

UNIVERSITY OF WARWICK

COUNCIL

Minutes of the meeting of the Council held on 3 October 2001

- Present: Mr R J Williams (in the Chair), Mr M Angle, Councillor S Bains, Professor S Bassnett, Mr Y Battiwala, Professor A Caesar, Mr I Caulfield, Professor K Cowling, Mr J Dubber, Professor R G Dyson, Mr C Foy, Ms V Gooding, Councillor R Grant, Professor J Jones, Professor K Lamberts, Professor R Lindley, Professor M McCrae, Mr T Monnington, Dr I Nussey, Professor S B Palmer, Mr G Stokes, Professor D VandeLinde, Mr P Varney, Professor M Whitby.
- Apologies: Ms M Bell, Mrs R Carruthers, Mr P Dodd, Mr C Howgrave-Graham, Mr J Leighfield, Professor A Mullender.

MINUTES

The Pro-Chancellor welcomed new members to their first meeting of the Council.

1/01-02 Minutes

RESOLVED:

That the minutes of the meeting of the Council held on 6 July 2001 be approved.

2/01-02 Membership of the University Council and Council Committees

RECEIVED:

A statement of the membership of the Council for the 2001/2002 academic year (C.1/01-02).

(a) Report from the Nominations Committee

CONSIDERED and ADOPTED, with the resolutions set out below, a report from the meeting of the Nominations Committee held on 6 July 2001 (C.2/01-02).

Constitution and Nomenclature of Committees of the Council

RESOLVED:

- (i) That the constitution of the following committees of the Council which currently provided for the appointment of one Pro-Chancellor, ex officio, be amended for the academic year 2001/02 to provide for the appointment of both Pro-Chancellors; Mr R J Williams and Mr J Leighfield:

Joint Council and Senate Strategy Committee
Finance and General Purposes Committee
Honorary Degrees Committee
Nominations Committee

- (ii) That the Building Committee be renamed the Capital Projects Committee in order to reflect better its current terms of reference and responsibilities.
- (iii) That the constitution of the Finance and General Purposes Committee be amended to remove the provision for the appointment of a member external to the University.
- (iv) That the constitution of the Remuneration Committee be amended to remove the provision for the appointment of a member external to the University and to include provision for the appointment of a lay member of the Council.
- (v) That the constitution of the following committees be amended to provide for the appointment of the Deputy Vice-Chancellor, ex officio:
 - Capital Projects Committee
 - Finance and General Purposes Committee
- (vi) That the constitution of the Information Technology Policy Committee be amended:
 - (A) to remove the provision for appointment of the Academic Registrar and the Director of the Centre for Academic Practice and to provide for the appointment of the Deputy Registrar.
 - (B) to provide for the appointment of the Chair of the Board of the Faculty of Medicine and the Chair of the Faculty of Medicine Computing Committee (or its equivalent) ex officio.
- (vii) That the constitution of the Equal Opportunities Committee be amended to include the optional appointment of a second Pro Vice-Chancellor.

(b) Report from the Careers Advisory Board

CONSIDERED and ADOPTED:

A report from the meeting of the Careers Advisory Board held on 23 May 2001 (C.12/01-02).

RESOLVED:

That the constitution of the Careers Advisory Board be revised as follows:

The Vice-Chancellor (Chair)

One Member of the Academic Quality and Standards Committee (appointed by Academic Quality and Standards Committee)

The Chair of the Board of Graduate Studies

Five academic members of staff, one from each of the Faculties of Arts, Science and Social Studies and Faculty of Medicine, (appointed by the relevant Faculty Board) and one from the Institute of Education (nominated by the Director of the Institute of Education) to be appointed for renewable periods of three years.

Up to nine lay members, to be drawn from the membership of the Council and from commerce, industry and the public service (appointed by the Council for renewable periods of three years).

Two student members nominated by the Students' Union

Additional co-opted members as the Chair may wish to appoint from time to time

(c) Membership of Council Committees for the academic year 2001/2002

CONSIDERED:

The membership of Council Committees for the academic year 2001/2002 (C.3/01-02).

RESOLVED:

That the membership of Committees of the Council for the academic year 2001/2002 be as set out in the Appendix attached to the copy of the minutes in the official minute book.

3/01-02 Honorary Graduan

REPORTED (by the Chair):

That, at the suggestion of the Chancellor and with the agreement of all members of the Honorary Degrees Committee, an approach had been made to a senior international figure with a view to him being awarded an honorary degree at a special University Degree Congregation and that a response from the individual concerned was awaited.

4/01-02 Remuneration Committee

REPORTED (by the Chair):

That during the summer vacation the Pro-Chancellor had attended the meetings of the Remuneration Committee and the meetings to consider the Annual Professorial Salary Review at which the salaries of senior members of staff were determined.

