

UNIVERSITY OF WARWICK

Board of the Faculty of Social Sciences

Minutes of the meeting held at 14:00, Thursday 7 November 2019, Senate House Council Chamber

Present	Professor Matthew Nudds	MN	Chair of the Faculty of Social Sciences (Chair BFSS)
	Christopher Bisping	CB	Associate Professor, Law (Chair of the Faculty Education Committee)
	Professor Christoph Hoerl	CH	Professor, Philosophy
	Professor Kate Ireland	KI	Director, Centre for Teacher Education
	Karen Jackson	KJ	Academic Support Manager, Library
	Professor Virinder Kalra	VK	HoD, Sociology
	Dr David Lees	DL	Faculty Senior Tutor
	Professor Geoff Lindsay	GL	HoD, CEDAR (Deputy Chair)
	Professor Ben Lockwood	BL	Professor, Economics
	Professor Noortje Marres	NM	Director, Centre for Interdisciplinary Methodologies
	Dr Troy McConachy	TM	Associate Professor, Centre for Applied Linguistics (CAL)
	Dr Ines Molinaro	IM	Director, Warwick Foundation Studies
	Professor Fabienne Peter	FP	HoD, Philosophy
	Dr Lynne Pettinger	LP	Associate Professor, Sociology
	Dr Gavin Schwartz-Leeper	GS-L	Senior Teaching Fellow, Liberal Arts (Faculty of Arts representative)
	Professor Jeremy Smith	JS	HoD, Economics (Chair of the Faculty IT Committee)
	Professor Jacky Swan	JS	Professor, Warwick Business School (on behalf of HoD, WBS)
Professor Ema Ushioda	EU	Director, CAL	
Professor Nick Vaughan-Williams	NVW	HoD, Politics and International Studies	
Attending	Dr Fiona Groenhout	FG	Assistant Registrar, Teaching and Learning (Secretary)
	Becca Kirk	BK	Widening Participation Officer, Law (Assistant Secretary)
	Jackie Clarke	JCI	Director of Administration (Social Sciences)
	Yvonne Budden	YB	Head of Scholarly Communications, Library (item 008)
	Robin Green	RG	Librarian, Library (items 007, 008)
	Carole Harris	CHa	Assistant Director R&IS (Systems & Strategic Projects) (item 009)
	Heather Green	HG	Head of Client Services, Library (item 007)

Ref	Item
001	<p>Apologies for absence</p> <p>Jon Coaffee (ESRC DTP), Anne Hollinshead (CLL), Ulf Liebe (Sociology), Andrew Lockett (WBS), Ben Richardson (PAIS), Ross Ritchie (WBS), Andrew Sanders (Law), Emma Smith (CES), Christopher Warhurst (IER), Rebecca Woolley (Library).</p>
002	<p>Declarations of Interest</p> <p>No declarations were made.</p>
003	<p>Terms of Reference</p> <p>The Chair of RIC role has been removed from BFSS membership as the role no longer exists. The Chair thanked RH for his service.</p>
004	<p>Minutes of last meeting on 4 June 2019</p> <p>The minutes of the meeting held on 4 June 2019 were received and approved.</p>
005	<p>Matters arising from meeting held on 4 June 2019</p> <p>Pat Tissington (Academic Director: Employability & Skills) has clarified that Employability related benchmark institutions have now been superseded by TEF, which specifies comparator groups for each HEI.</p>
Chair's Update	
006	<p>Chair's Business and Actions</p> <p>None</p>
Substantive Items	
007	<p>Future Library</p> <p>The Board received an update on the future of the Library from RG and HG. The current library is not suitable for the digital era and the number of students on campus, as well as lacking creative space, so the future of the library will involve a rebuild or radical refurb/extension. The Campus Masterplan states the Library will remain in the centre of campus.</p> <p>Following feedback from students and other stakeholders a draft plan has been produced, this will be presented at the Capital Space and Amenities Group (CSAG) meeting in November and hopefully a timescale for implementing the plans will be agreed.</p> <p>The Chair invited departments to consider the needs of students now and in the next 15 years, and the balance of study space in departments and in the library. WBS commented there is not enough space in departments and a mix of individual silent study areas and group spaces are required. The Library recognise that with an increase in continuous assessment and group work, and a decrease in exams, the current focus on revision spaces in term 3 will need to be adjusted, and offered to speak to departments about this.</p> <p>CB highlighted the need for designated PG study spaces as this is frequently requested by PGs, as well as consideration for alternative requirements such as family rooms.</p> <p>GS-L asked about expanding off-campus provision for group spaces, this will be considered along with the on-campus provision.</p> <p>The Chair noted that the Library plans may have implications for proposed developments for Social Sciences buildings.</p>
008	<p>UKRI/Plan S and Wellcome Trust requirements</p> <p>The Committee received an update from RG and YB on changes to funder requirements, including UKRI and the Wellcome Trust. Plan S requires HEIs to commit to either 'Leiden' or 'DORA' principles; the Wellcome Trust intends to sanction HEIs who are non-compliant. Consultation has been delayed until after the General Election on 12 December. The University's Open Research Group proposes that the University should</p>

