

UNIVERSITY OF WARWICK

Board of Graduate Studies

Minutes of the Board of Graduate Studies meeting held on Thursday 5 June 2008.

Present: Professor L Bridges (Chair), Professor M Thorogood (Deputy Chair), Dr A Dowd, Professor J Labbe, Ms S Liggins, Professor P Marshall, Professor J Neelands, Dr P O'Hare, Mr P Ptashko, Dr A Stokes, Professor A Sturdy.

Apologies: Ms L Ayrton, Professor S Breslin, Professor R Brewer, Dr A Clark, Mr Q Diep, Professor J Faundez, Professor L Green, Dr D Leadley, Mr D Metcalfe, Professor R Napier, Dr J Vickery.

In attendance: Dr J Gardner, Mr R Green (for item 93/07-08), Dr S Jackson (for item 100/07-08), Ms R Wooldridge Smith.

91/07-08 Minutes of the last meeting

RESOLVED:

That the minutes of the meeting of the Board held on 1 May 2008 be approved, noting that minute 78(c)/07-08 be amended to refer to Durham Business School instead of Oakleigh Consulting.

92/07-08 Matters arising on the minutes

(a) Annual Course Review Reports for Medicine (unconfirmed minutes GCFM 24(h)/07-08 and GCFM 24(i)/07-08 referred)

REPORTED:

(i) That the Graduate Studies Committee of the Faculty of Medicine, at its meeting on 13 May 2008, considered the summary review report for postgraduate and CPD courses for 2007/08 (paper DMAP 107/07-08) and resolved that:

- (A) That the response to the periodic review of postgraduate courses incorporated in section 14 of the summary report be approved;
- (B) That the data on coursework marking turnaround times would be discussed at a future meeting of the Institute of Clinical Education Cabinet;
- (C) That the target of 6 weeks to mark all scripts be retained for external staff but that a target of 4 weeks be introduced for internal staff.

(ii) That the Graduate Studies Committee of the Faculty of Medicine considered the revised annual course review report for research degrees in the Faculty of Medicine (paper GCFM 4/07-08 (revised)) and resolved that it be approved.

CONSIDERED:

(iii) The summary review report for postgraduate and CPD courses in

the Faculty of Medicine (paper DMAP 107/07-08);

- (iv) The revised annual course review report for research degrees in the Faculty of Medicine (paper GCFM 4/07-08 (revised)).

RESOLVED:

- (v) That the summary review report for postgraduate and CPD courses in the Faculty of Medicine, as set out in paper DMAP 107/07-08, be approved, noting the following:
 - (A) That the Committee commended the Medical School for its appointment of a Postgraduate Personal Tutor and its initial analysis of the support provided;
 - (B) That the Medical School be asked to liaise with the Secretary to the Graduate School regarding the Mark Entry Project and how best to enhance its usefulness.
- (vi) That the revised annual course review report for research degrees in the Faculty of Medicine, as set out in paper GCFM 4/07-08 (revised), be approved, noting that the Board was in favour of exploring the option of an online SSLC forum.
- (b) Points-Based Immigration System (minutes 64/07-08 and 81/07-08 and SGS 32/07-08 referred)

REPORTED:

That the Graduate Studies Committee of the Faculty of Science, at its meeting on 14 May 2008, received an oral report from its Chair on the new points-based immigration system would be introduced from January 2009 and it would need to be taken account of in Postgraduate admissions from autumn 2008 and resolved that the Graduate School be requested to convene a meeting with relevant people in Science departments as soon as possible to discuss postgraduate admissions processes, noting that:

- (i) The speed of turn-around from application to offer would be critical;
 - (ii) Clarification was needed over whose responsibility it is to chase references, further noting that most departments would prefer to do this themselves;
 - (iii) Clarification was needed over the timescale for delivery of the new electronic admissions system.
- (c) Guide to Examinations for Higher Degrees (minutes 30(d)/07-08, 54/07-08 and 67/07-08 and AQSC 82/07-08, S 57(c)/07-08 and AGSC 38/07-08 referred)

REPORTED:

That the Graduate Studies Committee of the Faculty of Arts, at its meeting on 13 May 2008, resolved that it would be supportive of moving to a requirement for students to submit theses double-sided and double-spaced.

- (d) Proposed Review of Regulation 14 Governing Higher Degrees (minutes 65/07-08 and AQSC 106/07-08 referred)

REPORTED:

- (i) That the Board, at its last meeting, considered a cover sheet summarising main amendments proposed to Regulation 14 (paper BGS 60/07-08) along with proposed amendments to Regulation 14 (paper BGS 57/07-08) and resolved that the proposed amendments to Regulation 14, as set out in paper 57/07-08, be revised in line with discussion at the meeting and reconsidered at the next meeting of the Board;
- (ii) That the Academic Quality and Standards Committee, at its meeting on 15 May 2008, considered the cover sheet summarising the main amendments proposed to Regulation 14 (paper BGS 60/07-08) along with proposed amendments to Regulation 14 (paper BGS 57/07-08) and resolved that:
 - (A) That the proposed amendments relating to Section K (Provisions applying to Collaborative Higher Degree Programmes) be considered by the Collaborative, Flexible and Distributed Learning Sub-Committee;
 - (B) That the Chair of the Board of Graduate Studies consult with Heads of Department on the proposed amendments;
 - (C) That a revised version of paper BGS 57/07-08 be considered at a future meeting of the Committee.

(e) AHRC Block Grant Partnership Scheme

RECEIVED:

An oral report from the Chair, noting that a letter had been sent to departments proposing the number of studentships to be allocated in each case for response by 6 June.

(f) ESRC Review (minutes 30(c)/07-08, 45(c)/07-08 and 78(c)/07-08 referred)

RECEIVED:

An oral report from the Chair, noting that a focus group from the University had met with Durham Business School consultants to discuss potential changes to funding methodologies to replace the existing 1+3 system.

(f) WCPRS and WPRS update

REPORTED:

That discussions were being taken forward with DARO on additional funds for 2008-09, although they were unlikely to be of the order previously reported to the Board.

(g) Dorothy Hodgkin Postgraduate Awards for 2008-09 (minute 79(e)/07-08 referred)

REPORTED:

That the Department of Chemistry had submitted an application for one

of the EPSRC unpaired Dorothy Hodgkin Postgraduate Awards but that a sponsor had not been secured for the ESRC unpaired award.

- (h) Postgraduate Research Experience Survey (minutes 45(d)/07-08 and 79(h)/07-08 referred)

REPORTED:

That the response rate to the Postgraduate Research Experience Survey was excellent.

RECEIVED:

A paper setting out the key findings of the Postgraduate Research Experience Survey (paper BGS 76/07-08, noting that this was tabled).

RESOLVED:

That the Board wished to record its thanks to all involved.

- (i) Electronic circulation of papers (minute 90/07-08 referred)

RESOLVED:

- (i) That all papers be made available online;
- (ii) That all policy papers be circulated in hard copy.

93/07-08 Report from the Deputy Librarian

RECEIVED:

An oral report from the Deputy Librarian, Mr Robin Green, on progress with the Wolfson Research Exchange (slides online as paper BGS 77/07-08).

RESOLVED:

That consideration be given within the Graduate School to the implications of giving access via the University card system to students having submitted their thesis.

94/07-08 Chair's Business

- (a) HEFCE funding for equivalent or lower level qualifications (minute AQSC minute 112/07-08 referred)

TO REPORT:

That it was reported to the Academic Quality and Standards Committee, at its meeting on 15 May, by the Chair of the Board that Government proposals to phase out HEFCE funding for students studying for a qualification which is equivalent to, or at a lower level than, a qualification that they have already achieved would impact on students currently studying an integrated masters course who wish to go on to study another Masters-level course, and that the Chair of the Board of Graduate Studies was discussing a range of related issues with relevant

colleagues.

RECEIVED:

An oral report from the Chair.

(b) Overseas Research Scholarship Awards Scheme

REPORTED:

That it is unclear whether the scheme will continue in its present form for students starting in October 2009 and that discontinuation would lead to a discussion about dedication of a proportion of Warwick funds to supporting international students at higher fee levels.

(c) Review of Procedures for dealing with Postgraduate Matters and Annual Postgraduate Course Review and Postgraduate Course and Module Approval

RECEIVED:

An oral report from the Chair, noting that proposals previously considered would be circulated for consultation over the summer vacation.

(d) IAS Post-Submission Fellowship Scheme

RECEIVED:

An oral report from the Chair indicating that the Institute of Advanced Study had put forward proposals for a competitive scheme for post-submission fellowships for PhD students.

