

# UNIVERSITY OF WARWICK

## COUNCIL

Minutes of the meeting of the Council held on 16 March 2005

Present: Mr J Leighfield (Chair), Mr M Angle, Councillor D Arrowsmith, Professor A Caesar, Professor Y Carter, Mr I Caulfield, Professor M Cooper, Professor R G Dyson, Mr C Foy, Mr J Higgins, Professor J Jones, Professor R Lindley, Mr S Lucas, Professor A McFarlane, Professor S B Palmer, Sir John Temple (from item 54/04-05 onwards), Professor D VandeLinde, Mr P Varney, Mr T E H Walker, Mr B Woods-Scawen, Mr N Young.

Apologies: Mr G Cox, Mr M Greenlees, Miss V Gooding, Councillor R Grant, Professor A Harris, Ms S J Hobson, Mr N Sanders, Professor M Whitby, Director of Student and Academic Affairs.

In Attendance: Dr I Nussey, Academic Registrar, Acting Finance Director, Director of Personnel, Registrar, University Secretary, Ms N Snodgrass.

46/04-05 Minutes

RESOLVED:

- (a) That the minutes of the meeting of the Council held on 15 December 2004 be approved.
- (b) That the minutes of the meeting of the Council held on 1 February 2005 be approved.

47/04-05 NHS Institute for Learning, Skills and Innovation (NILSI) (minute 24/04-05 refers)

RECEIVED:

Oral reports from the Vice-Chancellor, the Registrar and Professor Carter on recent discussions with the NHS Institute for Learning, Skills and Innovation (NILSE) on its proposed future relationship with the University including the current position in regard to NILSI's proposed occupation of space in Senate House.

CONSIDERED:

A paper prepared by NHS Institute for Learning, Skills and Innovation (NILSI) setting out a strategy and rationale for its future academic engagement with the University and the benefits of locating NILSI on the University of Warwick campus (C.50/04-05, tabled at the meeting).

RESOLVED:

- (a) That the proposals set out in paper C.50/04-05 outlining NILSI's future academic engagement with the University and its physical location on the University campus be welcomed and approved by the Council.

- (b) That the Vice-Chancellor, the Chair of the Council, the Treasurer and the Registrar be authorised to negotiate and approve the final arrangements for the University's academic engagement with NILSI and its physical location on the campus on behalf of the University.

48/04-05 EPSRC Science and Innovation Awards: Statistics Bid

RECEIVED:

Oral reports from the Vice-Chancellor and Professor Jones on the successful outcome of a bid submitted by the Department of Statistics for the award of £3.7m funding to establish a new Centre for Research in Statistical Methodology under the EPSRC Science and Innovation Award Scheme.

49/04-05 Secondary PGCE OFSTED Results

REPORTED: (by the Vice-Chancellor)

That the Institute of Education had received outstanding interim oral feedback in the recent OFSTED inspections of its Secondary PGCE course.

50/04-05 University Access Agreement

REPORTED: (by the Vice-Chancellor)

That the University's Access Agreement, incorporating the University's Widening Participation Strategy and the Warwick Undergraduate Aid Programme, had been approved by the Office for Fair Access.

51/04-05 Research Assessment Exercise 2008

REPORTED: (by the Vice-Chancellor)

That Professor Whitby had been appointed Chair of the Classics, Ancient History, Byzantine and Modern Greek Studies RAE 2008 Sub-Panel, with a further 17 members of staff having been appointed as members or secretaries of sub-panels.

52/04-05 Network Rail National Leadership Academy

RECEIVED:

An oral report from the Registrar on recent developments relating to the University's submission of a tender for the establishment of a new academic and commercial facility for the delivery of training and development courses for professional management qualifications for Network Rail.

53/04-05 Warwick in Asia

RECEIVED:

A copy of the speech delivered by the Chancellor of the Exchequer at the Academy of Social Science, Beijing, on 21 February 2005 (C.48/04-05).

CONSIDERED:

A paper setting out the proposed scope of work to be undertaken as part of the feasibility study for the Warwick in Asia project (C.36/04-05) together with an oral report from the Vice-Chancellor.

REPORTED: (by the Vice-Chancellor)

That arrangements had been made for further visits to Singapore in April, the first visit to include the Vice-Chancellor, Chair of Council and Mr M Angle and the second led by the Deputy Vice-Chancellor and to include members of academic staff, with the objective of continuing the process of discussion and engagement with the EDB and other Government organisations in Singapore.