5/01-02 Coming-Up Weekend

REPORTED (by the Vice-Chancellor):

That he and a number of senior colleagues had addressed the parents of new students on the first weekend of term and that he wished to record his thanks to all those staff involved in the organisation of these successful events and more generally to all those staff involved in the arrangements and co-ordination of Coming-Up Weekend.

6/01-02 Amendments to University Statutes

CONSIDERED:

Proposed amendments to the University Statutes and Ordinances principally to provide for the establishment of the full-time post of Deputy-Vice-Chancellor (S.4/01-02).

RESOLVED:

- (a) That, for the first time, the proposed amendments to the University Statutes and Ordinances be approved as set out in paper S.4/01-02.
- (b) That the Registrar be requested to review Section 1 (d) of Statute 12 governing the representative membership of the Court with a view to bringing forward proposals to the next meeting of the Senate for changes to the constitution of the Court which might better reflect the diverse range of religious faiths, professional bodies and organisations which could make a contribution to the work of the University.

7/01-02 Report from the Finance and General Purposes Committee

CONSIDERED:

An oral report from the Pro-Chancellor on the meeting of the Finance and General Purposes Committee held immediately before the meeting of the Council, selected papers relating to specific items of business on the agenda for the meeting (C.4/01-02) and the Committee's receipt of reports and resolutions on the following matters:

- (a) the Finance and General Purposes Committee's approval of a partnership with the venture capitalists The Forward Group, subject to the satisfactory negotiation of the terms for the partnership by a group established by the Committee.
- (b) the report of the meeting of the Estimates and Grants Committee held on 3 July 2001 (FGPC.98/00-01).
- (c) a report from the Finance Officer on advice received from PriceWaterhouseCoopers that the University should appeal a decision by Customs and Excise to raise VAT assessments on three University building schemes (FGPC.101/00-01).
- (d) an analysis of the University's cash and investments position at 31 July 2001 (FGPC.103/00-01).
- (e) a revised summary of the 2001 Financial Plan updated to include the results of the Earned Income Group five-year planning process (FGPC.96/00-01) noting that the Finance and General Purposes Committee had resolved that the University's financial performance in 2001/2002 should be monitored against these updated figures.
- (f) the report from the Earned Income Group (FGPC.97/00-01) noting:
 - (i) that the actual statutory surplus for the year of £23.2m was £832k ahead of the original forecast and £530k ahead of the full-year forecast reported at the end of the third quarter.
 - (ii) that the Finance and General Purposes Committee had agreed that, subject to the Chair of the Earned Income Group being satisfied which a revised plan, the proposal for the financing of a new health and fitness suite be approved.

- (iii) That the Finance and General Purposes Committee had resolved that, in the light of its financial performance during 2000/01 and the consequent need to approve a deficit into 2001/2002 on its funds, the Warwick Manufacturing Group be monitored monthly during 2001/2002 against the revised plan recommended by the Earned Income Group Working Party on Five-Year plans, which was intended to remove the deficit, reduce costs and improve the control on various activities

8/01-02 Code of Corporate Governance

CONSIDERED:

The University's Code of Corporate Governance (C.5/01-02).

RESOLVED:

That the Code of Corporate Governance be presented for formal adoption by the Council at the next meeting of the Council to be held in December in order that members had a proper opportunity to consider it in detail.

9/01-02 University Human Resources Strategy (minute 68/00-01 referred)

RECEIVED:

A copy of letters from the HEFCE and the TTA confirming approval of the University's Human Resources Strategy and the allocation to the University of funding to implement the Strategy (C.6/01-02).

9/01-02 University Widening Participation Strategy

RECEIVED:

A copy of the University's Widening Participation Strategy (C.7/01-02).

10/01-02. Meetings of the University Council

RECEIVED:

A copy of the scheduled dates for meetings of the University Council in 2001/2002 (C.8/01-02).

11/01-02 Amendments to University Ordinances and Regulations

CONSIDERED:

- (a) Proposed amendments to University Ordinances, approved by the Council at its meeting on 6 July 2001 (C.50/00-01).
- (b) Proposed amendments to University Ordinance 6 on the Constitution of the Boards of the Faculties (C.9/01-02).
- (c) Proposed amendments to University Regulations (C.10/01-02).

RESOLVED:

- (a) That, for the second time, the proposed amendments to the following University Ordinances be approved as set out in paper C.50/01-02:

6 Ordinance on the Constitution of the Boards of the Faculties

14 Ordinance on Degrees and Diplomas.

- (b) That, for the first time, the proposed amendment to University Ordinance 6 on the Constitution of the Boards of the Faculties be approved as set out in paper C.9/01-02.

- (c) That the proposed amendments to the following University Regulations be approved as set out in paper C.10/01-02:

10 Regulations Governing the Constitution of Boards of Examiners

30 Regulations concerning the Patenting and Commercial Exploitation of Research Results.

12/01-02 Awards and Distinctions

RECEIVED:

A paper setting out Awards and Distinctions that have been conferred on members of the University since the last meeting of the Council held on 6 July 2001 (C.11/01-02).