

UNIVERSITY OF WARWICK

**Board of the Faculty of Social Sciences**

There will be a meeting of the Board of the Faculty of Social Sciences at **2pm on Thursday 8 November 2012** in the Council Chamber, University House.

K Sloan  
Registrar

Note: Committee papers can be accessed at <https://files.warwick.ac.uk/bfss/browse>. Questions on agendum items or apologies for this meeting should be directed to the Secretary to the Board, Martin Mik ([m.mik@warwick.ac.uk](mailto:m.mik@warwick.ac.uk)).

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**A G E N D A**

**MATTERS FOR CONSIDERATION BY THE BOARD**

1. Terms of Reference

TO REPORT:

That the terms of reference of the Board, as set out in the University Calendar (<http://warwick.ac.uk/committees/bfss/#tor>), are as follows:

- (a) To regulate, subject to these Statutes and the Ordinances and Regulations and to review by the Senate, the teaching, research, curricula and examinations in the subjects prescribed for the Faculty;
- (b) To recommend to the Senate examiners for appointment;
- (c) To make recommendations to the Senate for the award of Degrees (other than Honorary Degrees), Diplomas, Certificates and other distinctions in the subjects prescribed for the Faculty;
- (d) To recommend to the Senate Sub-Faculties and Departments to be constituted by the Council;
- (e) To delegate to the Sub-Faculties such matters as are deemed appropriate;
- (f) To appoint members of the Board of the Faculty to be members of the Senate as provided for under Statute 15;
- (g) To discharge such other functions as the Senate may from time to time determine.

2. Membership

TO RECEIVE:

An updated membership of the Board of the Faculty of Social Sciences and its sub-committees for the academic year 2012-13, including nominations to other University Committees (paper BFSS.1/12-13, copy attached).

3. Minutes

TO CONSIDER:

- (a) The minutes of the meeting of the Board held on 24 May 2012 (copy attached);
- (b) The minutes of the extraordinary meeting of the Board held on 17 July 2012 (copy attached).

4. Election of a Board Member to the Senate

TO REPORT:

- (a) That a vacancy for a representative of the Board of the Faculty of Social Sciences on the Senate has arisen as a result of Professor Christopher Hughes' appointment to Faculty Chair;
- (b) That the continuing members of the Senate appointed by the Board of the Faculty of Social Sciences are:

Economics	Professor A Muthoo (2015)
Institute of Education	Professor G Lindsay (2014)
Politics and International Studies	Professor A Reeve (2014)
School of Law	Professor A Norrie (2014)
Warwick Business School	Professor M Taylor (2015)

- (c) That a call for nominations was sent to all members of the Board on 9 October 2012, with a deadline for nominations of 28 October 2012;
- (d) That one nomination has been received for the vacancy on the Senate as follows:  
  
Professor M Nudds (proposed by Professor Christopher Hughes, seconded by Professor A Norrie);
- (e) That Professor M Nudds is deemed elected to represent the Board of the Faculty of Social Sciences on the Senate, in accordance with University Regulation 2.2 governing Committee elections.

5. Matters Arising

- (a) Learning and Teaching Strategy (minute 36/11-12 refers) and Warwick Student Community Statement (minute 37/11-12 refers)

TO RECEIVE:

Comments by a sub-group of the Board on the draft Learning and Teaching Strategy and the draft Warwick Student Community Statement, noting that these were presented to the Academic Quality and Standards Committee and informed the final version of the documents (paper BFSS.2/12-13, copy attached).

TO REPORT:

- (i) That the Learning and Teaching Strategy was approved by the Senate at its meeting on 3 October 2012;
  - (ii) That the final approved version of the Warwick Student Community Statement was available online at <http://warwick.ac.uk/quality/categories/wscs/>.
- (b) ~~Teaching and Learning Review: Faculty Engagement (minute 34/11-12 refers)~~

TO RECEIVE:

A report outlining the outcomes of the Faculty Engagements, following the institution-wide review of teaching, learning and the student experience, held in November 2011 (S.54/11-12, copy attached), noting that the report was considered by the Senate at its meeting on 4 July 2012 (minute S.107/11-12 refers).

6. Chair's Business

- (a) Welcome to new Members and new Committee Chair(s);
- (b) Institutional Teaching and Learning Review: update on the progress of Faculty recommendations;
- (c) Assessment and Feedback.

7. Warwick/Monash Joint PhD 2.15pm

TO RECEIVE:

An oral report from the Chair of the Board of Graduate Studies on the construction of a joint Warwick/Monash PhD programme.

8. Open Access Developments 2.30pm

TO RECEIVE:

- (a) A paper from the Deputy Librarian on the Open Access developments (paper BFSS.3/12-13, copy attached);
- (b) An oral report from the Deputy Librarian on the Open Access developments.