95/07-08 Chair's Action

RECEIVED:

A report on items approved by the Chair on behalf of the Board (paper BGS 61/07-08), as follows:

(a) Faculty of Medicine

Postgraduate Certificate in Pre-Hospital Critical Care (minute 68(b)(i)/07-08 referred)

REPORTED:

- (i) That at its meeting on 21 February 2008, the Board considered a proposal for a new postgraduate certificate entitled "Postgraduate Certificate in Pre-Hospital Critical Care" (papers DMAP 45/07-08 (revised), DMAP 46/07-08, DMAP 29/07-08 (revised) DMAP 30/07-08 (revised) and DMAP 31/07-08 (revised)), noting that each module would also form a Postgraduate Award with the same title;
- (ii) The Board resolved that the proposal for a new postgraduate certificate entitled "Postgraduate Certificate in Pre-Hospital

Critical Care”, as set out in papers DMAP 45/07-08 (revised), DMAP 46/07-08, DMAP 29/07-08 (revised) DMAP 30/07-08 (revised) and DMAP 31/07-08 (revised)), be approved subject to:

- (A) Clarification of admission requirements for non-degree holders and whether Coventry University’s preparatory course provides sufficient assurance of ability to undertake a course at M level;
 - (B) Clarification of whether successful completion of Module 1 is a requirement for continuing with the course;
 - (C) An explanation for the restriction of the market to the West Midlands;
 - (D) Submission of a Part 2 form.
- (iii) That the clarification requested by the Board had now been provided and a Part 2 form (paper DMAP 166/07-08) submitted, which the Chair of the Board, acting on its behalf had taken action to approve.

(b) Faculty of Science

PhD in Complexity Science (minutes 68(c)(i)/07-08 and SGS 20(c)/07-08 referred)

REPORTED:

- (i) That at its meeting on 21 February 2008, the Board considered a proposal for a new degree course ‘PhD in Complexity Science’ (paper SGS 28/07-08) and resolved that the proposal for a new degree course ‘PhD in Complexity Science’, as set out in paper SGS 28/07-08, be approved subject to clarification of the requirement to undertake an additional MSc level module during the PhD and to maintain registration on the Postgraduate Certificate in Interdisciplinary Science Transferable Skills, in particular the following queries:
- (A) Are students required to pass the MSc module and, if so, at what level?
 - (B) What would happen to a student’s PhD registration should a student fail the MSc module or fail to maintain registration on the Postgraduate Certificate in Interdisciplinary Science Transferable Skills?
 - (C) Confirmation that these requirements and the consequences of failing to meet them are made clear to students in the Student Handbook.
- (ii) That the Director of the Complexity Science Doctoral Training Centre had subsequently provided clarification and the Chair of the Board, acting on its behalf, had approved the proposal for a new degree course ‘PhD in Complexity Science’, as set out in paper SGS 28/07-08.

(c) Faculty of Social Studies

MA in Postcolonialism, Racism & Global Order (minutes 68(d)(iii)/07-08, GFSS 27(e)/07-08 and GFSS 35(f)(iv) referred)

REPORTED:

- (i) That the Graduate Studies Committee of the Faculty of Social Studies, at its meeting on 31 January 2008, resolved that the proposal to introduce a new course entitled 'MA in Postcolonialism, Racism & Global Order' to replace the course entitled 'MA in Race and Ethnic Studies', as set out in paper GFSS.133/07-08, be approved, subject to submission of a completed course specification form;
- (ii) That the Board, at its meeting on 21 February 2008, considered the proposal to introduce a new course entitled 'MA in Postcolonialism, Racism & Global Order' to replace the course entitled 'MA in Race and Ethnic Studies' (paper GFSS.133/07-08), and resolved that it be approved, subject to:
 - (A) Submission of a completed course specification form;
 - (B) Provision of the appropriate signatures;
 - (C) Submission of a Part 2 form;
 - (D) An explanation of the need for three course leaders and clarification of their roles;
 - (E) Clarification of which modules were new;
 - (F) Confirmation that the consultation with History and English had been concluded.
- (iii) That it was reported to the Graduate Studies Committee of the Faculty of Social Studies, at its meeting on 13 May 2008, that its Chair had taken action on behalf of the Committee to approve a proposal to introduce a new course entitled 'MA in Postcolonialism, Racism & Global Order' to replace the course entitled 'MA in Race and Ethnic Studies', as set out in papers GFSS 133/07-08 and GFSS 133b/07-08, it having been agreed at the last meeting of the Committee that the proposal be approved subject to submission of a completed course specification form and subject to submission of a signed copy, and it also being noted that the Board of Graduate Studies has requested further changes and clarifications prior to full approval;
- (iv) That the clarification and amendments requested by the Board in (ii) (A-F) above had subsequently been provided and the Chair of the Board, acting on its behalf, had approved the proposal to introduce a new course entitled 'MA in Postcolonialism, Racism & Global Order' to replace the course entitled 'MA in Race and Ethnic Studies', as set out in papers GFSS 133/07-08 (revised) and GFSS 133b/07-08.

96/07-08 Reports from the Chairs of the Graduate Studies Committees

RECEIVED:

An oral report from the Chair of the Graduate Studies Committee of the Faculty of Arts noting that the reduced fees for 2008-09 were yet to be displayed on Student Finance's website.

97/07-08 Postgraduate Committee and Students' Union

RECEIVED:

An oral report from the Education Officer, noting:

- (a) That an initial draft of the Students' Written Submission for the Institutional Audit would be considered by the Academic Quality and Standards Committee next week;
- (b) Changes to the Students' Union's democratic structures and KPIs relating to Students' Union's Strategic Plan.

RESOLVED:

That the Board wished to record its thanks to the Education Officer, Mr P Ptashko.

98/07-08 Widening eligibility for PhD by published work

CONSIDERED:

- (a) A proposal for widening eligibility for PhD by published work (paper BGS 62/07-08);
- (b) A paper entitled 'The traditional PhD: A second-class approach for interdisciplinary science training?' (paper BGS 63/07-08).

RESOLVED:

That the Board approved the proposal for widening eligibility for the PhD by published work, as set out in paper BGS 62/07-08, in principle, subject to:

- (c) The period of registration for the PhD by published work being between six and twelve months;
- (d) The fee being in line with the fee charged for a PhD by research, calculated on a pro rata basis;
- (e) Provision of Guidelines (criteria and content) on the covering document and the range of publications that would be acceptable both for potential candidates and staff and examiners more used to the format and requirements of the traditional PhD;
- (f) The Chair of the Graduate Studies Committee of the candidate's Faculty participating in the evaluation of the proposed publications for submission at the Admissions stage;
- (g) Consideration being given to criteria for a typical entry;
- (h) One of the examiners being an internal member of Warwick staff.

99/07-08 Reconsideration of Policy on Appointment of Back-up Supervisors/Personal Tutors for Postgraduate Research Students (minutes 65/07-08, AQSC 30/07-08 and SGS 25/07-08 referred)

REPORTED:

- (a) That at its meeting on 21 February 2008, the Board considered the Annual Report from the Student-Staff Liaison Committee Coordinators on the operation of the SSLC system during 2006-07 for postgraduate courses (papers BGS 41/07-08 and AQSC 29/07-08) and resolved that:

- (i) The Chair and Secretary meet with the Students' Union to discuss Personal Tutor and supervisory support for postgraduate taught and research students;
 - (ii) The Academic Quality and Standards Committee clarify the role of student SSLC representatives in departmental meetings and their right to attend the full meeting rather than for SSLC items on the agenda only.
- (b) That at its meeting on 27 February 2008, the Academic Quality and Standards Committee considered the current position regarding SSLC representative attendance at departmental meetings and resolved that the SSLC Coordinators redraft the section of the SSLC Handbook to clarify the role of student representatives in departmental meetings for consideration at a future meeting of the Committee.

CONSIDERED:

A discussion paper on the policy on Appointment of Back-up Supervisors/Personal Tutors for Postgraduate Research Students (paper BGS 64/07-08).

RESOLVED:

That the Chair and the Secretary draft a policy on Appointment of Back-up Supervisors/Personal Tutors for Postgraduate Research Students in light of discussions at the Board for consideration at the next meeting, noting that the aim of the policy was to remind departments of their responsibilities with respect to meeting postgraduate research students' pastoral needs and ensuring appropriate continuity in the event of their supervisors leaving the University or a breakdown in the supervisory relationship taking place.

100/07-08. Proposed agreement between Warwick HRI and three Indian Universities (minute SGS 37/07-08 referred)

REPORTED:

- (a) That the Graduate Studies Committee of the Faculty of Science, at its meeting on 14 May 2008, considered proposed agreements between Warwick and three Indian Universities to allow Indian students to attend Warwick HRI in their final year, as follows:
- (i) Vellore Institute of Technology, paper SGS 72/07-08;
 - (ii) Sathyabama University, paper SGS 73/07-08 ;
 - (iii) SRM University, paper SGS 74/07-08.
- (b) That the Graduate Studies Committee of the Faculty of Science resolved that proposed agreements between Warwick and three Indian Universities be approved as set out in papers SGS 72-74/07-08, it being noted that while it was unusual for students who had not completed a BSc degree to be admitted to a Warwick MSc programme, the agreements ensured that only suitable students would be selected.

RECEIVED:

An oral report from Dr S Jackson, Postgraduate Admissions Tutor, Warwick HRI.

RESOLVED:

That Warwick HRI make a special case to the Chair of the Board for admission of these students following consultation with Postgraduate Admissions and that this be kept under review in the basis of the standard exhibited by the student groups once enrolled.

101/07-08 Review of Regulations 6, 13 and 34 (minute 81(b)(iii)/07-08 referred)

REPORTED:

That the Board, at its meeting on 21 February 2008, resolved that it would support a review of Regulation 6 Governing Admission to the University and Regulation 13 Governing the Continuation of Registration with regard to the procedure for dealing with fraudulent applications.

