**UNIVERSITY OF WARWICK**

**BOARD OF UNDERGRADUATE STUDIES**

Minutes of the meeting of the Board of Undergraduate Studies held on 21st May 2014.

Present: Professor R Leng (in the Chair), Professor P Corvi, Ms E Davies, Dr C Jenainati, Dr G Martin, Dr F McKay, Dr C Melville, Dr J Vickery, Dr D Wood.

In Attendance: Mrs D Christie, Professor A Reeve (item 2), Dr J Taylor.

Apologies: Professor T Bugg, Mr P Brown, Ms E Davies, Professor N Johnson, Mr E Stewart, Dr C Wright.

34/13-14 Future Operation of the Academic Quality and Standards Committee and the Board of Undergraduate Studies’ Terms of Reference

REPORTED:

1. That the Board, at its last meeting,  had considered an oral report from the Chair on the establishment of sub- groups by the Academic Quality and Standards Committee and the possible implications for the work of the Board, and had resolved “that the Board should use its next “if required” meeting date to consider its future terms of reference” (minute BUGS 29/13-14);
2. That, in its report to the Senate meeting of 29 January 2014, the Senate Steering Committee had noted (in the context of its consideration of the Review of the Graduate School (SC.42/13-14), that “consideration should be given to the remits of the BGS and the Board of Undergraduate Studies (BUGS) to ensure that the terms of reference of both committees enable them to operate with optimum effectiveness”  (S.12/13-14 (Part 1), item 21 (e)).

CONSIDERED:

The current Terms of Reference of the Board of Undergraduate Studies.

RESOLVED:

That, in light of the Board’s discussion, the Chair and the Secretary be asked to draft revised Terms of Reference for consideration by the Board at its next meeting.

35/13-14 Disclosure of External Examiners’ Reports to Student Representatives

CONSIDERED:

A discussion paper from the Chair of the Board (paper BUGS 20/13-14 refers).

RECEIVED:

An oral report from Professor A Reeve, from the Department of Politics and International Studies, on practice within the Department.

RECOMMENDED:

That a joint working group with the Board of Graduate Studies should be established to consider the disclosure of External Examiners’ reports to Student Representatives.

Jt/dc 22/05/14