	<p>primarily commit to Leiden, and additionally DORA if it is specifically required by funders. The Wellcome Trust's new policy comes into force in January 2021 and guidance from UKRI is unlikely to be available until nearer the time; consequently, the University need to be working towards implementing the policy in anticipation of this.</p> <p>The Chair invited the committee to comment on the proposal, specifically Appendix C, the suggested Warwick implementation of the Leiden Principles. Economics noted that the internal tenure guidelines may need to be re-phrased. CIM highlighted that the policy would be an improvement in recognising diversity and alternative publications using departmental and individual level metrics.</p> <p>WBS noted that they use journal lists, which can be compatible with Leiden as long as other metrics are used in addition to journal metrics.</p> <p>The Chair queried whether Library will supply a basket of metrics or departments will be required to devise their own, the Library confirmed that they will provide guidance on suggested metrics.</p> <p>ACTION Departmental representatives to take the paper back to their departments to consider the impact of the proposal and feedback to RG and YB in the Library.</p>
009	<p>University Research Centres – Triennial Review 2019/20</p> <p>CH presented the triennial review of University Research Centres.</p> <p>DECISION The Board made the following recommendations to Research Committee:</p> <ul style="list-style-type: none"> a) Continuation of five Research Centres: <ul style="list-style-type: none"> i) Centre for the Study of Women and Gender (CSWG) ii) Centre for Competitive Advantage in the Global Economy (CAGE) iii) Social Theory Centre iv) Global History and Culture Centre (GHCC) v) Zeeman Institute: Systems Biology & Infectious Disease Epidemiology Research (SBIDER) b) Continuation of one Research Centre, to be re-categorised: <ul style="list-style-type: none"> i) Warwick Analytical Science Centre – to be re-categorised from Category III (Departmental) to Category II (Substantive) c) Discontinuation of two Research Centres: <ul style="list-style-type: none"> i) Centre for Cultural and Media Policy Studies (CCMPS). CCMPS defines itself as a 'teaching centre' but engages in research and is awarded AHRC funding. Greater clarity is needed before continuation can be agreed. ii) Centre for Scientific Computing (CSC) <p>ACTION The Chair will ask the Research Committee and ARC for clarification about the level of research activity required to be classified as a Research Centre, and ask for a recommendation regarding the most appropriate status for CCMPS moving forward.</p>
010	<p>Centre for Digital Enquiry</p> <p>The Chair presented an overview of the proposal for the establishment of a new Category II research centre (substantive University Research Centre), the Centre for Digital Enquiry, which will focus on building the profile of Digital Humanities research at Warwick. The Centre will be cross-faculty and highly interdisciplinary, though with a focus on the Humanities and Social Sciences. Nathaniel Tkacz (Reader, CIM) will be Director of the new Centre for the first 18 months.</p> <p>NM (CIM) suggested that a reference to the Digital Humanities Hub at Cambridge and the Humanities Lab at Sussex should be included, as well as the participation of Social Sciences in these centres.</p>