CONSIDERED:

A paper setting out proposed amendments to Regulation 6 Governing Admission to the University, Regulation 13 Governing Continuation of Registration and Regulation 34 Governing Fitness to Practise (paper BGS 65/07-08).

RESOLVED:

That the proposed amendments to Regulation 6 Governing Admission to the University, Regulation 13 Governing Continuation of Registration and Regulation 34 Governing Fitness to Practise, as set out in paper BGS 65/07-08, be approved.

102/07-08 Postgraduate Taught Pass Lists (minutes 60(g)/07-08 and 79(a)/07-08 referred)

REPORTED:

- (a) That at its meeting on 22 February 2008, it was reported to the Board that the Graduate School had written to all departments concerning the schedule of postgraduate taught Boards of Examiners (Paper BGS 50/07-08);
- (b) That at its last meeting, the Board received an oral report from the Chair on the reports received to date, noting that in light of the poor response rate, the schedule for the meetings of Boards of Examiners for postgraduate taught students would be considered at today's meeting.

CONSIDERED:

A paper summarising departmental responses (paper BGS 66/07-08).

RESOLVED:

That all Departments, with the exception of WMG and the Centre for Cultural Policy Studies, be required to schedule meetings of taught postgraduate Boards of Examiners by 15 November from 2009-10, noting that this deadline should be adhered to where possible in 2008-09.

103/07-08 Guidelines for consideration by Boards of Examiners of examination candidates

notifying mitigating circumstances (minutes BUGS 9(h)/07-08, BUGS 28/07-08 and BFS35/07-08 referred)

REPORTED:

- (a) That the Board of Undergraduate Studies, at its meeting on 14 November 2007, resolved that the Chair of the Board of Undergraduate Studies Committee be asked to draft a protocol for Boards of Examiners to follow when considering special cases and mitigating evidence from students, for consideration by the Board in due course;
- (b) That the Board of the Faculty of Science, at its meeting on 13 February 2008, considered draft Guidelines for Consideration of Examination Candidates Notifying Mitigating Circumstances, as set out in paper BFS 7/07-08, and recommended that the draft guidelines be approved subject to the following conditions:
 - (i) Amendment of paragraph 3 to make clear that external examiners do not have to attend the pre-meeting, although they will be consulted;
 - (ii) Clarification of the role of the Personal Tutor;
 - (iii) That the draft guidelines should also be considered by the Board of Graduate Studies, with respect to postgraduate examinations.
- (c) That the Board of Undergraduate Studies, at its meeting on 4 June 2008, recommended to the Academic Quality and Standards Committee that the revised Guidelines for Consideration of Examination Candidates Notifying Mitigating Circumstances be approved.

CONSIDERED:

- (d) A memo dated 6 May 2008 from the Chair of the Board of Undergraduate Studies inviting Departmental Examination Secretaries to comment on the draft Guidelines for Consideration of Examination Candidates Notifying Mitigating Circumstances (paper BGS 67/07-08);
- (e) Faculty and Departmental Responses to the draft Guidelines for Consideration of Examination Candidates Notifying Mitigating Circumstances (paper BUGS 14/07-08).

RESOLVED:

- (f) That the draft Guidelines for Consideration of Examination Candidates Notifying Mitigating Circumstances be not approved for postgraduate taught students but that the Board reconsider the Guidelines at its next meeting.
- (g) That it be noted that concern was expressed that mitigating circumstances should be disclosed to, or further discussed at, a meeting of the full Board of Examiners, as this might deter students from bringing forward their full mitigating circumstances in certain cases.

104/07-08 Science Postgraduate Training Programme (Science Graduate School) (minute SGS 31/07-08 referred)

REPORTED:

- (a) That the Board of the Faculty of Science, at its meeting on 13 February 2008, considered a proposal to establish a working group to consider the development of a Science Graduate School (paper BFS.5/07-08) and resolved that:
- (i) The proposal to establish a working group to consider the development of a Science Graduate School be approved, with membership as set out in paper BFS.5/07-08;
 - (ii) A representative from the Warwick Medical School be invited to join the working group;
 - (iii) The working group should consider an alternative title for the proposal, such as the Science Graduate Training Programme;
 - (iv) The working group should consider links with the new Research Exchange in the Library.
- (b) That this working group met for the first time under the name “Science Postgraduate Training Programme Working Group” on 20 March 2008 (paper BGS 68/07-08).

RECEIVED:

The minutes of the meeting of the Science Postgraduate Training Programme Working Group (paper BGS 68/07-08).

105/07-08 New Course Proposals

CONSIDERED:

A paper setting out recommendations for proposals for new courses (paper BGS 69/07-08), as follows:

- (a) Faculty of Medicine
- (i) Module and Postgraduate Award ‘Infant and Family Wellbeing’ (unconfirmed minute GCFM 26(c)/07-08 referred)

REPORTED:

- (A) That the Graduate Studies Committee of the Faculty of Medicine, at its meeting on 13 May 2008, considered a proposal for a new module and postgraduate award entitled “Infant and Family Wellbeing” (papers DMAP 81/07-08 (revised) and DMAP 82-83/07-08);
- (B) That the Graduate Studies Committee of the Faculty of Medicine resolved that the Course Director consult with the Department of Sociology to ensure that it is happy with the proposed programme and recommended to the Board that the proposal for a new module and postgraduate award “Infant and Family Wellbeing” be approved, subject to a satisfactory response from the Department of Sociology;
- (C) That the Department of Sociology had subsequently confirmed that there was no conflict of interest and

that it had no objection to the proposal.

CONSIDERED:

The proposal for a new module and postgraduate award “Infant and Family Wellbeing” (papers DMAP 82-83/07-08).

RESOLVED:

- (D) That the proposal for a new module and postgraduate award “Infant and Family Wellbeing”, as set out in papers DMAP 82-83/07-08, be not approved and that the department bring it forward on a future occasion with responses to all questions provided on the proposal form;
- (E) That the Chair take Chair’s Action on behalf of the Board to approve the new course proposal upon receipt of satisfactory paperwork.

- (ii) Module and Postgraduate Award ‘Public Mental Health and Wellbeing: Measurement, Determinants and Promotion’ (unconfirmed minute GCFM 26(d)/07-08 referred)

REPORTED:

That the Graduate Studies Committee of the Faculty of Medicine, at its meeting on 13 May 2008, considered a proposal for a new module and postgraduate award entitled “Public Mental Health and Wellbeing: Measurement, Determinants and Promotion” (papers DMAP 84/07-08 (revised) and DMAP 85-86/07-08) and recommended to the Board that the proposal be approved.

CONSIDERED:

The proposal for a new module and postgraduate award entitled “Public Mental Health and Wellbeing: Measurement, Determinants and Promotion” (papers DMAP 85-86/07-08).

RESOLVED:

That the proposal for a new module and postgraduate award entitled “Public Mental Health and Wellbeing: Measurement, Determinants and Promotion”, as set out in papers DMAP 85-86/07-08, be approved, subject to:

- (A) An indication of student demand;
- (B) Confirmation that all staff listed will be involved in delivery of the PGA.

- (iii) Module and Postgraduate Award ‘Understanding Childhood’ (unconfirmed minute GCFM 26(g)/07-08 referred)

REPORTED:

- (A) That the Graduate Studies Committee of the Faculty of Medicine, at its meeting on 13 May 2008, considered a proposal for a new module and postgraduate award entitled “Understanding Childhood” (papers DMAP 92-

- 93/07-08 (revised) and DMAP 94/07-08);
- (B) That it was reported to the Graduate Studies Committee of the Faculty of Medicine that the Department of Sociology had been consulted about the proposal and was supportive;
 - (C) That the Graduate Studies Committee of the Faculty of Medicine recommended to the Board that the proposal be approved.

CONSIDERED:

The proposal for a new module and postgraduate award entitled "Understanding Childhood" (papers DMAP 93/07-08 (revised) and DMAP 94/07-08).

RESOLVED:

That the proposal for a new module and postgraduate award entitled "Understanding Childhood", as set out in papers DMAP 93/07-08 (revised) and DMAP 94/07-08, be approved, subject to:

- (D) Confirmation that the CV for the member of staff from Coventry University had been approved;
- (E) Confirmation of consultation with the Institute of Education given the title of the module could lead to confusion amongst applicants.

- (iv) Module and Postgraduate Award 'Principles and Delivery of Diabetes Care' (unconfirmed minute GCFM 26(h)/07-08 referred)

REPORTED:

- (A) That the Graduate Studies Committee of the Faculty of Medicine, at its meeting on 13 May 2008, considered a proposal for a new module and postgraduate award entitled "Principles and Delivery of Diabetes Care" (papers DMAP 113-114/07-08);
- (B) That it was reported to the Graduate Studies Committee of the Faculty of Medicine that this new module would replace the existing modules "Principles of Diabetes Care" and "Organisation and Delivery of Diabetes Care";
- (C) That the Graduate Studies Committee of the Faculty of Medicine resolved that a more detailed statement of the syllabus should be included in section 10 of the MA1 form;
- (D) That the Graduate Studies Committee of the Faculty of Medicine recommended to the Board that the proposal be approved, subject to the amendment in (C) above.

CONSIDERED:

The proposal for a new module and postgraduate award entitled "Principles and Delivery of Diabetes Care" (paper DMAP 114/07-08), subject to the amendment in (C) above.

