

UNIVERSITY OF WARWICK

Board of the Faculty of Social Sciences

There will be a meeting of the Board of the Faculty of Social Sciences at 10am on Wednesday 10th February 2010 in the Council Chamber, University House.

J Baldwin
Registrar

Note: Questions on agendum items or apologies for this meeting should be directed to the Secretary of the Board, Alison Bell: BFSS@warwick.ac.uk

AGENDA

1. Constitution, Membership and Terms of Reference

TO REPORT:

- (a) That Professor A Czumaj (Computer Science) has replaced Professor R Wilson (Computer Science) as the member of academic staff appointed by and from the Board of the Faculty of Science;
- (b) That the postgraduate student representative for 09-10 is Mr T Hayes;
- (c) That Professor Q Cassam is now Head of the School of Philosophy but that the same people from that Department will remain as members of the Board;
- (d) That Professor D Wilson has replaced Professor H Thomas as Dean of the Warwick Business School and that Professor S Collinson has been appointed as the fourth member of the Board representing the Department of Warwick Business School;
- (e) That Professor R Lindley has been nominated by the Director of the Institute for Employment Research to be the representative for that department at the Board;

TO RECEIVE:

- (f) An updated committee membership list of the Board of the Faculty of Social Sciences and its sub-committees for the Academic Year 2009-10, including nominations to other University Committees, paper BFSS.29/08-09(revised2) (copy attached).

2. Election of Board Members to the Senate

TO REPORT:

- (a) That there is one vacancy for a member of the Board of the Faculty of Social Sciences to represent the Board on the Senate for the period from 10th February 2010 to 31st July 2012 arising from the announcement of Professor H Thomas' resignation as Dean of WBS with effect from February 2010.
- (b) That the continuing members of the Senate appointed by the Board of the Faculty of Social Sciences are as follows:

Professor B Rosamond (2011)	PAIS
Dr C Harrison (2011)	SHSS
Professor J Faundez (2012)	Law
Professor M Harrison (2012)	Economics
Professor A Muthoo (2012)	Economics

TO CONSIDER:

In accordance with University Regulation 2.2 on Annual Elections, the election of one member of the Senate from the membership of the Board of the Faculty of Social Sciences for 2009/10 to serve for the period from 10th February 2010 to 31st July 2012, noting that:

- (i) Any current member of the Board of the Faculty is eligible to be appointed to represent the Board on the Senate, provided that, in accordance with the provisions of Statute 15(1), the majority of the representatives appointed by the Board shall be Professors and Heads of Departments.
- (ii) If the number of nominations made at or before the meeting of the Board of the Faculty is equal to the number of vacancies to be filled, the person or persons nominated shall be deemed elected. Candidates for election must be proposed and seconded by current members of the Board. Nominations made before the meeting of the Board must be submitted in writing to the Secretary of the Board and must be made with the written consent of the nominee.
- (iii) If the number of nominations made at or before the meeting of the Board of the Faculty exceeds the number of vacancies to be filled, a secret ballot shall be held among the members present at the meeting, the candidate or candidates receiving the highest number of votes being elected, subject to the requirement of Statute 15(1). In the event of a tie, the candidate to be elected shall be determined by toss of a coin.

3. Minutes

TO CONSIDER:

The minutes of the Faculty Board meeting held on 11th November 2009 (copy attached).

4. Matters Arising

- (a) Examinations (BFSS minute 6/09-10(c) and UFSS minute 12/09-10 refer)

TO CONSIDER:

A report from the Chair about the University Examinations Timetable and Special Examination arrangements following consultation with the Examinations Office, noting that this matter was also discussed on 3rd February 2010 at the Undergraduate Sub-Committee of the Faculty and that the UFSS Chair will report on that Committee's views.

- (b) Module Data Interface (minute 3/09-10(v) refers)

TO CONSIDER:

An outline proposal for a Module Data Interface, as set out in paper BFSS.11/09-10 (copy attached).

- (c) Centre for Competitive Advantage in the Global Economy (minute 12/09-10 refers)

TO REPORT:

That at its meeting held on 27 January 2010, the Senate approved the proposal to establish the Centre for Competitive Advantage in the Global Economy, and requested that the Constitution be amended to include the period of office for the Director.

