

UNIVERSITY OF WARWICK

Board of the Faculty of Social Sciences

There will be a meeting of the Board of the Faculty of Social Sciences at **2pm on Thursday 6 November 2014** in room CMR 1.0, first floor, University House.

K Sloan
Registrar

Note: Committee papers can be accessed at <https://files.warwick.ac.uk/bfss/browse/BFSS>. Questions on agenda items or apologies for this meeting should be directed to the Secretary to the Board, Martin Mik (m.mik@warwick.ac.uk).

A G E N D A

MATTERS FOR CONSIDERATION BY THE BOARD

1. Terms of Reference

TO REPORT:

That the terms of reference of the Board, as set out in the University Calendar (<http://warwick.ac.uk/committees/bfss/#tor>), are as follows:

- (a) To regulate, subject to the Statutes and the Ordinances and Regulations and to review by the Senate, the teaching, research, curricula and examinations in the subjects prescribed for the Faculty;
- (b) To recommend to the Senate examiners for appointment;
- (c) To make recommendations to the Senate for the award of Degrees (other than Honorary Degrees), Diplomas, Certificates and other distinctions in the subjects prescribed for the Faculty;
- (d) To recommend to the Senate Sub-Faculties and Departments to be constituted by the Council;
- (e) To delegate to the Sub-Faculties such matters as are deemed appropriate;
- (f) To appoint members of the Board of the Faculty to be members of the Senate as provided for under Statute 15;
- (g) To discharge such other functions as the Senate may from time to time determine.

2. Membership

TO RECEIVE:

An updated membership of the Board of the Faculty of Social Sciences and its sub-committees for the academic year 2014-15, including nominations to other University Committees (paper BFSS.1/14-15, available online).

3. Freedom of information

TO REPORT:

- (a) That the Steering Committee at its meeting on 29 October 2007 considered a paper outlining how the Freedom of Information Act 2000 applies to the publication of minutes of University bodies together with the University Publication Scheme adopted by the Steering Committee in December 2003, paper SC 60/07-08, and resolved that a standard item be included on the agenda of the first meeting of each University Committee at the start of each academic year to inform new members and to remind continuing members of the University policy on the publication of minutes;
- (b) That all non-reserved minutes and agenda of the Board are published on the University's Governance website at:
<http://warwick.ac.uk/committees/bfss/minutes/>;
- (c) That copies of paper SC.60/07-08 are available from the Secretary on request.

4. Conflicts of Interest

TO REPORT:

That, should any members or attendees of the Committee have any conflicts of interest relating to agenda items for the meeting, they should be declared in accordance with the CUC Guide for Members of Higher Education Governing Bodies in the UK, available online from <http://www.hefce.ac.uk/pubs/year/2009/200914/>.

5. Minutes

TO CONSIDER:

The minutes of the meeting of the Board held on 22 May 2014 (available online).

6. Matters Arising

- (a) Gender Equality Charter Mark (GEM) (minutes 38(a)/13-14 and 22(b)/13-14 refer).

TO REPORT:

That the Equality Challenge Unit (ECU) awarded Warwick Business School Bronze Award for its work in advancing gender equality, following the School's participation in the Gender Equality Charter Mark pilot.

TO RECEIVE:

An oral report from the Secretary on the work of the Faculty Gender Equality Charter Mark Working Group.

- (b) Festival of Social Sciences 2015 (minutes 38(b)/13-14, 22(c)/13-14 and 5(b)/13-14 refer)

TO RECEIVE:

An oral update from the Chair and the Secretary on the progress of the Festival of Social Sciences 2015 preparations.

- (c) Faculty Website (minute 39(a)/13-14 refers)

TO RECEIVE:

An oral update from the Chair and the Secretary on the Faculty website.

7. Chair's Business

- (a) Welcome to new Members

- (b) New Teaching and Learning Building

TO RECEIVE:

A presentation from the Senior Project Manager, Estates Office, on the progress of the new teaching and learning building.

- (c) Tier 4 Compliance

TO RECEIVE:

A presentation from the Compliance Officer (Student Immigration) on Tier 4 compliance, as set out in paper BFSS.3/14-15 (available online).

8. Warwick Q-Step Centre update

TO RECEIVE:

An update on Warwick Q-Step Centre.

9. ESRC Doctoral Training Centre update

TO RECEIVE:

An oral update from the Director of the ESRC Doctoral Training Centre.

10. University Research Centres

Centre for Predictive Modelling

TO CONSIDER:

A request from the School of Engineering to establish a new Warwick Centre for Predictive Modelling, as set out in paper BFSS.4/14-15 (available online).

11. Review of Faculty Research Centres

TO RECEIVE:

Paper BFSS.5/14-15 (available online) setting out details for the review of the following University Research Centres relevant to the Faculty of Social Sciences:

- (a) Consciousness and Self-Consciousness Research Centre;
- (b) Centre for Human Rights in Practice (CHRP);
- (c) Industrial Relations Research Unit (IRRU);
- (d) Centre for the Study of Safety and Well-Being (SWELL);
- (e) Centre for Comparative Labour Studies (CCLS).

