

UNIVERSITY OF WARWICK

Board of Graduate Studies

Minutes of the Board of Graduate Studies meeting held on Thursday 18 November 2010.

Present: Professor J Labbe (Chair), Dr C Bilton, Professor K Butcher, Mrs J Cooper, Mr A di Mascio, Dr R Earle, Dr D Leadley, Mr D Maynard, Professor R Napier, Professor J Neelands, Mr S Ruston, Ms A Stewart, Professor J Swan, Dr P Taylor, Dr J Vickery.

Apologies: Professor S Ali, Dr A Clark, Dr A Dowd, Dr F Griffiths, Professor N Johnson.

In attendance: Dr J Gardner, Mr K Gupta, Mr A Higgins, Mr M Mik, Mr H Singh.

18/10-11 Terms of Reference

REPORTED:

That, at its meeting on 2 November 2010, the Academic Quality and Standards Committee had recommended to the Senate that revised terms of reference of the Board be approved (unconfirmed draft minute AQSC 1/10-11 referred).

19/10-11 Minutes of the last meeting

RESOLVED:

The minutes of the meeting of the Board held on 13 October 2010 be approved.

20/10-11 Matters arising on the minutes

(a) Membership of the Board 2010/2011 (minute 2/10-11 referred)

REPORTED:

(i) That Professor R Napier would be the Deputy Chair of the Board for 2010/11;

(ii) That the Students' Union postgraduate elections had not reached necessary quorum and the following postgraduate students had been co-opted, subject to approval of the Boards of the Faculties of Arts, Medicine, Science and Social Sciences:

(A) Arts
TBC

(B) Medicine
Miss S Ekeocha

(C) Science
Mr D Maynard

- (D) Social Sciences
Mr A di Mascio

RECEIVED:

A report from the Education Officer on the following:

- (A) Constitution of the Postgraduate Forum and an invitation to recommend inclusion of the Postgraduate Student Co-ordinator (job share) in the Board's membership;
 - (B) Progress of identifying a co-opted student representative for the Faculty of Arts, noting that an individual had been identified and their details would be made available to the Board in due course.
- (b) Membership of Sub-Committees (minute 4/10-11 referred)

Graduate Awards and Nominations Sub-Committee

REPORTED:

That the Graduate Studies Committees of the Faculties, at their last meetings, had nominated the following to serve as Faculty scorers on the Graduate Awards and Nominations Sub-Committee:

- (i) Arts (minute AGSC.1(g)/10-11 referred)
Professor K Butcher
Dr R Earle
- (ii) Medicine
TBC
TBC
- (iii) Science (minute SGS 4(c)/10-11 referred)
Dr A Clark
Professor R Napier
- (iv) Social Sciences (minute GFSS.3(b)/10-11 referred)
Dr R Carter
Professor B Lockwood

RESOLVED:

That the Faculty of Medicine organise for their scorers to be identified as a matter of urgency, prior to the next scheduled meeting of the Faculty Graduate Studies Committee.

- (c) Arts and Humanities Research Council (AHRC) Block Grant Partnership Awards for academic year 2011/12 and beyond (minute 9(b)/10-11 referred)

RECEIVED:

A copy of a letter from the AHRC Chief Executive Rick Rylance regarding Block Grant Partnership awards for academic year 2011/12 and beyond (paper BGS 13/10-11).

REPORTED:

- (i) That the AHRC was not able to confirm whether it would be able to honour its Block Grant Partnership award commitments in 2011/12, noting that it may reduce the University's BGP allocations;
 - (ii) That the AHRC would allow institutions to use their AHRC BGP awards to part-fund students as long as they receive a minimum of 50% of the value of the standard PG award;
 - (iii) That the AHRC had advised HEIs to exercise caution about the funding commitments into which they enter for the forthcoming academic year;
 - (iv) That the Chair would write to the AHRC protesting the disadvantage this change represented for funded students.
- (d) ~~ESRC DTC Application (minutes 9/10-11, 112/09-10, 88/09-10, 54(d)/09-10 and 44(d)/09-10) and ESRC studentships~~

REPORTED:

That the University has been informed that a decision on the ESRC DTC application, as well as the allocation of associated studentships, would be made in January 2011.