RESOLVED:

That the proposal for a new module and postgraduate award

entitled "Principles and Delivery of Diabetes Care", as set out in paper DMAP 114/07-08, be approved subject to:

- (E) The amendment in (C) above;
- (F) Clarification that the substitution of two 20 credit modules with one 20 credit module is reflected appropriately in the learning outcomes for the new module/award.

(v) MSc in Health Sciences (Retinal Screening) (unconfirmed minute GCFM 26(i)/07-08 referred)

REPORTED:

- (A) That the Graduate Studies Committee of the Faculty of Medicine, at its meeting on 13 May 2008, considered a proposal for a Retinal Screening variant of the MSc Health Sciences entitled 'MSc in Health Sciences (Retinal Screening)' (paper DMAP 115-119/07-08);
- (B) That it was reported to the Graduate Studies Committee of the Faculty of Medicine that there were some concerns about the potential size of the market for this programme;
- (C) That the Graduate Studies Committee of the Faculty of Medicine resolved:
 - (1) That the course would not run unless a sufficiently large cohort could be recruited as set out in the financial case to be approved by AASC;
 - (2) That the new programme should replace the existing Diabetic Retinopathy postgraduate award
- (D) That the Graduate Studies Committee of the Faculty of Medicine recommended to the Board that the proposal be approved.

CONSIDERED:

- (E) The proposal for a Retinal Screening variant of the MSc Health Sciences entitled 'MSc in Health Sciences (Retinal Screening)' (papers DMAP 115-117 and 119/07-08);
- (F) The proposal for a new component module on the above variant of the MSc entitled 'Ophthalmic Imaging' (paper DMAP 119/07-08), noting that it would also be available as a Postgraduate Award;
- (G) The proposal for a new component module on the above variant of the MSc entitled 'Diabetes and the Eye: Other Ocular Diseases' (paper DMAP 121/07-08), noting that it would also be available as a Postgraduate Award.

RESOLVED:

- (H) That the proposal for a Retinal Screening variant of the MSc Health Sciences entitled 'MSc in Health Sciences (Retinal Screening)', as set out in papers DMAP 115-117 and 119/07-08, be approved subject to:

- (1) Provision of Part 2 of the form;
 - (2) Consideration being given by the department to the balance between coursework and the examined component of the course, in comparison with the CATS weighting assigned to the different components;
 - (3) Consideration being given by the department to the appropriate credit weighting for the dissertation;
 - (4) Clarification of the differences in the learning outcomes for the PG Cert as opposed to the full MSc;
 - (5) Revision of the learning outcomes provided in the course specification to ensure they are demonstrably at M level.
- (I) That the proposal for a new component module and postgraduate award on the above variant of the MSc entitled 'Ophthalmic Imaging' as set out in paper DMAP 119/07-08, be approved;
- (J) That the proposal for a new component module and postgraduate award on the above variant of the MSc entitled 'Diabetes and the Eye: Other Ocular Diseases', as set out in paper DMAP 121/07-08, be approved.
- (vi) MSc Lingual Orthodontics (minute 80(b)(i)/07-08 and unconfirmed minute GCFM 26(k)/07-08 referred)

REPORTED:

- (A) That it was reported to the Board, at its last meeting, that the Chair of the Board, acting on its behalf, had taken action to approve the revised course proposal form, as set out in paper DMAP 7/07-08 (revised 2), as well as the Part 2 form.
- (B) That the Graduate Studies Committee of the Faculty of Medicine, at its meeting on 13 May 2008, considered a revised proposal for the new MSc Lingual Orthodontics (papers DMAP 7/07-08 (revised 3) and DMAP 8/07-08 (revised 2)) and recommended to the Board that it be approved.

CONSIDERED:

The *revised* proposal for the new MSc Lingual Orthodontics (paper DMAP 7/07-08 (revised 3)).

RESOLVED:

That the *revised* proposal for the new MSc Lingual Orthodontics, as set out in paper DMAP 7/07-08 (revised 3), be approved, subject to provision of a (revised) course specification.

- (b) Faculty of Science

- (i) MSc Environmental Biosciences in a Changing Climate (minutes BGS 68(c)(ii)/07-08 and SGS 23/07-08 referred)

REPORTED:

- (A) That the Graduate Studies Committee of the Faculty of Science, at its meeting on 29 January 2008, considered a proposal for in-principle approval for a new course 'MSc Environmental Biosciences in a Changing Climate' (paper SGS 46/07-08);
- (B) That the Graduate Studies Committee of the Faculty of Science resolved that the proposal for a new course MSc Environmental Biosciences in a Changing Climate be approved in principle as set out in paper SGS 46/07-08;
- (C) That the Board, at its meeting on 21 February 2008, resolved that the proposal for a new course MSc Environmental Biosciences in a Changing Climate be approved in principle, as set out in paper SGS 46/07-08, for introduction in October 2009, subject to receipt of full course approval documentation and approval of the financial arrangements for the course;
- (D) That the Graduate Studies Committee of the Faculty of Science, at its meeting on 14 May 2008, considered the proposal for a new course Environmental Bioscience in a Changing Climate as set out in papers SGS 51(a)-(b)/07-08 (course proposal parts 1 & 2) and SGS 52/07-08 (course specification) and resolved that it be approved as set out in papers SGS 51(a)-(b) and 52/07-08.

CONSIDERED:

The proposal for a new course Environmental Bioscience in a Changing Climate (papers SGS 51(a)-(b)/07-08 (course proposal parts 1 & 2) and SGS 52/07-08 (course specification), noting that signed copies had been received.

RESOLVED:

That the proposal for a new course Environmental Bioscience in a Changing Climate, as set out in papers SGS 51(a)-(b)/07-08 (course proposal parts 1 & 2) and SGS 52/07-08 (course specification), be approved.

- (ii) MSc in Biotechnology, Bioprocessing and Business Management (minutes BGS 39(c)/07-08 and SGS 31(c)/07-08 referred)

REPORTED:

- (A) That the Board, at its meeting on 15 November 2007, resolved that the proposal for a new course MSc in Biotechnology and Business Management, as set out in paper SGS 16/07-08, be approved in principle, subject to submission of a full course proposal including:
 - (1) Clarification of the nature of any agreement with overseas institutions listed in 5;
 - (2) Confirmation of the nature of WBS' commitment to

- the course;
- (3) Confirmation of the department responsible for the delivery of module 12 Intellectual Property Rights and Contract Law;
- (B) That the Graduate Studies Committee of the Faculty of Science, at its meeting on 14 May 2008, considered the following:
- (1) Proposed new degree course MSc in Biotechnology, Bioprocessing and Business Management as set out in papers:
- (a) Course Proposal Part 1, SGS 54(a)/07-08;
- (b) Course Proposal Part 2, SGS 54(b)/07-08;
- (c) Course Specification, SGS 55/07-08;
- (d) Course Outline, SGS 56/07-08;
- (2) Confirmation of the nature of WBS's commitment to the course (paper SGS 57/07-08);
- (C) That the Graduate Studies Committee of the Faculty of Science resolved that:
- (1) That the proposed new course MSc in Biotechnology, Bioprocessing and Business Management be approved as set out in papers 54(a)-(b) and 55/07-08, subject to the following:
- (a) Clarification of whether a PG Diploma and PG Certificate could be offered as entrance and exit points;
- (b) The submission of the WBS modules for this degree course, which currently exist in 12-CAT versions, in revised 10-CAT versions to be approved by Chair's Action;
- (c) Clarification of which individuals would be delivering which modules, with the relevant split between more than one deliverer where appropriate.
- (2) That the course outline in paper SGS 56/07-08 and the confirmation of WBS's commitment to the course in paper SGS 57/07-08 were acceptable to the committee.
- (D) That the amendments requested by the Graduate Studies Committee of the Faculty of Science in (a-c) above had subsequently been made and that its Chair, acting on its behalf, had taken action to approve them.

CONSIDERED:

The proposed new course MSc in Biotechnology, Bioprocessing and Business Management (papers SGS 54(a)/07-08(revised), SGS 54(b)/07-08, SGS 55/07-08 and SGS 57/07-08).

RESOLVED:

That the proposed new course MSc in Biotechnology, Bioprocessing and Business Management, as set out in papers

SGS 54(a)/07-08(revised), SGS 54(b)/07-08, SGS 55/07-08 and SGS 57/07-08, be approved, subject to:

- (E) Revision of the section on admissions since this would not be the role of the Graduate School;
- (F) Confirmation of the appropriateness of relying on honorary staff to deliver 30% of the course;
- (G) Provision of CVs for those honorary staff due to contribute to delivery;
- (H) Satisfactory discussions being taken forward with the Space Management team in the Deputy Registrar's Office since neither access to GLT3 nor its refurbishment could not be guaranteed by October 2008;
- (I) Confirmation from the Business School that it undertakes to provide cover for the three modules if any of the particular staff who have agreed to teach them should, for any reason, be unavailable.

(c) Faculty of Social Studies

(i) Warwick Business School

- (A) MSc Public Management (minute GFSS 41(b)(ii)/07-08 referred)

REPORTED:

That the Graduate Studies Committee of the Faculty of Social Studies, at its meeting on 13 May 2008, considered a proposal to introduce a new course entitled 'MSc Public Management', as set out in papers GFSS 292/07-08, GFSS 292a/07-08, GFSS 293/07-08, GFSS 294/07-08 and GFSS 295/07-08, and recommended to the Board that it be approved, noting that the Committee wished to draw the Board's particular attention to point (ii) of paper GFSS 292/07-08 and that the Committee was sympathetic to this proposal.

