

UNIVERSITY OF WARWICK

Board of the Faculty of Social Studies

There will be a meeting of the Board of the Faculty of Social Studies at 10:00 a.m. on Wednesday 2 November 2005 in the Council Chamber, University House.

C E Charlton
University Secretary

AGENDA

1 Constitution, Membership & Terms of Reference

TO REPORT:

- (a) That paragraph (4) of Statute 21 (on page 75 of the University Calendar 2004-05) states that the Board of each Faculty will have the following powers and functions:
- (i) To regulate, subject to these Statutes and Ordinances and Regulations and to review by the Senate, the teaching, research, curricula and examinations in the subjects prescribed for the Faculty.
 - (ii) To recommend to the Senate examiners for appointment.
 - (iii) To make recommendations to the Senate for the award of Degrees (other than Honorary Degrees), Diplomas, Certificates and other distinctions in the subjects prescribed for the Faculty.
 - (iv) To recommend to the Senate Sub-Faculties and Departments to be constituted by the Council.
 - (v) To delegate to the Sub-Faculties such matters as are deemed appropriate.
 - (vi) To appoint members of the Board of the Faculty to be members of the Senate as provided for under Statute 19.
 - (vii) To discharge such other functions as the Senate may from time to time determine.
- (b) That Professor M Luntley has been elected as Chair of the Board of the Faculty for 2005-06 with Professor A Harris as Vice Chair.

TO RECEIVE:

The Members of the Board for 2005-06, paper BFSS 1/05-06, (copy attached), it being noted that the two student representatives are Mr G Siles-Brugge (undergraduate) and Mr L Askins (postgraduate).

2. Minutes

TO CONSIDER:

The Minutes of the meeting held on 25 May 2005, paper BFSS 2/05-06, (copy attached).

3. Matters Arising

Directors, Membership and Constitutions of Research Centres and Institutes

TO CONSIDER:

A revised paper showing membership changes to the Centre for Research in Ethnic Relations and a memorandum explaining its rationale for the proposed changes to its Advisory Board, paper BFSS 39/04-05 (revised) (copy attached).

4. Chair's Action

TO REPORT:

(a) Departmental Examination Conventions 1st Year Board of Examiners

That, acting on behalf of the Board, the Chair approved the revisions to the 1st Year Board of Examiners Departmental Examination Conventions for the departments of Law and Economics, deletions ~~struck through~~, additions in **bold**, paper BFSS 35/04-05 (Revised 3), (copy attached);

(b) Institute of Health Constitution Changes

That, acting on behalf of the Board, the Chair approved the revisions to the Institute of Health's constitution, changes tracked in paper, paper BFSS 3/05-06, (copy attached);

5. Chair's Business

(a) Faculty Advisory Board

TO CONSIDER:

An oral report from the Chair.

(b) Faculty of Social Studies Lunch

TO CONSIDER:

Items for discussion at the Faculty's lunch meeting to be held on Wednesday 16 November.

6. Strategic Items for Discussion

TO CONSIDER:

(a) International Strategy

A paper from the Chair discussing the future of the University of Warwick's International Strategy, paper BFSS 4/05-06, (copy attached).

(b) New Grant Schemes from ESRC

A paper from ESRC outlining their new grant schemes, paper BFSS 5/05-06, (copy attached).

7. Report from the Research Committee

TO CONSIDER:

A report from the meeting of the Faculty Research Committee held on 19 October 2005, paper BFSS 6/05-06 (copy attached).

8. Report from the Undergraduate Studies Committee

TO CONSIDER:

A report from the meeting of the Faculty Undergraduate Studies Committee held on 12 October, paper BFSS 7/05-06 (copy attached).

9. Report from the Graduate Studies Committee

TO CONSIDER:

A report from the meeting of the Faculty Graduate Studies Committee held on 18 October, paper BFSS 8/05-06 (copy attached).

10. Faculty IT Committee

TO RECEIVE:

Notification from the Chair of the IT Committee of the date of the next meeting.

11. Faculty SSLC Forum

TO CONSIDER:

A paper from the Undergraduate Social Studies Faculty Representative for the Union of Students proposing the creation of a Faculty SSLC Forum, paper UFSS 29/05-06 (Revised) (copy attached), noting that the paper incorporates the revisions required by the Undergraduate Studies Committee of the Board of the Faculty of Social Studies at its meeting on 12 October 2005:

(a) that the name be changed from 'Faculty SSLC Review' to 'Faculty SSLC Forum';

(b) that the membership should consist of two students and one staff member from each department in the Faculty of Social Studies;

- (c) that student members will have served a full year on their departmental SSLC before being elected as members of the Faculty SSLC Forum;
- (d) that the Faculty SSLC Forum meeting takes place early in the Summer Term;
- (e) that the report from the Faculty SSLC Forum should feed in to the Board of the Faculty of Social Studies' Annual Course Review;
- (f) that departments can choose to include the Faculty SSLC Forum as one of the four compulsory departmental SSLC meetings in an academic year,
- (g) that the Faculty SSLC Review should be piloted with Undergraduate SSLCs with a view to expanding to postgraduate SSLCs in the future.

12. Master of Public Administration Examination Conventions

TO CONSIDER:

A proposal from the Warwick Business School to revise the Examination Conventions for the Master of Public Administration, paper BFSS 9(b)/05-06 (copy attached) with a covering memorandum, paper BFSS 9(a)/05-06 (copy to follow).

13. Academic Satisfaction Review 2005

TO REPORT:

That the Senate, at its meeting on 29th June 2005 considered a report from the Academic Quality and Standards Committee on its consideration of the Research Report prepared by QUAD Research on the Academic Satisfaction Review 2005, The Student Experience (AQSC 84/04-05) and a covering note prepared by Mr K Mohaddes, Deputy President and Education Officer of the Students' Union (AQSC 85/04-05), and resolved that:

- (a) That the Academic Satisfaction Review henceforth be carried out with undergraduate students biennially.
- (b) That the Academic Satisfaction Review continue to be carried out with taught postgraduate students annually.
- (c) That the frequency of the Academic Satisfaction Review for research postgraduates be determined following the completion of the 2005 survey with this group of students.
- (d) That in the interests of transparency and usefulness the results of the Academic Satisfaction Review 2005 be published on a dedicated page on the Warwick website in the following three categories:
 - (i) Overall Evaluations (Section 5 of the Tables of Results for both Undergraduates and Postgraduates)

- (ii) Tables of Results for Undergraduates and Postgraduates for the various sections of the survey, along with guidance on interpreting the results;
- (iii) The full report.

14. Departmental Review: Centre for English Language Teacher Education (CELTE)

TO REPORT:

- (a) That a Departmental Review of CELTE will be held on Tuesday 22nd and Wednesday 23rd November.
- (b) That the Vice Chancellor has appointed a review panel to consist of:

Professor D Singleton	Trinity College Dublin (Chair)
Dr S Thompson	University of Liverpool
Dr Michael Moolf	Foundation for International education
Professor C Aubrey	Institute of Education
Professor A Caesar	Department of Italian

15. Any Other Business