- (e) ~~Open Society Institute (OSI)-University of Warwick Scholarships (formerly known as East European Scholarships) (minute 9(c)/10-11 referred)~~

REPORTED:

- (i) That eight OSI/University of Warwick scholarships were available to applicants from Belarus, Georgia, Kazakhstan, Moldova and Mongolia wishing to study on a taught Master's programme in the field of gender and in the field of media studies;
- (ii) That the slight reduction in the number of scholarships available was the result of the Foreign and Commonwealth Office's decision not to participate in the scheme in 2011-12, noting that the scope of eligible taught Master's programmes had been narrowed at the OSI's request;
- (iii) That the list of eligible taught Master's programmes was available from the Assistant Registrar (Graduate School), noting that the limitations had been imposed by OSI, as the main funder.

- (f) Research Students Skills Provision and Training (minute 9(d)/10-11 referred)

REPORTED:

- (i) That the working group membership would be as determined by the Board and would consist of the Chair of the Board, the Chairs of Faculty Graduate Studies Committees, the Head of Student Development and Library representatives;
- (ii) That the working group would meet on Monday 22 November 2010 to progress the discussions, noting that the Head of Student Development would follow up and engage other members of the Board in the discussions.

RESOLVED:

That Graduate Studies Committees of all Faculties discuss research student skills provision and training and report back to the Board and through their Chairs to the working group.

- (g) New 4-year Standard Period of Registration for Full-Time PhD Students (minutes 9(g)/10-11, 101/09-10 and 63/09-10 referred)

REPORTED:

- (i) That the Graduate Studies Committee of the Board of the Faculty of Science considered the proposed change at its meeting on 2 November 2010 and recommended to the Board of Graduate Studies and the Academic Quality and Standards Committee that they approve the change and the following (minute SGS 4(a)/10-11 referred):
 - (A) That the standard period of part-time registration for PhD students should be six years;
 - (B) That issues around the normal period of registration for students on combined MSc/PhD courses, such as DTCs and EngD, be addressed, with a recommendation that such students be treated as 1+4 (1 year PGT plus 4 years PGR);
 - (C) That although the new standard periods of registration are unlikely to come into effect until at least October 2011, students beginning a PhD before then be allowed to 'opt in' to the new registration structure;
 - (D) That where the period of funding is shorter than the period of registration, this be made very clear to the student along with any requirements from the sponsor for submission within the funded period;
 - (E) That for grant supported students all fees will need to be paid within the grant period, which may be in

advance;

- (F) That an extension beyond these standard periods of registration should be granted only in the most genuinely exceptional circumstances, with the case for an extension to be signed off by both the supervisor and the department's Director of Graduate Studies;
 - (G) That a financial penalty, on a sliding scale based on length of time since the end of the standard period of registration, be applied to the late submission of PhD theses.
- (ii) That the Graduate Studies Committees of the Boards of the Faculties of Arts, Medicine and Social Sciences had not considered the proposed change at their October 2010 meetings, noting that the Committees had been invited to do so and report to the next BGS meeting.
 - (iii) That the Deputy Academic Registrar was gathering feedback on the operational side;

RECEIVED:

- (i) An oral report from the Chair of the Graduate Studies Committee of the Faculty of Arts on the issue, noting that the expectation of completion within three years had to be communicated to students clearly, noting that there would be no opportunity, except in exceptional circumstances, to extend beyond four years of registration.
- (ii) An oral report from the Chair of the Graduate Studies Committee of the Faculty of Social Sciences on the issue, indicating that the discussion on the topic within the Faculty was ongoing, noting:
 - (A) That strong views were being formed with regard to managing expectations;
 - (B) That transition to a four-year period of registration might cause problems vis-à-vis overseas governments funding PGR students and that any arrangement would have to be clearly spelled out for external sponsors.

CONSIDERED:

Proposals by the Graduate Studies Committee of the Faculty of Science (minute SGS 4(a)/10-11 referred).

RESOLVED:

- (i) That careful consideration would have to be given to PhD programmes already having a four-year standard period of

registration, noting that arrangements would have to be put in place to allow students on these programmes to request an extension of up to twelve months;

- (ii) That the Graduate School explore the feasibility of current students opting into the new four-year period of registration once introduced;
 - (iii) That any extension beyond the four-year period of registration would only be granted in truly exceptional circumstances and would have to be approved by the Chair of the Board, noting that this was currently the practice;
 - (iv) That a fee for late submission of the thesis would be considered by the Board;
 - (v) That the Graduate School explore the feasibility of extending registration period for part-time PhD students;
 - (vi) That the Student Staff Liaison Committees be invited to comment on the proposed change from a 3 to 4-year period of registration.
- (h) Erasmus Mundus applications in 2010/11 (minute 10(c)/10-11 referred)

REPORTED:

That any department considering making an application under the Erasmus Mundus scheme consider start preparations immediately and inform the Graduate School of their plans, since it was anticipated that the deadline would be 30 April 2011.

