

UNIVERSITY OF WARWICK

Board of the Faculty of Social Studies

There will be a meeting of the Board of the Faculty of Social Studies at 10am on Wednesday 30th May 2007 in the Council Chamber, University House.

C E Charlton
University Secretary

Note: Questions on agendum items or apologies for this meeting should be directed to the Secretary of the Board, Alison Backhouse: A.Backhouse@warwick.ac.uk.

A G E N D A

1. Membership 2006/07 (Minute BFSS.19/06-07 refers)

TO REPORT:

- (a) That Warwick Business School had co-opted Dr F Anderson Gough as its second representative on the Graduate Appeals Committee Panel.
- (b) That Professor J McGee was no longer a member of the Board, and that Professor T Ahrens had been co-opted as his replacement.

2. Minutes

TO CONSIDER:

The Minutes of the meeting of the Board held on 14th February 2007 (copy attached).

3. Matters Arising

- (a) Security in the Social Studies Building (minute BFSS.22/06-07 refers)

TO REPORT:

That Mrs F Brown (Department of Economics) and Mrs J Smith (Department of Politics and International Studies) had agreed to act as Faculty Access Managers for the Social Studies Buildings.

- (b) Faculty Advisory Board (minute BFSS.22/06-07 refers)

TO REPORT:

- (i) That the following individuals had accepted invitations to become members of the Social Studies Faculty Advisory Board:

- (A) Mr Will Hutton, Chief Executive of the Work Foundation;
 - (B) Dr Andrew Sentance, an external member of the Monetary Policy Committee of the Bank of England and a part-time academic at the University.
 - (C) Mr Alan Phillips, former graduate and honorary graduate (Doctor of Laws) of the University of Warwick, and adviser on human and minority rights.
 - (D) Mr Cho-oon Khong, Chief Political Analyst in the Global Business Environment team at Shell International.
 - (E) Dr Roger Bowers, Director of the World of Language Project and Chief Executive of Trinity College London.
- (ii) That the next meeting of the Advisory Board was scheduled to take place on 5th July 2007 in London.
- (c) Guidelines on the Use of Postgraduate Students for Teaching (minute BFSS.25/06-07 refers)

TO REPORT:

That, following referral to the Faculty Boards in the Spring Term 2007, the Academic Quality and Standards Committee at its meeting held on 28th February 2007 approved the guidelines for the use of postgraduate students for teaching, as set out in paper BGS.6/06-07 (revised), subject to amendments and clarifications noted at the meeting.

TO RECEIVE:

The University's Guidelines on the Use of Postgraduate Students for Teaching, paper BGS.6/06-07 (revised 2) (copy attached).

4. Chair's Business

- (a) Accommodation Round Feedback

TO RECEIVE:

A report from the Chair of the Board on the University's Annual Accommodation Round process in relation to the Faculty of Social Studies.

- (b) Faculty Lunch

TO RECEIVE:

A report from the Chair of the Board on the principal area of discussion at the Faculty of Social Studies lunch, to be held on Wednesday 13th June 2007.

5. Items for Strategic Discussion

Assessment Conventions Working Group

TO CONSIDER:

A paper relating to undergraduate degree classification conventions and marking scales, produced by the Assessment Conventions Working Group of the Academic Quality and Standards Committee, paper AQSC 78/06-07 (revised) (copy attached).

6. ESRC Research Centres Competition

TO CONSIDER:

A report from Professor R Higgott on identifying potential applicants to the forthcoming ESRC Research Centres competition, and support that can be provided in assisting them through the bidding process.

7. Election of Faculty Chair

TO REPORT:

That Professor M Luntley will be stepping down as Chair of the Faculty of Social Studies, as of 1st August 2007.

TO CONSIDER:

Nominations for the position of Faculty Chair, received by the Secretary to the Group.

8. Elections

(a) Elections to the Board of the Faculty of Social Studies (and its sub-committees) for the 2007-08 Academic Year

TO CONSIDER:

Nominations for membership of the Board of the Faculty of Social Studies and its sub-committees for the academic year 2007/08, paper BFSS.21/06-07 (copy to follow).

(b) Elections to Other University Committees for 2007-08

TO CONSIDER:

Nominations for up to five co-opted members of the Board, being permanent full-time members of the academic staff, subject to the approval of the Senate.

TO REPORT:

That nominations for membership of other University Committees would be requested in June by the Secretary to the Board.

9. Board of the Institute of Education

TO REPORT:

That the Board of the Institute of Education resolved, at its meeting held on 1st May 2007, to become an advisory board.

TO RECEIVE:

- (a) The existing Ordinance for the Board of the Institute of Education, to be removed from the University Calendar, paper BFSS.22/06-07 (copy attached).
- (b) A proposal for the adoption of an advisory board constitution, paper BFSS.23/06-07 (copy attached).
- (c) The proposed Terms of Reference for the advisory board, paper BFSS.24 /06-07 (copy attached).