CONSIDERED:

The proposal to introduce a new course entitled 'MSc Public Management' (papers GFSS 292/07-08, GFSS 292a/07-08, GFSS 293/07-08, GFSS 294/07-08 and GFSS 295/07-08).

RESOLVED:

That the proposal to introduce a new course entitled 'MSc Public Management', as set out in papers GFSS 292/07-08, GFSS 292a/07-08, GFSS 293/07-08, GFSS 294/07-08 and GFSS 295/07-08, be approved, subject to:

- (1) Provision of information listing all modules undertaken by all routes to achieve the qualification, also to be reflected in the course specification;
- (2) Further information from the School setting out the

relationship between credits and word limits for the dissertations;

- (3) Clarification from the School concerning the position of MPA modules taken by MSc students, given that the MPA operates on a 10.5 credits model.

- (B) MA in Industrial Relations and Managing Human Resources (minute GFSS 41(b)(xvii)/07-08 referred)

REPORTED:

That the Graduate Studies Committee of the Faculty of Social Studies, at its meeting on 13 May 2008, considered a proposal to introduce a new course entitled 'MA in Industrial Relations and Managing Human Resources' (papers GFSS 317/07-08, GFSS 318/07-08 and GFSS 319/07-08) and recommended to the Board that it be approved, it being noted by the Committee that in future means for greater collaboration between the Business School and the School of Law be explored on courses and modules where there is a legal component.

CONSIDERED:

The proposal to introduce a new course entitled 'MA in Industrial Relations and Managing Human Resources' (papers GFSS 317/07-08, GFSS 318/07-08 and GFSS 319/07-08).

RESOLVED:

That the proposal to introduce a new course entitled 'MA in Industrial Relations and Managing Human Resources', as set out in papers GFSS 317/07-08, GFSS 318/07-08 and GFSS 319/07-08, be approved, subject to revision of the proposal and course specification to disaggregate those learning outcomes delivered by the Masters, Diploma and Certificate.

- (C) MA in International and European Employment Relations (minute GFSS 41(b)(xxviii)/07-08 referred)

REPORTED:

That the Graduate Studies Committee of the Faculty of Social Studies, at its meeting on 13 May 2008, considered a proposal to introduce a new course entitled 'MA in International and European Employment Relations' (papers GFSS 330/07-08, GFSS 331/07-08 and GFSS 332/07-08) and recommended to the Board that it be approved, it being noted however that the proposal may require the consideration of the Collaborative, Flexible and Distributed Learning Sub-Committee of the Academic Quality and Standards Committee.

CONSIDERED:

The proposal to introduce a new course entitled 'MA in International and European Employment Relations' (papers GFSS 330/07-08, GFSS 331/07-08 and GFSS 332/07-08).

RESOLVED:

That the proposal to introduce a new course entitled 'MA in International and European Employment Relations', as set out in papers GFSS 330/07-08, GFSS 331/07-08 and GFSS 332/07-08, be approved, subject to revision of the proposal and course specification to disaggregate those learning outcomes delivered by the Masters, Diploma and Certificate.

- (D) MA in Management and Organisational Analysis (minute GFSS 41(b)(xxix)/07-08 referred)

REPORTED:

That the Graduate Studies Committee of the Faculty of Social Studies, at its meeting on 13 May 2008, considered a proposal to introduce a new course entitled 'MA in Management and Organizational Analysis' (papers GFSS 333/07-08, GFSS 334/07-08 and GFSS 335/07-08) and recommended to the Board that it be approved.

CONSIDERED:

The proposal to introduce a new course entitled 'MA in Management and Organizational Analysis' (papers GFSS 333/07-08, GFSS 334/07-08 and GFSS 335/07-08).

RESOLVED:

That the proposal to introduce a new course entitled 'MA in Management and Organizational Analysis', as set out in papers GFSS 333/07-08, GFSS 334/07-08 and GFSS 335/07-08, be approved, subject to revision of the proposal and course specification to disaggregate those learning outcomes delivered by the Masters, Diploma and Certificate.

- (E) Postgraduate Certificate in Strategic Leadership (Fire and Rescue Service Executive Leadership Programme) (minute GFSS 41(b)(xxxix)/07-08 referred)

REPORTED:

That the Graduate Studies Committee of the Faculty of Social Studies, at its meeting on 13 May 2008, considered a proposal to introduce a new course entitled 'Postgraduate Certificate in Strategic Leadership (Fire & Rescue Service Executive Leadership Programme)' (papers GFSS 345/07-08, GFSS 346/07-08, GFSS

347/07-08 and GFSS 352/07-08) and recommended to the Board that it be approved, subject to:

- (1) The provision of a memo by Warwick Business School describing the differences between the Certificate and the Award;
- (2) Confirmation by the Teaching Quality Team of whether a separate form is required to be completed for the Award.

CONSIDERED:

The proposal to introduce a new course entitled 'Postgraduate Certificate in Strategic Leadership (Fire & Rescue Service Executive Leadership Programme)' (papers GFSS 345/07-08, GFSS 346/07-08, GFSS 347/07-08), subject to points 1-2 above.

RESOLVED:

That the proposal to introduce a new course entitled 'Postgraduate Certificate in Strategic Leadership (Fire & Rescue Service Executive Leadership Programme)', as set out in papers GFSS 345/07-08, GFSS 346/07-08, GFSS 347/07-08), be approved, subject to:

- (3) Points (1) and (2) above;
- (4) An agreement being reached with the Chair of the Board over the admission of students not meeting traditional entry requirements for Masters level study which might extend to the School having delegated authority for admission to the PGA and PG Cert only.

Note: All WBS course proposals were identified as independently funded and have yet to be authorised by the Finance Office on the basis of an agreed business plan. The School was urged to do so at the earliest possible opportunity.

(ii) Institute of Education

- (A) Postgraduate Award 'Innovation in Education (Newly Qualified Teachers)' (minutes AQSC 26(b)/07-08, GFSS 27(d)(xiv) and GFSS 35(c)(iv)/07-08 referred)

REPORTED:

- (1) That the Graduate Studies Committee of the Faculty of Social Studies, at its meeting on 31 January 2008, considered the proposal to introduce a new award entitled 'Innovation in Education (Newly Qualified Teachers)', as set out in papers GFSS.130/07-08 and GFSS.131/07-08;
- (2) That the Chair of the Graduate Studies Committee of the Faculty of Social Studies, acting on its behalf, had subsequently taken action to approve the proposal to introduce a new award entitled 'Innovation in Education

(Newly Qualified Teachers)', as set out in papers GFSS 130/07-08, GFSS 131/07-08, GFSS 220/07-08 and GFSS 221/07-08, having received a completed course specification form and a detailed illustrative bibliography;

- (3) That the Collaborative, Flexible and Distributed Learning Sub-Committee, at its meeting on 8 February 2008, resolved that since the collaborative arrangements for such courses were unchanged, they did not require its approval.

CONSIDERED:

The proposal to introduce a new postgraduate award entitled 'Innovation in Education (Newly Qualified Teachers)' (papers GFSS 130/07-08, GFSS 131/07-08 and GFSS 220/07-08).

RESOLVED:

That the proposal to introduce a new postgraduate award entitled 'Innovation in Education (Newly Qualified Teachers)', as set out in papers GFSS 130/07-08, GFSS 131/07-08 and GFSS 220/07-08, be approved.

- (B) Postgraduate Certificate Learning and Teaching (International) (minutes AQSC 54/07-08 and GFSS 41(g)(v)/07-08 referred)

REPORTED:

- (1) That the Graduate Studies Committee of the Faculty of Social Studies, at its meeting on 13 May 2008, considered a proposal to introduce a new course entitled 'PG Certificate Learning and Teaching (International)' (papers GFSS 311/07-08, GFSS 312/07-08 and GFSS 313/7-08) and recommended to the Board that it be approved, subject to the provision of a report from an external adviser and confirmation as to whether the proposal should be seen by the Collaborative, Flexible and Distributed Learning Sub-Committee;
- (2) That the Collaborative, Flexible and Distributed Learning Sub-Committee, at its meeting on 23 May 2008, considered the proposal to introduce a new course entitled 'PG Certificate Learning and Teaching (International)' and resolved:
- (a) That the Chair consider further information from the Institute of Education once available with a view to recommending for approval to the Academic Quality and Standards Committee the proposal from the Institute of Education to deliver a new Postgraduate Certificate in Learning and Teaching (International) in collaboration with Dipont International Education Management, China as set out in papers GFSS 311 and 313/07-08 and CFDLSC 86/07-08, noting that the Chair may convene an extra meeting of the Committee

to consider such further information or circulate information by mail to members of the Committee;

- (b) That further information concerning the proposal and the partner institution should include:
 - (i) Part 4 course approval form including Site Visit report;
 - (ii) Due diligence material normally required for new collaborative partners and set out in Part 4 of the course approval form;
 - (iii) Comments from the external peer from whom advice has been sought on the proposal, Dr E Bills, University of Oxford;
 - (iv) Curricula vitae for any other colleagues who would support students on the course, including subject mentors.