- (i) Extension Charge for Students Resubmitting a PGT Project or Dissertation (minutes 16/10-11, 95/09-10 and 93/09-10 referred)

REPORTED:

- (i) That in April 2010, the Fees Working Group had discussed the proposal that a fee for postgraduate taught students who were allowed the opportunity to resubmit project/dissertation be introduced (minute FWG 18/09-10 referred) together with an oral report from the previous Chair of the Board of Graduate Studies, noting the following:
 - (A) That the proposal was to be considered by the Board at its June 2010 meeting;
 - (B) That any resubmission fee to be levied would be applicable across all departments;
 - (C) That the case would be brought back to the Fees Working Group in due course if necessary.

RECEIVED:

A paper from WMG outlining the rationale behind the request (BGS paper 14/10-11).

CONSIDERED:

Introduction of a substantial resubmission fee for PGT Project or Dissertation.

RESOLVED:

- (i) That the proposal for the introduction of a substantial resubmission fee for PGT Project or Dissertation not be approved;
 - (ii) That Graduate Studies Committees collate information on departmental practice regarding supervision of students resubmitting PGT Project or Dissertation and report back to the Board with a view to the Board formulating best practice guidance for the University.
- (j) PGT Grade Descriptors and Award of Merits (minutes 104/09-10 and 60/09-10 referred)

REPORTED:

- (i) That, at its meeting on 17 November 2009, the Board considered a report compiled by the Assistant Secretary on issues arising from External Examiners' reports on Postgraduate Programmes for 2007-08 (paper BGS 19/09-10) and resolved (*inter alia*):
 - (A) That the Board consider the marking descriptors for PGT courses at a future meeting, with a view to recommending means of ensuring the full range of marks may be used more effectively;
 - (B) That the Board revisit its earlier decision to not recommend the introduction of a formal merit award, and that this be considered in conjunction with point (A) above.
- (ii) That, at its meeting on 23 February 2010, the Board considered a paper from the Secretary, setting out the marking descriptors for PGT courses across the Faculties, and the award of a "Merit" classification for PGT courses at other UK HEIs, as set out in paper BGS 42/09-10, and resolved that the question of whether to recommend the introduction of the award of a "Merit" classification for PGT courses, and at what level, be referred to Faculty Graduate Studies Committees for consideration at their next meetings in the Summer term;

- (iii) That, at its meeting on 10 June 2010, the Board considered a paper summarising the responses from the Faculty Graduate Studies Committees (paper BGS 68/09-10) and therefore whether to recommend the introduction of the award of a “Merit” classification for PGT courses, and at what level and recommended (to the Academic Quality & Standards Committee) that the award of Merit be formally adopted by the University on Taught Masters courses with effect from the academic year 2011-12, it being noted that further detailed consideration would need to be given by the Faculties to the level at which such an award will be made;
- (iv) That, at its meeting on 23 June 2010, the Academic Quality & Standards Committee, considered the recommendation from the Board and recommended (to the Senate) that the award of Merit be formally adopted by the University on Taught Masters courses with effect from the academic year 2011-12, it being noted that further detailed consideration would need to be given by the Faculties to the level at which such an award will be made (minute AQSC 102(c)/09-10 refers);
- (v) That, at its meeting on 7 July 2010, the Senate resolved that the award of Merit be formally adopted by the University on Taught Masters courses with effect from the academic year 2011-12, it being noted that further detailed consideration would need to be given by the Faculties to the level at which such an award would be made (minute S 107(k)/09-10 refers);
- (vi) That, at its meeting on 26 October 2010, the Graduate Studies Committee of the Board of the Faculty of Arts erroneously reported that the introduction of the award of a “Merit” classification for PGT courses has not yet been approved by BGS, nor has the issue of whether the award can appear on degree certificates been determined (minute AGCS 3(a)/10-11 refers);
- (vii) That, at its meeting on 27 October 2010, the Graduate Studies Committee of the Board of the Faculty of Medicine resolved that the Director and Deputy Director of DMAP be asked to consider at the next meeting of the DMP & CPD Committee how the award of Merit could be implemented for Medical School Taught Masters courses with a recommendation being brought to the February 2011 meeting of the Graduate Studies Committee (minute GSCM 4(c)/10-11 refers);
- (viii) That, at its meeting on 2 November 2010, the Graduate Studies Committee of the Board of the Faculty of Science considered the level at which a Merit award should be made, noting that the Committee had previously suggested 60% on both the taught and project elements and recommended (to the Board of Graduate Studies) that a Merit be awarded to Masters students who have achieved a mark of at least 65% overall and at least 60% in each of the taught and project

elements;

