

UNIVERSITY COUNCIL

A meeting of the University Council will be held on 12 December 2003
at 2.15pm in the Council Chamber, Senate House

J W Nicholls
Registrar

A G E N D A

MATTERS FOR CONSIDERATION BY THE COUNCIL (Yellow Papers)

Note: The following items and reports are for consideration at the meeting. A summary sheet is provided with each paper setting out the action which the Council is asked to take on each specific item.

1. Minutes

TO CONSIDER:

The minutes of the meeting of the Council held on 1 October 2003 (previously circulated).

2. Matters Arising on the Minutes

Membership of the University Council and Council Committees 2003/2004 (minute 13/03-04 refers)

TO CONSIDER:

An oral report from the Chair proposing a minor revision to the constitution of the Art Collection Committee.

3. Pro-Chancellor's Business

(a) Lambert Review

TO RECEIVE:

An oral report from the Pro-Chancellor on the final report of the Lambert Review of Business-University Collaboration together with the executive summary and a summary of the recommendations contained within the report (C.35/03-04, attached).

(b) Council/Strategy Committee Awayday: 24 November

TO RECEIVE:

The notes from the Joint Council and Strategy Committee Awayday held on 24 November 2003 (C.31/03-04, to follow).

4. Deputy Vice-Chancellor's Business

TO RECEIVE:

Oral reports from the Deputy Vice-Chancellor on the following items:

- (a) National Health Service University (minute 11/03-04 refers)
- (b) National Grid House (minute 12/03-04 refers)

5. University Management and Decision-Making Structures (minute 4/03-04 refers)

TO REPORT:

That the Chair of the University Council, acting on its behalf, had taken action to appoint the Director of Student and Ancillary Services, Mr Paul Greatrix, as Acting Registrar of the University to work alongside the Registrar from 1 December until his departure at the end of the calendar year and continuing in the role pending the recruitment of a new University Registrar.

TO CONSIDER:

A paper outlining proposals for changes to the University's decision-making structures together with a report on the outcome of discussion and consideration of the paper at the meeting of the Senate held on 3 December 2003 (S.15/03-04, to follow).

6. Horticulture Research International (minute 2/03-04 refers)

TO RECEIVE:

An oral report from the Deputy Vice-Chancellor on the progress of arrangements for the transfer of Horticulture Research International to the University.

TO CONSIDER:

Proposed changes to University Ordinances to make provision for the establishment of Horticulture Research International as a department of the University (S.29/03-04, attached)

7. Report from the Senate

TO CONSIDER:

A report from the meeting of the Senate held on 3 December 2003 (C.12/03-04 {Part 1}, attached).

8. Reports from Council Committees

- (a) Strategy Committee (C.13/03-04, attached).
- (b) Finance and General Purposes Committee 4 November 2003 (C.14/03-04 {Part 1}, attached)
- (c) Finance and General Purposes Committee 4 December 2003 (C.32/03-04 {Part 1}, to follow).
- (d) Audit Committee (C.15/03-04, attached).
- (e) Honorary Degrees Committee (C.17/03-04, to follow).
- (f) Nominations Committee (C.18/03-04, to follow).
- (g) Careers Service Advisory Board (C.23/03-04, attached).

To note: The Director of the Careers Advisory Service will present an oral report at the meeting.

9. Academic Statistics 2003/2004

TO RECEIVE:

A copy of the University's Academic Statistics document for the academic year 2003/2004 (attached for lay members only)

10. Development and Fundraising

TO CONSIDER:

A report on University development and fundraising activities undertaken during the academic year 2002/2003 (C.27/03-04, attached).

11. HEFCE Audit Service Review

TO REPORT:

That the HEFCE Assurance Consultant who conducted the HEFCE Audit Service Report in February 2002 had requested a progress report on the implementation of the Audit Service Report recommendations and that the Vice-Chancellor had submitted a progress report to the HEFCE (C.34/03-04, attached).

TO CONSIDER:

In the light of the views expressed during the effectiveness reviews of the University which the Council conducted in 1998 and 2002, a recommendation that the University does not introduce a quorum for the Council and its Committees. A draft report is attached for your comments/approval.

12. Awards and Distinctions

TO RECEIVE:

A paper setting out the awards and distinctions that have been conferred on members of the University since the last meeting of the Council held on 1 October 2003 (C.26/03-04, attached).

13. Any Other Business

MATTERS TO RECEIVE AND APPROVE WITHOUT FURTHER DISCUSSION (Blue Papers)

The following papers are non-controversial or can be accepted with a minimum of explanation. Members of the Council may, however, ask for any of the following items to be transferred to the Agenda for the day by contacting the Council Secretary (ext: 22713) prior to the meeting or by raising the item at the commencement of the meeting.

14. Report from the Senate

TO CONSIDER:

A report from the meeting of the Senate held on 3 December 2003 (C.12/03-04 {Part 2}, attached).

15. Reports from Council Committees

- (a) Finance and General Purposes Committee 4 November 2003 (C.14/03-04 {Part 2}, attached)
- (b) Finance and General Purposes Committee 4 December 2003 (C.32/03-04 {Part 2}, to follow).
- (c) Building Committee (C.16/03-04 {Part 1}, attached).
- (d) Safety Committee (C.19/03-04, attached).
- (e) Equal Opportunities Committee (C.20/03-04, attached).
- (f) Academic Staff Committee (C.22/03-04 attached).

16. Amendments to University Ordinances

TO CONSIDER:

For the second time, proposed amendments to University Ordinances (C.24/03-04, attached).

17. Amendments to University Regulations

TO CONSIDER:

Proposed amendments to University Regulations (C.25/03-04, attached).