CONSIDERED:

The proposal to introduce a new course entitled 'PG Certificate Learning and Teaching (International)' (papers GFSS 311/07-08, GFSS 312/07-08 and GFSS 313/7-08).

RESOLVED:

That the proposal to introduce a new course entitled 'PG Certificate Learning and Teaching (International)', as set out in papers GFSS 311/07-08, GFSS 312/07-08 and GFSS 313/7-08, be approved subject to approval by the Collaborative, Flexible and Distributed Learning Sub-Committee.

- (C) MA Business and Enterprise Education (minute GFSS 41(g)(vii)/07-08 referred)

REPORTED:

That the Graduate Studies Committee of the Faculty of Social Studies, at its meeting on 13 May 2008, considered a proposal to introduce a new course entitled 'MA Business and Enterprise Education' (papers GFSS 261/07-08, GFSS 262/07-08 and GFSS 263/07-08) and recommended to the Board that it be approved, subject to the provision of a report from an external adviser.

CONSIDERED:

The proposal to introduce a new course entitled 'MA Business and Enterprise Education' (papers GFSS 261/07-08, GFSS 262/07-08 and GFSS 263/07-08), subject to the provision of a report from an external adviser.

RESOLVED:

That the proposal to introduce a new course entitled 'MA Business and Enterprise Education', as set out in papers GFSS 261/07-08, GFSS 262/07-08 and GFSS 263/07-08, be approved, subject to:

- (1) The provision of a report from an external adviser;
- (2) Revision of the course specification to ensure that all learning outcomes are demonstrably at M level.

(D) MA Learning and Teaching (minute GFSS 41(g)(xvii)/07-08 referred)

REPORTED:

That the Graduate Studies Committee of the Faculty of Social Studies, at its meeting on 13 May 2008, considered a proposal to introduce a new course entitled 'MA Learning and Teaching' (papers GFSS 267/07-08, GFSS 268/07-08, and GFSS 269/07-08) and recommended to the Board that it be approved, subject to the provision of more than one learning outcome under 'Subject Knowledge and Understanding' in paper GFSS 269/07-08.

CONSIDERED:

The proposal to introduce a new course entitled 'MA Learning and Teaching' (papers GFSS 267/07-08, GFSS 268/07-08, and GFSS 269/07-08).

RESOLVED:

The proposal to introduce a new course entitled 'MA Learning and Teaching', as set out in papers GFSS 267/07-08, GFSS 268/07-08, and GFSS 269/07-08, be approved, subject to:

- (1) The specification of all PGCE modules as part of the Masters course or
- (2) Consideration of introducing a blanket APL application process for applicants entering via this route;
- (3) Revision of the course specification as required by the Faculty Graduate Studies Committee and to ensure that all learning outcomes are demonstrably at M level.

(E) Postgraduate Certificate Multi-Agency Leadership (minute GFSS 41(g)(xviii)/07-08 referred)

REPORTED:

That the Graduate Studies Committee of the Faculty of Social Studies, at its meeting on 13 May 2008, considered a proposal to introduce a new course entitled 'PG Certificate Multi-Agency Leadership' (papers GFSS 254/07-08, GFSS 255/07-08, and GFSS 256/07-08) and recommended to the Board that it be approved, subject to consideration of whether any of the learning outcomes in paper GFSS 255/07-08 listed under 'Cognitive Skills' would be better located under a different section heading.

CONSIDERED:

The proposal to introduce a new course entitled 'PG Certificate Multi-Agency Leadership' (papers GFSS 254/07-08, GFSS 255/07-08, and GFSS 256/07-08).

RESOLVED:

That the proposal to introduce a new course entitled 'PG Certificate Multi-Agency Leadership', as set out in papers GFSS 254/07-08, GFSS 255/07-08, and GFSS 256/07-08, be approved, subject to revision of the course specification to ensure that all learning outcomes are demonstrably at M level.

- (F) Postgraduate Award Multi-Agency Leadership (minute GFSS 41(g)(xix)/07-08 referred)

REPORTED:

That the Graduate Studies Committee of the Faculty of Social Studies, at its meeting on 13 May 2008, considered a proposal to introduce a new course entitled 'Multi-Agency Leadership' (papers GFSS 257/07-08 and GFSS 258/07-08) and recommended to the Board that it be approved, subject to the completion of appropriate learning outcomes.

CONSIDERED:

The proposal to introduce a new course entitled 'Multi-Agency Leadership' (papers GFSS 257/07-08 and GFSS 258/07-08).

RESOLVED:

The proposal to introduce a new course entitled 'Multi-Agency Leadership' (papers GFSS 257/07-08 and GFSS 258/07-08) be approved.

- (G) Postgraduate Award Exploring Leadership (minute GFSS 41(g)(xx)/07-08 referred)

REPORTED:

That the Graduate Studies Committee of the Faculty of Social Studies, at its meeting on 13 May 2008, considered a proposal to introduce a new Postgraduate Award entitled 'Exploring Leadership' (papers GFSS 251/07-08 and GFSS 252/07-08) and recommended to the Board that it be approved, subject to the completion of the learning outcomes document, which was not submitted to the Committee for its consideration.

CONSIDERED:

The proposal to introduce a new Postgraduate Award entitled 'Exploring Leadership' (papers GFSS 251/07-08 and GFSS 252/07-08).

RESOLVED:

That the proposal to introduce a new Postgraduate Award entitled 'Exploring Leadership', as set out in papers GFSS 251/07-08 and GFSS 252/07-08, be approved.

- (H) Postgraduate Certificate in Learning and Teaching (minute GFSS 41(g)(xxiv)/07-08 referred)

REPORTED:

That the Graduate Studies Committee of the Faculty of Social Studies, at its meeting on 13 May 2008, considered a proposal to introduce a new course entitled 'Postgraduate Certificate in Learning and Teaching' (papers GFSS 276/07-08, GFSS 277/07-08 and GFSS 278/07-08) and recommended to the Board that it be approved, subject to the provision of more than one learning outcome under 'Subject Knowledge and Understanding in paper GFSS 278/07-08, it also being noted that the issue as to fees was still under discussion.

CONSIDERED:

The proposal to introduce a new course entitled 'Postgraduate Certificate in Learning and Teaching' (papers GFSS 276/07-08, GFSS 277/07-08 and GFSS 278/07-08), subject to the provision of more than one learning outcome under 'Subject Knowledge and Understanding in paper GFSS 278/07-08, it also being noted that the issue as to fees was still under discussion.

RESOLVED:

That the proposal to introduce a new course entitled 'Postgraduate Certificate in Learning and Teaching', as set out in papers GFSS 276/07-08, GFSS 277/07-08 and GFSS 278/07-08, be approved, subject to:

- (1) Input from the Institute regarding the nature of the Graduate Teacher Programme and the comments made on p.4 concerning the status of students completing the programme;
- (2) Revision of the course specification as required by the Faculty Graduate Studies Committee and to ensure that all learning outcomes are demonstrably at M level.

- (I) New variant of Secondary PGCE – 14-19 Diplomas (minute 88(b)/07-08 referred)

REPORTED:

- (1) That the Board, at its last meeting, considered a memo from the Institute of Education outlining the proposal for the new variant of Secondary PGCE – 14-19 Diplomas (paper BGS 61/07-08) and resolved that the new course proposal be approved in principle, subject to submission of the full paperwork and approval by the Graduate Studies Committee of the Faculty of Social Studies;
- (2) That the Institute of Education had subsequently submitted the full paperwork for approval, noting that it had not yet been considered by the Graduate Studies Committee of the Faculty of Social Studies.

CONSIDERED:

The following papers, noting that they have not yet been considered by the Graduate Studies Committee of the Faculty of Social Studies:

- (3) Covering memo from the Institute of Education (paper BGS 71/07-08);
- (4) Proposal form for new module at M-level (paper BGS 72/07-08);
- (5) Proposal form for new module at H-level (paper BGS 73/07-08).

RESOLVED:

That the proposal for the new variant of Secondary PGCE – 14-19 Diplomas, as set out in papers BGS 71-73/07-08, be approved, subject to approval by the Chair of the Faculty Graduate Studies Committee.

(iii) School of Law

LLM in Development Law and Legal Education (minutes AQSC 46/07-08 and GFSS 41(c)(iii)/07-08 referred)

REPORTED:

- (A) That the Graduate Studies Committee of the Faculty of Social Studies, at its meeting on 13 May 2008, considered a proposal to introduce a course entitled 'LLM in Development Law and Legal Education' (papers GFSS 235/07-08, GFSS 236/07-08 and GFSS 237/07-08) and recommended to the Board that it be approved subject to:

- (1) Confirmation of satisfactory site visits to the Partners in Ethiopia by the School;
- (2) Assurance of equitable admissions procedures and the addition of a paragraph to the paperwork regarding the selection of students and staff;
- (3) The provision of CVs for teaching staff;
- (4) Submission of signed copies.