(ix) That, at its meeting on 27 October 2010, the Graduate Studies Committee of the Board of the Faculty of Social Sciences resolved that members of the Committee should (minute GFSS 10(d)/10-11 refers):

(A) Consult with their departments about whether merits are already being awarded informally;

(B) Consult with their departments about what level the merit award is currently set and should be set in the future;

(C) Report back for discussion at the next meeting.

RESOLVED:

That the departments be invited to identify their exam conventions for the award of a Merit at Master's level and report back to Faculty Graduate Studies Committees and subsequently BGS to maintain coordination and consistency, noting that there are number of collaborative programmes involving several departments.

21/10-11 Chair's Business

(a) Postgraduate Student Enrolment Data 2010/11

RECEIVED:

A preliminary overview of postgraduate student enrolment data from *Academic Statistics 2010/11* (paper BGS 32/10-11).

(b) Consolidated Information on Funding and University Scholarships

RECEIVED:

An oral report from the Chair on the provision of consolidated information on funding and University scholarships.

RESOLVED:

That in order to facilitate creation of a single online repository of information on all scholarships/bursaries offered across the University, departments volunteer information on their awards to the Project Officer (Postgraduate Scholarships), noting that this should complement information already available through the International Office.

(c) PGR Funding Working Party

REPORTED:

That, at its last meeting on 13 October 2010, the Board considered a paper from the Chair setting out the main objectives of the Board

over the coming year (paper BGS 3/10-11) and resolved (*inter alia*) that the impact of potential differential fees on postgraduate taught courses be discussed during the course of this academic year, taking account of Warwick Business School experience in this area, noting that:

- (i) The Chair was concerned that the University might be reaching the limit of achievable expansion of PGT student numbers without a fundamental re-evaluation of funding and support structures;
- (ii) That a working party had been convened to review the funding model for PGR students in 2009/10, following the previous Chair's concerns about this matter in the PGR area.

CONSIDERED:

- (i) A report from the Chair on the allocation of WPRS and differential levels of scholarships (paper BGS 15/10-11);
- (ii) The reinvigorating of this working party, from within the existing membership of the Board, to review the current funding model for PGR students, with a view to discussing potential membership and the remit of the group

RESOLVED:

- (i) That the proposal for differential levels of scholarships had the 'in principle' support of the Board;
- (ii) That the working party be reinvigorated to consider the practicalities of the proposal;
- (iii) That Board members wishing to serve on the working party approach the Chair directly by 2 December 2010.

- (d) Visit from the UK Border Agency.

RECEIVED:

An oral report from the Chair on the recent visit of Mr Jeremy Oppenheim, Regional Director (North East, Yorkshire and the Humber), UK Border Agency, to the University.

REPORTED:

That the following issues were discussed with the UKBA representative:

- (i) Number of Confirmations of Acceptance for Studies (CAS) the University was allowed to issue;
- (ii) Requirement for external examiners to produce a proof of eligibility to work in the UK to enable them to examine a

thesis at the University, noting that:

- (A) The Regional Director agreed that current requirements were burdensome;
- (B) The University was actively seeking ways to mitigate the requirement, noting that subsequent to meeting a direct enquiry with UKBA confirmed the requirement.

22/10-11 Chair's Action

RECEIVED:

A report on items approved by the Chair on behalf of the Board (paper BGS 16/10-11), as follows:

(a) Faculty of Arts

Theatre, Performance & Cultural Policy Studies

(i) MA in Global Media and Communication

REPORTED:

- (A) That, at its meeting on 19 May 2010, the Graduate Studies Committee of the Faculty of Arts had approved in principle a new course from the Centre for Cultural Policy Studies entitled 'MA in Global Media and Communication' (minute AGSC 28/09-10 refers), noting that the Subgroup for the consideration of module/course proposals of the Arts Graduate Studies Committee recommended this course for an 'in principle' approval;
- (B) That the Chair of the Board, acting on its behalf, had subsequently taken action to approve in principle the proposal from the Centre for Cultural Policy Studies for a new course "MA in Global Media and Communication".