10. Strategic Departmental Review

TO REPORT:

- (a) That the departments in the Faculty of Social Studies which are timetabled to undergo a strategic departmental review during the current year, to take place no later than the Autumn Term 2007 are:
 - (i) School of Law;
 - (ii) Department of Politics and International Studies;
 - (iii) Department of Sociology.
- (b) That departments due to be strategically reviewed during the 2007-08 Academic Year are:
 - (i) School of Health and Social Studies.

11. Examination Board Conventions

TO RECEIVE:

Harmonised undergraduate examination board conventions for the Faculty of Social Studies, paper BFSS.25/06-07(copy attached).

12. Student Records HESA Data

TO RECEIVE:

A memo regarding changes to the submission of student records data to the Higher Education Statistics Agency (HESA), paper BFSS.26/06-07 (copy attached).

13. Report from the Faculty Undergraduate Studies Committee

TO RECEIVE:

The minutes of the Faculty Undergraduate Studies Committee meeting held on 9th May 2007, paper BFSS.27/06-07 (copy to follow).

14. Report from the Faculty Graduate Studies Committee

TO RECEIVE:

The minutes of the Faculty Graduate Studies Committee meeting held on 15th May 2007, paper BFSS.28/06-07 (copy to follow).

15. Report from the Faculty Research Committee

TO RECEIVE:

The minutes of the Faculty Research Committee meeting held on 2nd May 2007, paper BFSS.29/06-07 (copy attached).

16. Reports from the Faculty IT Committee

TO RECEIVE:

The minutes of the Faculty IT Committee meetings held on 31st January 2007 and 16th May 2007 papers BFSS.30/06-07 and BFSS.31/06-07 (copies attached).

17. Matters Relating to Faculty Research Centres (minute BFSS.30/06-07 refers)

(a) Existing Faculty Research Centres

(i) Consciousness and Self-Consciousness Research Centre

TO REPORT (minute unconfirmed):

That the Senate, at its meeting held on 14th March 2007, considered a proposed constitution and membership of the Consciousness and Self-Consciousness Research Centre, as recommended for approval by the Board of the Faculty of Social Studies, and resolved that the constitution for the Consciousness and Self-Consciousness Research Centre be approved as set out in paper BFSS.19/06-07.

(ii) Centre for Research in Philosophy, Literature and the Arts

TO REPORT (minute unconfirmed):

That the Senate, at its meeting held on 14th March 2007, considered a proposal to change the name of the 'Centre for Research in Philosophy and Literature' to the 'Centre for Research in Philosophy, Literature and the Arts', as recommended by the Board of the Faculty of Social Studies, and resolved that the proposal be approved.

(iii) Warwick Centre for Public Economics

TO RECEIVE:

A report from the Head of the Department of Economics regarding a proposal to dis-establish the Warwick Centre for Public Economics.

- (b) New Faculty Research Centres (minute BFSS.29/06-07 refers)

TO REPORT (minute unconfirmed):

That the Senate, at its meeting held on 14th March 2007, considered proposals to establish an Economics Research Institute (ERI) (BFSS.16/06-07) and the Centre for Research in Economic Theory and Applications (CRETA) (BFSS.17/06-07), as recommended by the Board of the Faculty of Social Studies and its Faculty Research Committee, and resolved that the proposals to establish an Economics Research Institute (ERI) and the Centre for Research in Economic Theory and Applications (CRETA) and the constitutions for the Institute and the Centre as set out in papers BFSS.16/06-07 and BFSS.17/06-07 be approved.

- (c) Directors of Faculty Research Centres

TO CONSIDER:

- (a) A request from the School of Health and Social Studies for Dr D Chung to be appointed as the sole Director of the Centre for the Study of Safety and Well-being from 1st August 2007, paper BFSS.32/06-07 (copy attached).
- (b) Proposed changes to directors of Faculty research centres (paper BFSS.33/06-07 (copy to follow)).

18. Postgraduate Study Space in the Faculty of Social Studies (minute BGS.83/06-07 refers)

TO REPORT:

That with regard to postgraduate study space in the Faculty of Social Studies, the Chair of the Board of Graduate Studies informed the Board, at its meeting held on 3rd May 2007, that:

- (a) CELTE and Philosophy had agreed to share S2.82;
- (b) Law and PAIS were likely to share S1.46 and the adjoining common room;
- (c) ITS would assemble both rooms over the summer vacation;
- (d) Consideration was being given to several options for providing similar Faculty-based study space in Arts and Humanities.

19. Any Other Business

20. Next Meeting

TO REPORT:

That the next meeting of the Board will take place in the Autumn Term 2007, noting that next year's meeting dates will be available once the 2007-08 University Calendar has been published during the summer vacation.