

UNIVERSITY OF WARWICK

Board of the Faculty of Social Studies

Minutes of the Meeting of the Board of the Faculty of Social Studies held on 26 May
2004

Present: Professor M Luntley (Chair), Professor M Devereux, Professor M Waterson, Professor R Naylor, Professor A Phizacklea, Dr M Neary, Dr P Ferdinand, Professor H Thomas, Professor R Wensley, Professor L Bridges, Dr K McMahon, Professor A Neal, Ms D Stevens, Professor A Harris, Dr J Ainley, Dr A Hobbs, Professor P Huddleston, Professor G Hundt, Professor J Scholte, Dr J Khan, Professor D Joly, Professor R Lindley

Apologies: Professor D Vandelinde, Professor S Hurley, Professor K Legge, Professor J Campbell, Dr C Hoerl, Professor J Harris, Dr I Morley, Dr C Humphreys, Professor G Lindsay, Professor P Marginson, Mr H Williams, Dr K Scharf, Professor R Fine, Professor Z Layton-Henry, Dr S Rai, Professor C Aubrey, Professor C Steedman, Dr S Hill, Ms S Nazarali, Mr R Green, Dr A Withnall, Professor R Dyson, Professor R Burns.

In attendance: Dr D Law and Ms J Hocking (for item 55/03-04), Mr E Harcourt, Ms K Robinson, Ms N Muckle, Ms F Brown.

51/03-04 Minutes

RESOLVED:

- (a) That the attendance of Ms Dallah Stevens at the meeting held on 11 February 2004 be noted on the minutes.
- (b) That the Minutes of the meeting held on 11 February 2004, paper BFSS 37/03-04, be approved

52/03-04 Matters Arising on the Minutes

- (a) Institutional Audit (Minute 26(b)/03-04 refers)

REPORTED (by the Chair):

That the Department of Sociology performed well in the recent Institutional Audit conducted by the QAA.

- (b) Institute for Governance and Public Management (IGPM) (Minute 35/03-04 refers)

REPORTED (by the Chair):

- (i) That Estimates & Grants Committee and Steering Committee had approved the Board's recommendation

that IGPM remain within WBS for the foreseeable future.

- (ii) That Steering Committee would invite Professor J Benington to discuss the broader issues raised by the Review in June 2004.

53/04-05 Chair's Action

(a) Chair of the Faculty Research Committee

REPORTED:

That Professor R Lindley had accepted an invitation to chair the Faculty Research Committee.

(b) Director of the Centre for the Study of Safety and Well-Being (SWELL)

REPORTED:

That following Professor Mullender's departure on a two-year leave of absence, the Chair had approved a recommendation to appoint Dr Cathy Humphreys as Director of SWELL, paper BFSS 38/03-04.

(c) Managed Learning Environment Steering Group

REPORTED:

That the Chair had nominated Professor K Hoskin as the Faculty representative on the MLE Steering Group, replacing Professor M Harrison.

54/03-04 Faculty Advisory Board

CONSIDERED:

Informal notes of a meeting held on the 6 May to discuss a strategy for developing the Social Studies Faculty Advisory Board, paper BFSS 39/03-04.

RESOLVED:

- (a) That the approach detailed in paper BFSS 39/03-04 be approved.
- (b) That the Strategy Committee be recommended to nominate Stella Blackmore to the Faculty Advisory Board.

- (c) That WBS be asked to submit recommendations of professionals in the fields of accountancy and human resources for appointment to the Faculty Advisory Board.

55/03/04 Warwick in Asia

RECEIVED:

A paper on the Government of Singapore's invitation to the University to consider establishing a comprehensive campus in Singapore, paper BFSS 41/03-04, together with oral reports from Professors M Luntley and L Bridges, Dr D Law, Academic Registrar, and Ms J Hocking, Associate Dean (Administration) Warwick Business School.

56/03-04 Membership of the Faculty Board, 2004-05

REPORTED:

Elections to the Board of the Faculty of Social Studies and its sub-faculty committees for the academic year 2004-05, paper BFSS 42/03-04.

57/04-05 Faculty Board Elections 2004-05

REPORTED:

Elections to University committees as representatives from the Board of the Faculty of Social Studies, paper BFSS 43/03-04, including elections to two vacancies on Senate.

CONSIDERED:

The nominations of five candidates for the two vacancies.

RESOLVED:

That the result of two secret ballots duly elected:

- (a) Professor R Lindley as a representative of the Board on Senate for a three-year term from 1 August 2004.
- (b) Professor M Waterson as a representative of the Board on Senate until 31 July 2005 to fulfil the vacancy created by Professor M Luntley's appointment as Chair of the Board.

58/03-04 Periodic Review of Warwick Business School (PG)

CONSIDERED:

The Report of the Review Group appointed to conduct a Periodic Review of Courses of Study (postgraduate) in Warwick Business School, together with the School's response, papers BFSS 44-45/03-04.

RECOMMENDED (to the Board of Graduate Studies):

That the Report and the School's response be approved as set out in papers BFSS 44-45/03-4, it being noted that the Report informed the Quinquennial Departmental Review of the School in early April.

57/03-04 Periodic Review of the Institute of Education (UG & PGCE)

CONSIDERED:

The Report of the Review Group appointed to conduct a Periodic Review of Courses of Study (UG & PGCE) in the Institute of Education, together with the Institute's response, papers BFSS 46-47/03-04.