	<p>Economics and CIM commented on the relative lack of Social Sciences content in the proposal and suggested that modifications be made to emphasise the role of Social Sciences. The Chair invited departments who are interested in participating and engaging with the Centre to contact NT.</p> <p>ACTION The Chair will feed back to NT the recommendations of the Board to include more information on competitors and on the role of Social Sciences.</p> <p>DECISION The Board approved the proposal with the recommendations above.</p>	
011	<p>Change of name to 'Department' for Centre for Applied Linguistics and Centre for Education Studies.</p> <p>The Chair presented the proposal to change the name of two Centres in the Faculty to the Department of Education Studies and the Department of Applied Linguistics to better reflect their function which is in line with that of other departments in the Faculty.</p> <p>ACTION The Secretary will circulate the final version of the proposal before submission to the Senate. KI (CTE) asked whether other centres should be considered as departments, the Chair clarified that CIM is still a Category I centre otherwise departments can decide if they want to apply to change their name. GL (CEDAR) commented that the process for Senate Approval for a Departmental name change is overly complicated and suggested a clearer process, and congratulated CAL and CES for pursuing this.</p> <p>DECISION The Board approved the proposal.</p>	
012	<p>Warwick Soft Centre & Matter Research Centre</p> <p>DECISION The Board approved the proposal for a new research centre in Physical Sciences.</p>	
Items below this line were received/and or approved without discussion		
Subsidiary and Sub-Committee Reports		
013	<p>Faculty Education Committee: minutes of the meeting held on 17 October 2019</p> <p>CB invited nominations for assessors for PG scholarships.</p>	
014	<p>Faculty IT committee: minutes of the meeting held on 31 May 2019</p> <p>JS has stepped down as Chair; the Board thanked him for his service. The Board will seek a new Chair.</p>	
Senate Committee Minutes and Reports		
015	Board of Graduate Studies Minutes	http://warwick.ac.uk/committees/bgs/minutes/
016	Partnerships Committee Minutes	https://warwick.ac.uk/committees/partnerships/minutes/
017	Academic Quality and Standards Committee Minutes	http://warwick.ac.uk/committees/aqsc/minutes/
018	University Education Committee Minutes	https://warwick.ac.uk/committees/ec/minutes/
019	Student Learning Experience and Engagement Committee Minutes	https://warwick.ac.uk/committees/sleec/minutes/ .
Other		
020	<p>Any other business None</p>	
Close 16:00		
Next meeting: 14.00, 30 January 2020, Senate House Council Chamber		

DECISIONS AND ACTIONS		
ITEM	DECISION/ACTION	LEAD AND DUE DATE
008	ACTION: departmental representatives to take paper BFSS.04/19-20 back to their respective departments to consider the impact of the proposal and share their feedback directly with the Library.	Departmental representatives (prior to the next meeting)
009	DECISION: The Continuation of CSWG, CAGE, Social Theory Centre, GHCC, SBIDER and Warwick Analytical Centre (to be reclassified as a category II Centre). The discontinuation of CSC	n/a
009	ACTION: recommendations relating to the Triennial Review of Research Centres to be communicated to Research Committee.	Secretary (November 2019)
009	ACTION: The Chair will ask the Research Committee and ARC for clarification about the level of research activity required to be classified as a Research Centre, and ask for a recommendation regarding the most appropriate status for CCMPS moving forward.	Chair (prior to the next meeting)
010	ACTION: The Chair will feed back to NT the recommendations of the Board to include more information on competitors and the role of Social Sciences.	Chair (prior to the next meeting)
010	DECISION: Approval of the Centre for Digital Enquiry with recommendations to include more information on competitors and the role of Social Sciences.	n/a
011	ACTION: Secretary to submit the proposal to Senate.	Secretary (November 2019)
011	DECISION: Approval of the change of name to 'Department' for Centre for Applied Linguistics and Centre for Education Studies.	n/a
012	DECISION: Approval of the Warwick Soft Centre & Matter Research Centre	n/a