(ii) MA in European Cultural Policy and Management

REPORTED:

That the Chair of the Board, acting on its behalf, had taken action to approve a proposal to change the name of the MA in European Cultural Policy and Management courts to MA in International Cultural Policy and Management, noting that the change was previously approved by the Deputy Chair of the Graduate Studies Committee of the Faculty of Arts, acting on its behalf.

23/10-11 Reports from the Chairs of the Graduate Studies Committees

RECEIVED:

Oral reports from the Chairs of the Graduate Studies Committees, noting the following:

- (a) That the Graduate Studies Committee of the Faculty of Arts discussed (*inter alia*) reduction of the AHRC grant and possible ways to alleviate this reduction in student funding; and the auditing function of the committee;
- (b) That the Graduate Studies Committee of the Faculty of Medicine discussed revised process for modular approval;
- (c) That the Graduate Studies Committee of the Faculty of Science discussed (*inter alia*) modular approval and the audit function, noting that a 'light touch' approach was preferred;
- (d) That the Graduate Studies Committee of the Faculty of Social Sciences discussed (*inter alia*) a generic skills programme and the audit function, noting that discussions are ongoing as to whether audit for undergraduate and postgraduate modules could be merged.

24/10-11 Postgraduate Committee and the Students' Union

RECEIVED:

An oral report from the Education Officer and the PG Forum Coordinators, noting that the Students' Union was working towards creating activities for postgraduate students in an attempt to make the Union more appealing to postgraduate students and increase their active participation in the Union.

25/10-11 Research Degree Qualification Rates (minute 35/09-10 referred)

RECEIVED:

A report on research degree qualification rates published by the Higher Education Funding Council for England (HEFCE) (paper BGS 17/10-11) with accompanying tables (paper BGS 18/10-11).

CONSIDERED:

The HEFCE report on research degree qualification rates (paper BGS 17/10-11).

RESOLVED:

That current submission rates offered scope for improvement and that implementation of the following measures would be investigated:

- (a) More active intervention at the upgrade stage, noting that students who terminate their studies within initial 12 months of their registration do not count towards the submission rates;

- (b) Active gathering of reasons for non-completion from former students;
- (c) Supervisors encouraging students to submit in a timely manner and supporting them towards successful completion.

26/10-11 Postgraduate Taught Experience Survey (PTES) 2010 National Results

RECEIVED:

- (a) A paper setting out the results of the PTES survey at Warwick in 2010 (paper BGS 19/10-11), noting that a paper setting out the results of the PTES survey at Warwick in 2009 (paper BGS 6/09-10) is available online;
- (b) A paper providing detailed breakdown of the PTES 2010 survey at Warwick by department (paper BGS 20/10-11);
- (c) A report from the Higher Education Academy summarising the development, operation and findings of the second national survey in the UK of taught postgraduate students, PTES 2010 (paper BGS 21/10-11);

CONSIDERED:

A paper setting out the results of the PTES survey at Warwick in 2010 (paper BGS 19/10-11).

RESOLVED:

- (a) That PTES 2010 results indicated several areas of concern (noting that these were based on a 24% response rate);
- (b) That departments analyse their results in conjunction with departmental feedback they might already have received independently;
- (c) That given the low participation rate of Warwick students in PTES 2010 and the high percentage of DL MBA students within that population, rather than a cross section of the wider University, ways to encourage the participation of a broader cross-section of PGT students be considered.

27/10-11 Membership of the European University Association – Council for Doctoral Education (EUA-CDE)

REPORTED:

That the University had applied for membership of the European University Association – Council for Doctoral Education (EUA-CDE), noting that further information thereon was available at www.eua.be/cde.

28/10-11 Nominations to the UK Council of Graduate Education (UKCGE) Executive Committee

RECEIVED:

A paper setting out the procedure for nominations to be made to three vacancies on the Executive Committee of the UKCGE (paper BGS 22/10-11), noting that:

- (a) Hard copy nomination forms were available from the Assistant Registrar (Graduate School);
- (b) Nomination paperwork ought to be returned to the Assistant Registrar (Graduate School) by Friday, 12 December 2010 so that all Warwick's nominations could be returned to UKCGE by the deadline of 20 December 2010.