TO CONSIDER:

Evidence, as set out in paper BFSS.5/14-15, that the Centres provide added value, contribute to the University Strategy and are sustainable in the long term.

12. Any Other Business

13. Next Meeting

TO REPORT:

That the next meeting of the Board will take place on Wednesday 11 February 2015, 2-4pm, room CMR 1.0, University House.

ITEMS TO RECEIVE FOR INFORMATION ONLY

The Chair and Secretary consider that the following items are non-controversial and/or can be accepted with a minimum of explanation. Members of the Board may, however, ask for any of the following items to be transferred to the agenda for discussion, by contacting the Secretary in advance of the meeting, or by raising the item at the commencement of the meeting. These papers are available online from the Board's electronic filestore at <https://files.warwick.ac.uk/bfss/browse>.

14. Assessment and Feedback

TO RECEIVE:

A composite report on timeliness of feedback on assessment submitted in Summer Term 2013-14 across the Faculty (paper BFSS.2/14-15, available online), noting that the format of the report has changed at the request of the Academic Quality and Standards Committee.

15. Chair's Action

(a) Composition and Membership of the Faculty Graduate Studies Committee (GFSS)

TO REPORT:

- (i) That the Chair of the Board, acting on its behalf, has taken action to amend the membership of the Graduate Studies Committee of the Board of the Faculty of Social Sciences (GFSS) to include a representative of the Centre for Educational Development, Appraisal and Research (CEDAR) and to appoint Professor R Hastings to represent CEDAR on GFSS;
- (ii) That the Chair of the Board, acting on its behalf, has taken action to appoint the following to the membership of the Graduate Studies Committee of the Board of the Faculty of Social Sciences:
 - (A) Centre for Education Studies: Dr D Hartas (replacing Mr P Whitehead);
 - (B) Centre for Lifelong Learning: Ms G Frigerio (replacing Mr P McCash);
 - (C) Warwick Business School: Professor K Glaister (replacing Professor T Kiefer).

(b) Membership of the First Year Board of Examiners (FSS FYBOE)

TO REPORT:

- (i) That the Chair of the Board, acting on its behalf, has taken action to recommend to Senate the appointment of the following representatives to the June 2014 membership of the First Year Board of Examiners for the Faculty of Social Sciences:
 - (A) Mathematics: Professor R Kerr (replacing Professor R Kotecky);
 - (B) Psychology: Dr F Schlaghecken (replacing Professor J Tresilian).
- (ii) That the Chair of the Board, acting on its behalf, has taken action to recommend to Senate the appointment of the following representatives to the September 2014 membership of the First Year Board of Examiners for the Faculty of Social Sciences:
 - (A) Mathematics: Dr T Sullivan (replacing Professor R Kotecky);
 - (B) Sociology: Dr G Osuri (replacing Dr C Lambert).

(c) Quality Assurance Working Group

TO REPORT:

That the Chair of the Board, acting on its behalf, has taken action to appoint Ms E King to the membership of the Quality Assurance Working Group of the Academic Quality and Standards Committee, to represent the Faculty Graduate Studies Committee.

(d) Board of Graduate Studies

TO REPORT:

That the Chair of the Board, acting on its behalf, has taken action to appoint Dr O Goriunova, Deputy Chair of GFSS, to the membership of the Board of Graduate Studies for the academic year 2014/15.

16. Refreshed University Strategy (minute 39(d)/13-14 refers)

TO REPORT:

That the refreshed University Strategy is available online from <http://warwick.ac.uk/strategy/>.

17. Report from the Faculty Undergraduate Studies Committee

TO RECEIVE:

The confirmed minutes of the meeting of the Faculty Undergraduate Studies Committee held on 15 October 2014 (paper BFSS.6/14-15, available online).

18. Report from the Faculty Graduate Studies Committee

TO RECEIVE:

The confirmed minutes of the meeting of the Faculty Graduate Studies Committee held on 21 October 2014 (paper BFSS.7/14-15, available online).

19. Report from the Faculty IT Committee

TO RECEIVE:

The unconfirmed minutes of the meeting of the Faculty IT Committee held on 15 October 2014 (paper BFSS.8/14-15, available online).

20. Faculty Lunches in 2014-15

TO REPORT:

That the Faculty of Social Sciences Lunches will take place as follows in 2014-15:

- (a) Autumn term: Thursday 6 November 2014, 12 noon, Social Sciences Lounge, room D2.04, WBS Social Sciences building;
- (b) Spring term: Wednesday 11 February 2015, 12 noon, Social Sciences Lounge, room D2.04, WBS Social Sciences building;
- (c) Summer term: Thursday 21 May 2015, 12.30pm, Social Sciences Lounge, room D2.04, WBS Social Sciences building.

21. Dates of 2014-15 Board Meetings

TO REPORT:

That the Board will meet subsequently as follows during the academic year 2014-15:

Wednesday 11 February 2015, 14.00-16.00, room CMR 1.0, University House;
Thursday 21 May 2015, 12.30-14.00, room CMR 1.0, University House.

MM/30.10.14
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