RECOMMENDED (to the Board of Undergraduate Studies and the Board of Graduate Studies):

- (a) That the Report and the Institute's response be approved as set out in papers 46-47/03-04, it being noted that the HEFCE summary report needed amending to reflect the corrections made to the Report following the Institute's response.
- (b) That the Institute's remark about not being in receipt of dedicated funding to ease it through its transitional period be noted.

58/03-04 Periodic Review of Philosophy (UG and PG)

CONSIDERED:

The Report of the Review Group appointed to conduct a Periodic Review of Courses of Study (UG & PG) in the Department of Philosophy, together with the Department's response, papers BFSS 48-9/03-04.

RECOMMENDED (to the Board of Undergraduate Studies and the Board of Graduate Studies):

That the Report and the Department's response be approved as set out in papers 48-9/03-04.

59/03-04 Report from the Faculty Research Committee

CONSIDERED:

The minutes of the meeting of the Faculty Research Committee held on 12 May 2004, paper BFSS 50/03-04, together with a paper entitled 'Faculty Research Themes, paper BFSS 51/03-04.

RESOLVED:

- (a) That the scoping exercise on interdisciplinary research topics be continued with an emphasis on cross-cutting themes.
- (b) That the paper entitled 'Faculty Research Themes' not be circulated further until the scoping exercise was complete.

60/03-04 Report from the Faculty IT Committee

CONSIDERED:

The minutes of the meeting of the Faculty IT Committee held on 18 May 2004, paper BFSS 52/03-04 (tabled).

RESOLVED:

That the minutes of the meeting be approved.

61/03-04 Report from the Undergraduate Studies Committee

CONSIDERED:

A report from the meeting of the Faculty Undergraduate Studies Committee held on 5 May 2004, paper BFSS 53/03-04.

RESOLVED:

- (a) That the Board endorses the recommendation from the Undergraduate Studies Committee that the terms of reference of the Undergraduate Studies Committee be altered to include the phrase, "it normally be expected that the nominated and elected member of the Undergraduate Studies Committee of the Faculty of Social Studies from academic departments be the Director of Undergraduate Studies or equivalent, or a member of staff suitably interested and experienced in undergraduate teaching quality issues within the Department and/or the Faculty."
- (b) That the report from the meeting of the Faculty Undergraduate Studies Committee, as set out in paper BFSS 53/03-04, be approved.
- (c) That the minutes record the Board's thanks to Professor Naylor, the outgoing chair of the Undergraduate Studies Committee, for his service over the last three years.

62/03-04 Report from the Graduate Studies Committee

CONSIDERED:

A report from the meeting of the Faculty Graduate Studies Committee held on 12 May 2004, paper BFSS 54/03-04.

RESOLVED:

That the report from the meeting of the Faculty Graduate Studies Committee, as set out in paper BFSS 54/03-04, be approved.

63/03-04 Pass Degrees

CONSIDERED:

A request from the Academic Quality and Standards Committee (AQSC) that the Board consider pass degrees, paper BFSS 55/03-04.

RESOLVED:

That the matter be referred to the Faculty Undergraduate Studies Committee for consideration at its meeting in Autumn 2004.

64/03-04 Research Incentives Scheme

CONSIDERED:

An outline proposal from the Research Opportunities Group for a Research Income Incentives Scheme, together with an invitation from the University Secretary's Office for comments from the Faculty, paper BFSS 56/03-04.

RESOLVED:

- (a) That the Board welcomes the principle behind the Research Incentives Scheme and recognises its applicability to departments within the Faculty of Science.
- (b) That the Chair of the Board represent to the Research Opportunities Group the concerns expressed about the implementation of the Scheme within Social Studies departments, it being noted that the proposal does not as yet detail the rewards scheme to individual departments (excluding the Institute of Education) within the Faculty of Social Studies.
- (c) That the proposal be referred to the Faculty Research Committee for more detailed consideration.

65/03-04 Changes to University Regulations

CONSIDERED:

Proposals to amend University Regulations related to Admissions, Fitness to Practise, and Temporary Withdrawal, as set out in paper BFSS 57/03-04, together with an oral report from the Assistant Registrar (UG Recruitment).

RESOLVED:

- (i) That the proposed amendments be approved in principle subject to further consultation with the Chairs of the School of Health and Social Studies and the Institute of Education with regard to the proposed Regulations for the Determination of Fitness to Practise.
- (ii) That Board members submit any further comments on this matter to the Chair.

66/03-04 Periodic Reviews of Academic Departments, 2004-05

REPORTED:

- (a) That a Periodic Review of Part-time and 2+2 Degrees (Social Studies) will be conducted in 2004-05 on behalf of the Faculty Board.
- (b) That a Periodic Review of postgraduate studies (excluding PGCE) in the Institute of Education will be conducted in 2004-05 by the Board of Graduate Studies.
- (c) That a Periodic Review of courses of study in CELTE will be conducted in 2004-05 on behalf of the Faculty Board.
- (d) That a Periodic Review of courses of study in Economics will be conducted in 2004-05 on behalf of the Faculty Board.

67/03-04 Departmental Reviews of Academic Departments, 2004-05

REPORTED:

That quinquennial Departmental Reviews of CELTE and Economics will be conducted by the University Secretary's office during the 2004-05 academic year.

68/03-04 University's 40th Anniversary Celebration

RECEIVED:

A request from the Vice-Chancellor to nominate a faculty representative for the committee making arrangements for the University's 40th anniversary celebration in 2005.

RESOLVED:

That nominations be submitted to the Chair.

/ejh: 020604