- (B) That the Collaborative, Flexible and Distributed Learning Sub-Committee, at its meeting on 23 May 2008, considered the proposal to introduce a course entitled 'LLM in Development Law and Legal Education' and resolved:

- (1) That the Committee welcomed the proposed collaboration between the School of Law, the Ethiopian Justice and Legal Research Institute and the University of Mekelle;
- (2) That the Chair consider further information from the School of Law once available following a site visit with a view to recommending for approval to the Academic Quality and Standards Committee the proposal from the School of Law and the Ethiopian Justice & Legal Research Institute in Ethiopia together with the University

of Mekelle to set up a postgraduate programme jointly run by University of Warwick and the Ethiopian institutions set out in papers GFSS 235-237/07-08 and CFDLSC 49-50/07-08, noting that the Chair may convene an extra meeting of the Committee to consider such further information or circulate information by mail to members of the Committee;

- (3) That further information concerning the proposal and the partner institutions should include:
 - (a) Due diligence material normally required for new collaborative partners and set out in Part 4 of the course approval form;
 - (b) Site Visit report;
 - (c) An assessment of the availability and suitability of internet connections at the University of Mekelle;
 - (d) Curricula vitae for Ethiopian colleagues who would teach on the course;
 - (e) Further information on the relationship between the two Ethiopian partner institutions and any other institutions whose staff would be involved in delivering the course;
 - (f) Further information on the “train the trainers” model envisaged as an important part of the capacity building aspect of the partnership;
 - (g) Further consideration of those key skills identified in the course proposal paperwork connected with teaching, which may be less relevant for students on the course who are not HE lecturers;
- (4) That Professor Johnson be encouraged to continue dialogue with members of the Committee who have experience in distance delivery courses in various overseas locations, to inform the operational planning of the proposed course;
- (5) That the Committee would recommend that the existing Board of Examiners for the Warwick LLM be used for the new collaborative LLM, noting the benefits in terms of ensuring parity of standards across different delivery locations.

CONSIDERED:

The proposal to introduce a course entitled ‘LLM in Development Law and Legal Education’, as set out in papers GFSS 235/07-08, GFSS 236/07-08 and GFSS 237/07-08, noting that papers BGS 74-75/07-08 were tabled at the meeting.

RESOLVED:

That the proposal to introduce a course entitled ‘LLM in Development Law and Legal Education’ be approved, subject to:

- (C) Amendment of the proposal in line with the recommendations set out above made by the Faculty Graduate Studies Committee;
- (D) Approval by the Collaborative, Flexible and Distributed Learning

- Sub-Committee;
- (E) It being noted that Professor U Baxi from the School of Law has retired, the School ascertaining his availability to become involved as proposed;
 - (F) The information provided on p.3 relating to projected student numbers being amended to acknowledge that the entrants in year 3 would be to a revised course.

(iv) Centre for Applied Linguistics

Part-time MA variant (minute GFSS 41(d)(ii)/07-08 referred)

REPORTED:

- (A) That the Graduate Studies Committee of the Faculty of Social Studies, at its meeting on 13 May 2008, considered a proposal to add an additional part-time route to the Centre's existing MA programmes (paper GFSS 362/07-08) and recommended to the Board that it be approved, subject to clarification of how the route will be taught;
- (B) That the clarification sought by the Graduate Studies Committee of the Faculty of Social Studies had subsequently been provided by the Centre for Applied Linguistics and that the Chair of the Committee, acting on its behalf, had taken action to approve the proposal to add an additional part-time route to the Centre's existing MA programmes, as set out in paper GFSS 362/07-08(revised).

CONSIDERED:

The proposal to add an additional part-time route to the Centre's existing MA programmes (paper GFSS 362/07-08 (revised)).

RESOLVED:

That the proposal to add an additional part-time route to the Centre's existing MA programmes, as set out in paper GFSS 362/07-08 (revised), be approved.

106/07-08 Revised Course Proposals

CONSIDERED:

A paper setting out recommendations for the approval of revisions to existing courses (paper BGS 70/07-08), as follows:

(a) Faculty of Arts

Department of Classics and Ancient History (minute AGSC 47(a)/07-08 referred)

REPORTED:

That the Graduate Studies Committee of the Faculty of Arts, at its meeting on 13 May 2008, considered a proposal from the Department of

Classics and Ancient History to alter the course regulations for MA by Research in Classics and Ancient History (paper AGSC.20/07-08) and resolved that it be recommended to the Board of Graduate Studies for approval **subject to minor amendments**.

CONSIDERED:

The proposal to alter the course regulations for MA by Research in Classics and Ancient History (paper AGSC.20/07-08).

RESOLVED:

That the proposal to alter the course regulations for MA by Research in Classics and Ancient History, as set out in paper AGSC.20/07-08, be approved, subject to:

- (i) The minor amendments requested by the Faculty Graduate Studies Committee;
- (ii) Revision of Regulation 14(B).

(b) Faculty of Medicine

- (i) Postgraduate Certificate and Postgraduate Diploma in Occupational Health (unconfirmed GCFM 27(a)/07-08 referred)

REPORTED:

That the Graduate Studies Committee of the Faculty of Medicine, at its meeting on 13 May 2008, considered proposed revisions to the Postgraduate Certificate and Postgraduate Diploma in Occupational Health (papers DMAP 122-130/07-08) and resolved that the proposed revisions to the Certificate/Diploma in Occupational Health be approved as set out in papers DMAP 122-130/07-08.

CONSIDERED:

The Postgraduate Certificate and Postgraduate Diploma in Occupational Health (papers DMAP 122-125/07-08).

RESOLVED:

That the Postgraduate Certificate and Postgraduate Diploma in Occupational Health, as set out in papers DMAP 122-125/07-08, be approved, subject to:

- (A) Confirmation of the Certificate's credit value as either 60 or 80 CATS;
- (B) Confirmation of the level of the Certificate and Diploma since while the course specifications state that these are undergraduate awards, the Certificate course proposal makes several references to postgraduate level (e.g. SSLC and PG personal tutors), it being noted that the learning outcomes in the course specification are appropriate for a level 2 qualification.

(ii) Certificate in Diabetes Care (unconfirmed GCFM 27(b)/07-08 referred)

REPORTED:

- (A) That the Graduate Studies Committee of the Faculty of Medicine, at its meeting on 13 May 2008, considered proposed revisions to the Certificate in Diabetes Care (papers DMAP131-133/07-08);
- (B) That it was reported to the Graduate Studies Committee of the Faculty of Medicine that:
 - (1) The assessment methods had been changed so that the mcq [sic] was no longer a summative assessment method for the CIDC;
 - (2) Assessed coursework had now been added as a summative assessment method.
- (C) That the Graduate Studies Committee of the Faculty of Medicine resolved:
 - (1) That the assessment method should be described as an assessed project and that a word limit should be specified;
 - (2) That subject to this amendment the revisions to the Certificate in Diabetes Care be approved as set out in papers DMAP131-133/07-08.

CONSIDERED:

The proposed revisions to the Certificate in Diabetes Care (papers DMAP131-132/07-08), subject to the amendment in (C)(1) above.

RESOLVED:

That the proposed revisions to the Certificate in Diabetes Care, as set out in papers DMAP131-132/07-08, be approved, subject to the amendment in (C)(1) above.

(iii) Certificate in Management of Diabetes in Hospital Clinical Areas (unconfirmed GCFM 27(c)/07-08 referred)

REPORTED:

- (A) That the Graduate Studies Committee of the Faculty of Medicine, at its meeting on 13 May 2008, considered proposed revisions to the Certificate in Management of Diabetes in Hospital Clinical Areas (papers DMAP 134-135/07-08 and DMAP 150/07-08).
- (B) That the Graduate Studies Committee of the Faculty of Medicine resolved:
 - (1) That reference to English language ability be deleted from section 4(b).

- (2) That section 8 should reference the web address detailing the student support available for postgraduate students in the Medical School.
- (3) That the proposed revisions to the Certificate in Management of Diabetes in Hospital Clinical Areas (papers DMAP 134-135/07-08 and DMAP 150/07-08) be approved, subject to the amendments noted above.

CONSIDERED:

The proposed revisions to the Certificate in Management of Diabetes in Hospital Clinical Areas (papers DMAP 134-135/07-08), subject to the amendments noted in (B)(1-2) above.

RESOLVED:

That the proposed revisions to the Certificate in Management of Diabetes in Hospital Clinical Areas, as set out in papers DMAP 134-135/07-08, be approved subject to the amendments noted in (B)(1-2) above.

- (iv) MSc Diabetes (unconfirmed GCFM 27(d)/07-08 referred)

REPORTED:

- (A) That the Graduate Studies Committee of the Faculty of Medicine, at its meeting on 13 May 2008, considered the following proposed revisions to the MSc Diabetes:
 - (1) Continuous Subcutaneous Insulin Infusion Therapy: Principles and Practice (papers DMAP136-137/07-08) *Assessment Methods*;
 - (2) Nutritional Management of Diabetes (papers DMAP 138-139/07-08) *Assessment and Learning Outcomes*;
 - (3) Obesity and Eating Disorders in Diabetes (papers DMAP 140-141);
 - (4) Appointment of new module leaders (paper DMAP 142/07-08);
 - (5) Amendments to MSc Diabetes course approval documents (paper DMAP 143/07-08).
- (B) That the Graduate Studies Committee of the Faculty of Medicine resolved that the proposed revisions to the MSc Diabetes be approved (papers DMAP 136-143/07-08).

CONSIDERED:

The proposed revisions to the MSc Diabetes (papers DMAP 137/07-08, DMAP 139/07-08, DMAP 141/07-08 and DMAP 143/07-08).