TO CONSIDER:

A paper from the Deputy Librarian on the Open Access developments (paper BFSS.3/12-13).

9. QAA Institutional Review 2013

TO REPORT:

- (a) That the University will undergo a QAA review in 2012/13, which will take place in two stages:
  - (i) First review team visit 15-16 January 2013 (1.5 day);
  - (ii) Review visit 25 February – 1 March 2013 (5 days).
- (b) That dedicated webpages have been created on the Teaching Quality website at <http://warwick.ac.uk/quality/categories/institutionalreview>, noting that departments will also receive regular bulletins in the run up to the main review visit.

TO RECEIVE:

- (c) An oral report from the Secretary on the preparations for the QAA Review and the draft Self-Evaluation Document;
- (d) The draft Self-Evaluation Document (paper BFSS.4/12-13, copy attached).

TO CONSIDER:

The draft Self-Evaluation Document (paper BFSS.4/12-13).

10. Review of the Course Approval Process

TO CONSIDER:

A paper from the Assistant Registrar (Teaching Quality) and Senior Assistant Registrar (Teaching Quality) on the review of course approval process (paper AQSC.24/12-13, copy attached).

11. Changes to Senior Management

TO RECEIVE:

A paper outlining general policy responsibilities of the Pro-Vice-Chancellors for 2012/13 (paper BFSS.6/12-13, copy attached).

12. Chair's Action

- (a) Centre for Research in Philosophy, Literature and the Arts

TO REPORT:

- (i) That the Chair of the Board, acting on its behalf, recommended for approval to the Research Committee the nomination of Dr E John (Department of Philosophy) as the Director of the Centre for Research in Philosophy, Literature and the Arts for a period of three years with effect from October 2012;

(ii) That the Chair of the Research Committee, acting on its behalf, has subsequently taken action to approve the nomination of Dr E John as the Director of the Centre with effect from October 2012.

(b) Membership of the Graduate Studies Committee of the Board of the Faculty of Social Sciences

TO REPORT:

That the Chair of the Board, acting on its behalf, has approved the extension of the membership of the Graduate Studies Committee of the Board to include the Director of the ESRC DTC.

13. Any Other Business

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### **ITEMS TO RECEIVE FOR INFORMATION ONLY**

The Chair and Secretary consider that the following items are non-controversial and/or can be accepted with a minimum of explanation. Members of the Board may, however, ask for any of the following items to be transferred to the agenda for discussion, by contacting the Secretary in advance of the meeting, or by raising the item at the commencement of the meeting. These papers are available online from the Board's electronic filestore at <https://files.warwick.ac.uk/bfss/browse>.

14. Report from the Faculty Undergraduate Studies Committee

TO RECEIVE:

The unconfirmed minutes of the meeting of the Faculty Undergraduate Studies Committee held on 17 October 2012 (paper BFSS.7/12-13, copy attached).

15. Report from the Faculty Graduate Studies Committee

TO RECEIVE:

The unconfirmed minutes of the meeting of the Faculty Graduate Studies Committee held on 23 October 2012 (paper BFSS.8/12-13, copy attached).

16. Report from the Faculty IT Committee

TO RECEIVE:

(a) The minutes of the meeting of the Faculty IT Committee held on 23 May 2012 (paper BFSS.9/12-13, copy attached);

(b) The unconfirmed minutes of the meeting of the Faculty IT Committee held on 24 October 2012 (paper BFSS.10/12-13, copy attached).

17. Freedom of information

TO REPORT:

(a) That the Steering Committee at its meeting on 29 October 2007 considered a paper outlining how the Freedom of Information Act 2000 applies to the

publication of minutes of University bodies together with the University Publication Scheme adopted by the Steering Committee in December 2003, paper SC 60/07-08, and resolved that a standard item be included on the agenda of the first meeting of each University Committee at the start of each academic year to inform new members and to remind continuing members of the University policy on the publication of minutes;

- (b) That all non-reserved minutes and agenda of the Board are published on the University's Governance website at:  
<http://warwick.ac.uk/committees/bfss/minutes/>.

18. Autumn Term Faculty Lunch

TO REPORT:

That the Autumn Term Faculty Lunch will be held on Thursday 8 November 2012 from 12 noon in the Social Sciences Lounge, D2.04, Warwick Business School.

19. Joint Faculty of Arts, Faculty of Science and Faculty of Social Sciences Lunch

TO REPORT:

That the Spring term Faculty lunch will be held jointly with the Faculty of Arts and the Faculty of Science at 12 noon on 13 February 2013, in the Wolfson Research Exchange.

20. Dates of 2012-13 Committee Meetings

TO REPORT:

That the Board will meet subsequently as follows during the academic year 2012-13:

Wednesday 13 February 2013, 14.00-16.00, Council Chamber, University House;  
Thursday 23 May 2013, 10.00-12.00, Council Chamber, University House.