29/10-11

New course proposals

RECEIVED:

A paper setting out recommendations for the approval of new courses (paper BGS 23/10-11) as follows:

(a) Faculty of Science

(i) Warwick Manufacturing Group

MSc in Innovation and Entrepreneurship

REPORTED:

That, at its meeting on 2 November 2010, the Graduate Studies Committee of the Faculty of Science considered the proposed new course MSc in Innovation and Entrepreneurship (papers SGS 32/10-11, SGS 33/10-11, SGS 40/10-11, SGS 41/10-11, SGS 43/10/11 and SGS 45/10/11 refer) and resolved that it be approved, noting that WMG will consider the following new modules after approval of the new course:

- (A) Business Model Generation
- (B) Sales and Sales Management
- (C) Implementing a New Business

CONSIDERED:

The proposal to introduce a new course entitled "MSc in Innovation and Entrepreneurship" as set out in papers SGS 32/10-11, SGS 33/10-11, SGS 40/10-11, SGS 41/10-11, SGS 43/10/11 and SGS 45/10/11.

RESOLVED:

That the proposal be approved.

(b) Faculty of Social Sciences

(i) Centre for Applied Linguistics

(A) “PG Certificate in Language Testing and Assessment”
(minute GFSS 16(b)(i)/10-11 refers)

REPORTED:

That, at its meeting on 27 October 2010, the Graduate Studies Committee of the Faculty of Social Sciences recommended that the proposal to introduce a new course entitled “PG Certificate in Language Testing and Assessment” (papers GFSS 2a-e/10-11) be approved.

CONSIDERED:

The proposal to introduce a new course entitled “PG Certificate in Language Testing and Assessment” as set out in paper GFSS 2a-e/10-11.

RESOLVED:

That the proposal be approved, subject to clarification of whether students holding PG Diploma in ELT/Applied Linguistics might use the PG Certificate to ‘top up’ to full Masters degree.

(B) “MSc in Intercultural Communication for Business and the Professions” (minute GFSS 16(b)(ii)/10-11 refers)

REPORTED:

That, at its meeting on 27 October 2010, the Graduate Studies Committee of the Faculty of Social Sciences recommended that the proposal to introduce a new course entitled “MSc in Intercultural Communication for Business and Professions” (papers GFSS 5a-g/10-11) be approved, noting:

- (1) That an update from the last meeting of the Academic Activities Sub-Committee and the response to this from the department had been received (papers GFSS 5i-j/10-11);
- (2) That as part of this proposal the department reported that the following new modules had been approved:
 - (a) Understanding Culture;
 - (b) Competence in Communicating across Cultures;
 - (c) Culture and Communication Management;
 - (d) The Practice of Intercultural Interaction;

- (e) Researching the Workplace;
- (f) Culture, Identity and Adaptation;
- (g) Globalisation, Cultural Diversity & the Workplace;
- (h) Leadership, Culture and Communication;
- (i) Critical Issues in Intercultural Politics;
- (j) Professional communication;
- (k) International Business;
- (l) Chinese 1 (Mandarin) for Masters;
- (m) Intercultural Coaching & Development;
- (n) Management across Cultures;
- (o) Marketing across Cultures;
- (p) Experiential Placement;
- (q) Major Project;
- (r) Dissertation;

CONSIDERED:

The proposal to introduce a new course entitled “MSc in Intercultural Communication for Business and Professions” as set out in papers GFSS 5a-g/10-11 and GFSS 5i-j/10-11.

RESOLVED:

That the proposal be approved.

(ii) Warwick Business School

(A) “Certificate in Management (Sports Management)”

REPORTED:

That, at its meeting on 27 October 2010, the Graduate Studies Committee of the Faculty of Social Sciences recommended that the proposal to introduce a new course entitled “Certificate in Management (Sports Management)” (papers GFSS 18a-c/10-11) be approved, noting that as part of this course proposal the department reported approval of the following new module proposals:

- (1) Managing People and Personal Effectiveness;
- (2) Operations and Project Management;
- (3) Strategy and finance;
- (4) Final Presentation;
- (5) Marketing and Media;

CONSIDERED:

The proposal to introduce a new course entitled "Certificate in Management (Sports Management)" as set out in papers GFSS 18a-c/10-11.

RESOLVED:

That the proposal be approved.

