

University of Warwick

Board of Lifelong Learning

Minutes of the meeting of the Board of Lifelong Learning held on
Friday 24 May 2002

Present: Professor R Dyson (Chair), Prof C Aubrey, Mrs A Barnes, Dr S Hill, Dr S Ireland,
Dr M Lowry, Dr F McKay, Dr B Merrill, Dr P Mizen, Mr C Price

Apologies: Dr J Pickering

In attendance: Ms S Blakeman, Dr R Moseley, Ms M Walsh

14/01-02 Minutes

RESOLVED:

That the minutes of the meeting held on 2 November 2001 be approved.

15/01-02 Matters arising on the minutes

Liaison with partnership colleges (minute 10/01-02 refers)

RECEIVED:

An oral report from the Chair of the Board on recent visits with the Secretary to the Board to partner colleges, noting that a range of ideas for future collaboration were considered and that these have been discussed with the relevant University departments prior to a paper being presented to Steering Committee and the Board of Lifelong Learning in the Autumn term.

16/01-02 Review of Continuing Education

CONSIDERED:

The report of the group established by the Steering Committee to review the Department of Continuing Education (BLL 10/01-02)

RESOLVED:

That the report be welcomed as a positive contribution to the development of the University's Lifelong Learning activities and that its recommendations be supported.

17/01-02 Foundation Degrees

RECEIVED:

A progress report on the Foundation Degrees in Learning Support and Community Enterprise and Development (BLL 11/01-02), noting that:

- (a) City College (Tile Hill site) did not recruit sufficient numbers of students to run the Foundation Degree in Community Enterprise and Development in either September 2001 or January 2002;
- (b) City College (Tile Hill site) will attempt to recruit for a September 2002 intake;
- (c) the Chair of the Board and Secretary to the Board will contact Coventry City Council about support for the Foundation Degree in Community Enterprise and Development at City College (Tile Hill site);
- (d) The Foundation Degree in Learning Support recruited strongly.

18/01-02

Cert. Ed (FE)

RECEIVED:

A report from the Director of Part-time Degrees (BLL 12/01-02) on the proposed restructuring of the Cert. Ed (FE), it being noted that:

- (a) approval will be sought for a Foundation Degree that will be offered as a progression route upon completion of the Cert. Ed (FE);
- (b) upon completion of the Foundation Degree students will be able to progress to the final stage of a BA (Hons) part-time degree;
- (c) delivery of the course to Foundation Degree level will take place at partner FE colleges and the honours stage will be taught at Warwick;
- (d) the Warwick Skills Certificate may form part of the Foundation Degree, providing evidence of relevant skills.

19/01-02

Open Studies

CONSIDERED:

- (a) Proposed fees for the academic year 2002/03 (BLL 13/01-02)
- (b) Proposals for new Certificates in:
 - (i) Teaching and Training (FE Teachers Certificate Stage) (BLL 14/01-02)
 - (ii) Teaching and Training (FE Teachers Certificate Stage II) (BLL 15/01-02)
- (c) Revised regulations for Open Studies Certificate Courses (BLL 16/01-02)

RECOMMENDED:

- (a) That the proposed fees be accepted, it being noted that the relative increase in the lowest price band is quite high and that next year the increase at this level should be relatively smaller;
- (b) that the proposed Open Studies certificates be approved;
- (c) that the revised Open Studies regulations be approved.

20/01-02

Part-time and 2+2 Degrees

RECEIVED:

An oral report from the Director of Part-time Degrees noting that:

- (a) Dr Stephen Hill has been appointed as Director of Part-time Degrees and Dr Barbara Merrill has been appointed as Academic Co-ordinator of the 2+2 degree in Social Studies;
- (b) successful tutorial sessions have been held for part-time students in the Spring and Summer terms;
- (c) a minor in Language Studies within the part-time Social Studies BA (Hons) has been approved.

21/01-02

Lifelong Learning Recruitment

RECEIVED:

- (a) A report from the Recruitment Officer for Lifelong Learning analysing the conversion rates from enquiry to application to registration for Part-time Degrees for the October 2001 intake (BLL 17/01-02), it being noted that it would be useful to indicate how many 2001 applicants are currently registered for Open Studies courses;
- (b) a report from the Recruitment Officer for Lifelong Learning on recruitment for the 2002 intake for Part-time Degrees (BLL 18/01-02), it being noted that applications are slightly higher currently than for the previous two years;
- (c) an oral report from the Assistant Secretary on behalf of the Recruitment Officer for Lifelong Learning on the recent Lifelong Learning Information Morning and Taster Lectures, it being noted that both events attracted large numbers of visitors.

22/01-02 SSLC Annual Reports

CONSIDERED:

Annual reports from the following SSLCs:

- (a) Open Studies Diploma in Person Centred (Rogerian) Counselling (BLL 19/01-02)
- (b) 2+2 Degrees (BLL 20/01-02)
- (c) Part-time Degrees (BLL 21/01-02)
- (d) Part-time and 2+2 Early Childhood Studies and Foundation Degree in Learning Support (BLL 22/01-02)

RESOLVED:

That there did not appear to be any major outstanding issues which had not been, or were currently being, addressed.

23/01-02 Boards of Examiners

CONSIDERED:

Proposed membership of Boards of Examiners for Open Studies Certificates, 2+2, Part-time and Foundation Degrees (BLL 23/01-02), it being noted that the listed membership for the Part-time Degrees Boards of Examiners was provisional.

RECOMMENDED:

That the proposed membership be approved.

24/01-02 Warwick Learning Account

RECEIVED:

An oral report from Dr Hill on the new Warwick Learning Account, it being noted that:

- (a) HEFCE has funded 30 new FTE student numbers;
- (b) the Warwick Learning Account is available to members of staff from the University and to staff of partner colleges teaching University courses;
- (c) there has already been a high level of interest in the Warwick Learning Account;
- (d) as a result of the additional HEFCE funding, Estimates and Grants Committee has increased the payment for evening teaching from £600 to £800 per module.

25/01-02

Any Other Business

REPORTED:

That the Permanent Secretary to the Department for Education and Science, Mr David Normington, would visit the University on 31 May 2002 to discuss, among other matters, widening participation, and that during his visit he would have the opportunity to talk to Foundation Degree students.