RESOLVED:

That the proposed revisions to the MSc Diabetes, as set out in papers DMAP 137/07-08, DMAP 139/07-08, DMAP 141/07-08

and DMAP 143/07-08, be approved subject to the Medical School confirming that it is necessary to have such a high proportion of each course delivered by guest speakers.

- (v) Module and Postgraduate Award “Care of the Dying”
(unconfirmed GCFM 27(e)/07-08 referred)

REPORTED:

That the Graduate Studies Committee of the Faculty of Medicine, at its meeting on 13 May 2008, considered proposed amendments to the module and postgraduate award entitled “Care of the Dying” (paper DMAP144/07-08) and resolved that they be approved.

CONSIDERED:

Proposed amendments to the module and postgraduate award entitled “Care of the Dying” (paper DMAP144/07-08).

RESOLVED:

That the proposed amendments to the module and postgraduate award entitled “Care of the Dying”, as set out in paper DMAP144/07-08, be approved.

- (c) Faculty of Science

Warwick Manufacturing Group (minute SGS36/07-08 referred)

REPORTED:

- (i) That the Graduate Studies Committee of the Faculty of Science, at its meeting on 14 May 2008, considered:

- (A) Proposed modification to regulations regarding period of registration for WMG MSc and sub-qualifications as set out in paper SGS 66/07-08;
- (B) Proposed change of title for MSc in “Supply Engineering & Logistics” to “Supply Chain & Logistics Management” as set out in paper SGS 67/07-08.

- (ii) That the Graduate Studies Committee of the Faculty of Science resolved that:

- (C) That the proposed modification to regulations regarding period of registration for WMG MSc and sub-qualifications be approved as set out in paper SGS 66/07-08;
- (D) That the proposed change of MSc title from “Supply Engineering & Logistics” to “Supply Chain & Logistics Management” be approved as set out in paper SGS 67/07-08.

CONSIDERED:

- (iii) The proposed modification to regulations regarding period of registration for WMG MSc and sub-qualifications (paper SGS

66/07-08);

- (iv) The proposed change of MSc title from “Supply Engineering & Logistics” to “Supply Chain & Logistics Management” (paper SGS 67/07-08).

RESOLVED:

- (v) That the proposed modification to regulations regarding period of registration for WMG MSc and sub-qualifications, as set out in paper SGS 66/07-08, be approved;
- (vi) That the proposed change of MSc title from “Supply Engineering & Logistics” to “Supply Chain & Logistics Management”, as set out in paper SGS 67/07-08, be approved.

(d) Faculty of Social Studies

(i) Warwick Business School

- (A) MSc Information Systems (minute SGS 41(b)(viii)/07-08 referred)

REPORTED:

That the Graduate Studies Committee of the Faculty of Social Studies, at its meeting on 13 May 2008, considered a proposal to revise a course entitled ‘MSc Information Systems Management’ (paper GFSS 301/07-08) and recommended to the Board that it be approved, together with the following module name changes and module divisions:

- (1) The change of name of the module entitled ‘Information Strategy’ to ‘Strategic Management of Information Systems’;
- (2) The division of the module entitled ‘Information Systems, Analysis and Design’ into two modules with the following new names:
 - (a) ‘Management of IT and Outsourcing’;
 - (b) ‘Enterprise Systems Development’;
- (3) The change of name of the module entitled ‘Technological Innovation and Change’ to ‘Knowledge, Innovation and Change’.

CONSIDERED:

The proposal to revise a course entitled ‘MSc Information Systems Management’ (paper GFSS 301/07-08).

RESOLVED:

That the proposal to revise a course entitled ‘MSc Information Systems Management’, as set out in paper

GFSS 301/07-08, be approved, subject to confirmation of any impact on assessment arrangements caused by the split of the module entitled 'Information Systems, Analysis and Design' into two.

- (B) MSc Finance and Economics (minute SGS 41(b)(xv)/07-08 referred)

REPORTED:

That the Graduate Studies Committee of the Faculty of Social Studies, at its meeting on 13 May 2008, considered a proposal to revise a course entitled 'MSc Finance and Economics' (papers GFSS 308/07-08 and GFSS 309/07-08) and recommended to the Board that it be approved.

CONSIDERED:

The proposal to revise a course entitled 'MSc Finance and Economics' (papers GFSS 308/07-08 and GFSS 309/07-08).

RESOLVED:

That the proposal to revise a course entitled 'MSc Finance and Economics', as set out in papers GFSS 308/07-08 and GFSS 309/07-08, be approved.

- (ii) Department of Economics

MSc Economics of Public Policy (minute GFSS 41(a)(iv)/07-08 referred)

REPORTED:

That the Graduate Studies Committee of the Faculty of Social Studies, at its meeting on 13 May 2008, considered a proposal to add the module entitled 'Industrial Organisation: Horizontal Market Structure' to the list of options for the course entitled 'MSc Economics of Public Policy' (papers GFSS 283/07-08, GFSS 284/07-08 and GFSS 285/07-08) and resolved that it be approved.

CONSIDERED:

The proposal to add the module entitled 'Industrial Organisation: Horizontal Market Structure' to the list of options for the course entitled 'MSc Economics of Public Policy' (papers GFSS 283/07-08, GFSS 284/07-08 and GFSS 285/07-08).

RESOLVED:

That the proposal to add the module entitled 'Industrial Organisation: Horizontal Market Structure' to the list of options for the course entitled 'MSc Economics of Public Policy', as set out in papers GFSS 283/07-08, GFSS 284/07-08 and GFSS 285/07-08, be approved.

(iii) Institute of Education

(A) Postgraduate Certificate Leading Education Enquiry
(minute GFSS 41(g)(xi)/07-08 referred)

REPORTED:

That the Graduate Studies Committee of the Faculty of Social Studies, at its meeting on 13 May 2008, considered a proposal to change the name of the course entitled 'Postgraduate Certificate Leading Education Enquiry' to 'Postgraduate Certificate Leading Professional Enquiry' (paper GFSS 260/07-08) and recommended to the Board that it be approved.

CONSIDERED:

The proposal to change the name of the course entitled 'Postgraduate Certificate Leading Education Enquiry' to 'Postgraduate Certificate Leading Professional Enquiry' (paper GFSS 260/07-08).

RESOLVED:

That the proposal to change the name of the course entitled 'Postgraduate Certificate Leading Education Enquiry' to 'Postgraduate Certificate Leading Professional Enquiry', as set out in paper GFSS 260/07-08, be approved subject to confirmation being received from the Institute that appropriate consultation with WBS had occurred owing to potential confusion with WBS leadership provision.

(B) CATS exemptions for PGCE students (minute GFSS
41(g)(xv)/07-08 referred)

REPORTED:

That the Graduate Studies Committee of the Faculty of Social Studies, at its meeting on 13 May 2008, considered a proposal for CATS exemptions for PGCE students applying to Masters courses (paper GFSS 271/07-08) and recommended to the Board that it be approved.

TO CONSIDER:

The proposal for CATS exemptions for PGCE students applying to Masters courses (paper GFSS 271/07-08).

RESOLVED:

That the proposal for CATS exemptions for PGCE students applying to Masters courses, as set out in paper GFSS 271/07-08, be approved subject to the Institute bringing forward a mapping of learning outcomes and a proposed policy for dealing with such students on a group

basis.

(iv) Department of Sociology

(A) MA in Gender and International Development (minutes GFSS 28(a)/07-08 and GFSS 36(f)(i) referred)

REPORTED:

- (1) That the Graduate Studies Committee of the Faculty of Social Studies, at its meeting on 31 January 2008, considered a proposal to revise the course entitled 'MA in Gender & International Development', as set out in paper GFSS.204/07-08, and resolved that it not be approved and be considered by Chair's action subject to provision of the rationale for the proposed change;
- (2) That the Chair of the Graduate Studies Committee of the Faculty of Social Studies, acting on its behalf, had subsequently taken action to approve a change to the regulations for the course entitled 'MA in Gender & International Development', as set out in paper GFSS 228/07-08.

CONSIDERED:

A change to the regulations for the course entitled 'MA in Gender & International Development' (paper GFSS 228/07-08).

RESOLVED:

That the change to the regulations for the course entitled 'MA in Gender & International Development', as set out in paper GFSS 228/07-08, be approved.

(B) Revision to credit weightings of MA programmes (minute SGS 41(f)(ii)/07-08 referred)

REPORTED:

That the Graduate Studies Committee of the Faculty of Social Studies, at its meeting on 13 May 2008, considered a proposal to change the credit weightings of the MA modules offered in the department (paper GFSS 286/07-08) and resolved that it be approved.

CONSIDERED:

The proposal to change the credit weightings of the MA modules offered in the department of Sociology (paper GFSS 286/07-08).

RESOLVED:

That the proposal to change the credit weightings of the MA modules offered in the department of Sociology, as

set out in paper GFSS 286/07-08, be approved subject to consultations with other departments whose students participate in the modules concerned about their courses also being revised in light of the changes to module credit weightings.

107/07-08 Credit weightings and dissertation word lengths on Masters programmes

RECOMMENDED:

That a review be conducted of the comparability of credit weightings and dissertation word lengths on Masters programmes.

RWS/JG BGS minutes Jun08