17-18, [available online](#)).

(c) Elections to the Board of the Faculty of Social Sciences and its Sub-Committees and to other University Committees

TO CONSIDER:

Nominations to the Board of the Faculty of Social Sciences and its Sub-Committees, and to other University Committees for the academic year 2018-19 (paper BFSS.29/17-18, to follow), together with a proposal that the appointment or recommendation to any vacancies be approved by the Chair on behalf of the Board during the summer months.

(d) First Year Board of Examiners Membership for 2017-18

TO CONSIDER:

The 2017-18 membership of the First Year Board of Examiners for the Faculty of Social Sciences, as set out in paper BFSS.30/17-18 (available online).

12. Any Other Business

13. Next Meeting

TO REPORT:

That the dates and venues for the Board's meetings for the academic year 2018-19 will be confirmed in due course.

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**ITEMS TO RECEIVE FOR INFORMATION ONLY**

The Chair and Secretary consider that the following items are non-controversial and/or can be accepted with a minimum of explanation. Members of the Board may, however, ask for any of the following items to be transferred to the agenda for discussion, by contacting the Secretary in advance of the meeting, or by raising the item at the commencement of the meeting. These papers are available online from the Board's electronic filestore at <https://files.warwick.ac.uk/bfss/browse>.

14. First Year Board of Examiners 2017-18

(a) Undergraduate Examination Conventions for the First Year Board of Examiners

TO RECEIVE:

University conventions for the First Year Board of Examiners, available online from: <http://warwick.ac.uk/quality/categories/examinations/conventions/fyboe>.

(b) Departmental Examination Conventions

TO CONSIDER:

Departmental resit conventions for the academic year 2017-18 (paper EFSS.82/17-18, available online).

(c) Required Core Modules

TO CONSIDER:

A list of required core modules for courses to be considered by the First Year Board of Examiners for the Faculty (paper EFSS.9/17-18, available online).

15. Review of Assessment

TO RECEIVE:

Progress reports on the work of the Review of Assessment Working Group (papers AQSC.48/17-18 & AQSC.57/17-18, available online).

16. Faculty Education Committee (Social Sciences) Minutes

TO RECEIVE:

Minutes of the meeting of the Faculty Education Committee (Social Sciences) held on 17 May 2018 (paper BFSS.31/17-18, available online).

17. Faculty IT Committee Minutes

TO RECEIVE:

Minutes of the meeting of the Faculty IT Committee held on 27 April 2018 (paper BFSS.32/17-18, available online).

18. Faculty Research and Impact Committee Minutes

TO RECEIVE:

Minutes of the meeting of the Faculty Research and Impact Committee held on 24 April 2018 (paper BFSS.33/17-18, to follow).

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