(B) "MSc in Accounting and Finance"

REPORTED:

That, at its meeting on 27 October 2010, the Graduate Studies Committee of the Faculty of Social Sciences recommended that the proposal to introduce a new course entitled "MSc in Accounting and Finance" (papers GFSS 25a-d/10-11) be approved, noting that as part of this course proposal the department reported approval of the following new module proposals:

- (1) Corporate Governance;
- (2) Critical Accounting;
- (3) Issues in Accounting;
- (4) Management Accounting and Control;
- (5) Dissertation (MSc Accounting and Finance);

CONSIDERED:

The proposal to introduce a new course entitled "MSc in Accounting and Finance" as set out in papers GFSS 25a-d/10-11.

RESOLVED:

That the proposal be approved.

30/10-11 Revised course proposals

RECEIVED:

A paper setting out recommendations for the approval of revisions to existing courses (paper BGS 24/10-11) as follows:

(a) Faculty of Social Sciences

(i) Centre for Applied Linguistics

“MA in English Language Teaching” (minute GFSS 17(b)/10-11 refers)

REPORTED:

That, at its meeting on 27 October 2010, the Graduate Studies Committee of the Faculty of Social Sciences recommended that the proposal to revise the examination conventions for the suite of programmes entitled ‘MA in English Language Teaching’ (papers GFSS 4a-c/10-11) be approved.

CONSIDERED:

The proposal from the Centre for Applied Linguistics to revise the examination conventions for the suite of programmes entitled “MA in English Language Teaching”, as set out in papers GFSS 4a-c/10-11.

RESOLVED:

That the proposal be approved.

(ii) Warwick Business School

(A) “Postgraduate Diploma in Public Finance and Leadership” (minute GFSS 17(c)/10-11 refers)

REPORTED:

That, at its meeting on 27 October 2010, the Graduate Studies Committee of the Faculty of Social Sciences recommended that the proposal to revise the course entitled ‘Postgraduate Diploma in Public Finance and Leadership’ (papers GFSS 15a-d/10-11) be approved, noting that this proposal includes two new modules (minutes GFSS 16(a)(ii)-(iii)/10-11 refer).

CONSIDERED:

The proposal from Warwick Business School to revise the course entitled ‘Postgraduate Diploma in Public Finance and Leadership’, as set out in papers GFSS 15a-d/10-11.

RESOLVED:

That the proposal be approved, subject to clarification of the title of core module ‘Performance Measurement and Management and Financial Reporting’.

(B) “Distance Learning MBA”

REPORTED:

That, at its meeting on 27 October 2010, the Graduate Studies Committee of the Faculty of Social Sciences recommended that the proposal to restructure the course entitled 'Distance Learning MBA' (papers GFSS 24a-d/10-11) be approved, subject to receipt of the comments from Professor Mike Bresnen and an updated copy of paper GFSS 24(b)/10-11, which includes details of the course fee.

CONSIDERED:

The proposal from Warwick Business School to restructure the course entitled 'Distance Learning MBA', as set out in papers GFSS 24a-d/10-11.

RESOLVED:

That the proposal be approved.

(iii) School of Law

"LLM in Development Law and Legal Education"

REPORTED:

That, at its meeting on 27 October 2010, the Graduate Studies Committee of the Faculty of Social Sciences recommended that the proposal to revise the course entitled 'LLM in Development Law and Legal Education' to 'LLM in Law in Development' (paper GFSS 33/10-11) be approved.

CONSIDERED:

The proposal from the School of Law to revise the course entitled 'LLM in Development Law and Legal Education' to 'LLM in Law in Development', as set out in paper GFSS 33/10-11.

RESOLVED:

That the proposal be approved, subject to confirmation that course content, learning outcomes and assessment patterns remain unchanged, noting that this has since been confirmed.

31/10-11 Winter Fest for Postgraduate Research Students

REPORTED:

That all postgraduate research students were invited to attend a Winter Fest organised by the Graduate School on Thursday 16 December 2010 in the Grad Deck, Lakeside, between 6-8pm.

32/10-11 Roberts Funding

RECEIVED:

A summary of a paper from Swansea University on the impact of termination of Roberts funding (paper BGS 25/10-11).

33/10-11 Next meeting

REPORTED:

That the next meeting of the Board would be on **Tuesday, 18 January 2011** in the **Wolfson Research Exchange** (Library).

AH/MM 2.12.10