TO CONSIDER:

A revised constitution including the period of office for the Director of CAGE, as set out in BFSS.7/09-10(revised) (copy attached).

5. Chair's Business

6. Item for Strategic Discussion

[NB Yvonne Salter Wright to attend at 10.30am]

TO CONSIDER:

Harris report

The findings and recommendations of the Harris Report of the Constitutional Advisory Group recently published and considered at the meeting of the Senate on 27 January 2010, as set out in paper S.8/09-10 (copy attached), noting that further consideration will be given to the Report together with the feedback received at the Senate 'Half Away Day' to be held on the afternoon of Wednesday, 17 March 2010.

Note: The Harris Report is also available on the following webpage using your University log-in and password: www.warwick.ac.uk/go/governance/cag

7. Strategic Departmental Reviews

TO RECEIVE:

- (a) The timetable for Strategic Departmental Reviews taking place in 2010-11 as set out in paper BFSS.13/09-10 (copy attached), noting that the School of Health and Social Sciences (including CRER) and PAIS (including CSGR) are due for review from the Faculty of Social Sciences.
- (b) An oral report from the Head of Governance on the consultation regarding the SDR process that will be undertaken.

8. Personal Tutoring
[NB Stephen Lamb to attend at 11am]

TO CONSIDER:

A memo from the University Senior Tutor regarding Personal Tutoring, as set out in paper BFSS.12/09-10 (copy attached).

9. Centre for Student Careers and Skills
[NB Sue Bennett to attend at 11.15am]

TO CONSIDER:

An oral report from the Director of the Student Careers & Skills about the re-configured and re-designed service offered by the recently-formed Centre for Student Careers & Skills.

11. Report from the Faculty Undergraduate Studies Committee

TO RECEIVE:

The unconfirmed minutes of the Undergraduate Studies Committee held on 3rd February 2010, as set out in paper BFSS.14/09-10 (to follow).

12. Report from the Faculty Graduate Studies Committee

TO RECEIVE:

The unconfirmed minutes of the Graduate Studies Committee held on 2nd February 2010 as set out in paper BFSS.15/09-10 (to follow).

13. Report from the Faculty IT Committee

TO RECEIVE:

- (a) The minutes of the Faculty IT Committee held on 3rd February 2010, as set out in paper BFSS.16/09-10 (to follow).

TO CONSIDER:

(b) Strategic Framework for IT Activity

A paper by the Director of IT Services outlining the broad strategic framework for IT activity at the University, as set out in paper IPSC.8/09-10 (copy attached), noting that:

- (i) This was considered at the meeting of the Information Policy and Strategy Committee (IPSC) on 18th November 2009 where it was resolved that it be endorsed by IPSC and be circulated by Faculty IT Committees, Faculty Boards and the E-Learning Steering Group, noting that detailed proposals on a project-by-project basis would be considered by IPSC.
- (ii) This was further discussed at the meeting of the Faculty IT Committee on 3rd February 2010.

14. Report from the Faculty Research Forum

(a) TO RECEIVE:

The minutes of the Faculty Research Forum held on 25th November 2009, as set out in paper BFSS.17/09-10 (copy attached).

(b) TO REPORT:

That the Spring Term meeting of the Faculty Research Committee will be held on Wednesday 10th March 2010 from 2.15-4.15pm in room S0.09.

15. Report from the Teaching and Learning Forum

TO RECEIVE:

An oral report from Roger Leng, Convenor of the Teaching and Learning Forum, about the Spring Term meeting held on 9th February 2010 at which the subject was 'Barriers to interdisciplinary teaching (how to avoid them)'.

16. Report from the University International Committee

TO RECEIVE:

The minutes of the meetings of the International Committee held on 21 October and 9 December 2009, papers IC.10/09-10 and IC.16/09-10 (copies attached).

17. Faculty Lunch

TO REPORT:

That the Spring Term Faculty Lunch will take place on Wednesday 3rd March 2010 at 12.30pm in the WBS Social Sciences lounge (D2.03) and that the main item on the agenda will be the Harris Report.

18. Any Other Business

19. Date of the Next Meeting

TO REPORT:

That the next meeting of the Board will take place on Wednesday 2nd June 2010 at 10am in the Council Chamber, University House and that the deadline for submission of papers for this meeting will be Wednesday 19th May 2010.

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