RESOLVED:

- (a) That the proposed scope of work to be undertaken as part of the feasibility study for the Warwick in Asia project be approved as set out in paper C.36/04-05 and that the document be revised and developed in the light of comments, proposed additions and clarifications discussed at the meeting.
- (b) That members of the Council forward any detailed textual comments on the scope of work for the feasibility study as set out in paper C.36/04-05 to the Academic Registrar as soon as practicable in order that the document might be finalised.

54/04-05 Governing Instruments Committee (minute 28/04-05 refers)

CONSIDERED:

The final report from the Governing Instruments Committee (C.37/04-05) together with an oral report from Professor Jones.

RESOLVED:

- (a) That the proposed new University governance model be supported and approved as set out in the report from the Governing Instruments Committee (S.27/04-05) providing for:
  - (i) The abolition of the University Court;
  - (ii) The establishment of a University Strategic Advisory Board as a non statutory body of the University;
  - (iii) The retention of the University Council as the governing body of the University with a full membership of 33 including two student members;
  - (iv) Clarification of the relationship between the Senate and the Council and establishment of a clear framework with which the execution of management, executive and governance responsibilities will be discharged.
- (b) That detailed changes to the University Charter and Statutes be drafted to effect the introduction of the new University governance model proposed in the Report from the Governing Instruments Committee for initial discussion with the Privy Council and brought forward for consideration at the meetings of the Senate and the Council in the summer term.

- (c) That proposals for revisions to the terms of reference and constitution of University Committees be drafted for consideration by the Senate and the Council, taking into account the need to provide greater clarity in regard to the separation of governance and management matters, with a view to introducing the proposed changes in the University's governance arrangements at the beginning of the next academic year.

55/04-05 Warwick HRI Transfer

CONSIDERED:

A proposal for the dissolution of the company Warwick Horticulture Research International and the transfer of the company's assets and staff to the University of Warwick and a letter from the Chair of the TUS for Warwick HRI dated 24 February 2005 concerning the proposed transfer of Warwick HRI staff to the University (C.38/04-05).

REPORTED:

That the Finance and General Purposes Committee, at its meeting on 11 March 2005, considered and recommended for approval to the Council the proposed dissolution of the company Warwick Horticulture Research International on the terms set out in paper C.38/-04-05.

RESOLVED:

- (a) That the company Warwick Horticulture Research International be dissolved and its staff and net assets transferred to the University of Warwick as proposed in paper C.38/04-05.
- (b) That the date and means of dissolution of the company Warwick Horticulture Research International and the date and terms of transfer of its net assets to the University be determined by the Deputy Vice-Chancellor in consultation with the Director of Personnel, the Acting Director of Finance and University external advisors.

56/04-05 Recurrent Funding 2005/06

RECEIVED:

An oral report from the Vice-Chancellor on the HEFCE recurrent grant allocation to the University for the academic year 2005/2006, noting the following:

- (a) That the recurrent grant allocations for teaching and research would increase by £5.4m (9%) from 2004/2005 and by some £2.7m (4.3%) over the Financial Plan forecast for 2005/2006, largely due to a small increase in the T grant of 1% and a 19% increase in R Grant income.
- (b) That detailed analysis on the HEFCE data would shortly be undertaken and that the Financial Plan Sub-Committee of the Finance and General Purposes Committee had begun work on preparing the five-year Financial Plan, which would be brought forward for consideration and approval in the summer term.

- (c) That the University had been allocated a one-off additional payment of £2.2m in 2005/06 from the Research Councils to support the University's transition to Full Economic Costing of research, which had not been budgeted for in the current University Financial Plan.

57/04-05 Report from the Senate

CONSIDERED and ADOPTED with the resolution set out below a report on selected items of business considered at the meeting of the Senate held on 9 March 2005 (C.39/04-05) together with an oral report from the Vice-Chancellor.

Naming of the Mathematics and Statistics Building

RESOLVED:

That the Mathematics and Statistics Building be renamed the Zeeman Building in honour of Professor Sir Christopher Zeeman, the founding Professor of the Department of Mathematics.

58/04-05 Report from the Finance and General Purposes Committee

CONSIDERED and ADOPTED with the resolutions set out below, reports from the meetings of the Finance and General Purposes Committee held on 3 February and 11 March 2005 (C.40/04-05 {Parts 1 and 2}) together with an oral report from the University Treasurer.

(a) Potential Acquisition of Millburn House

CONSIDERED:

A report from the Finance and General Purposes Committee on the potential acquisition of a property adjacent to the University on the Warwick Science Park including the physical provisions of the building and potential funding arrangements for acquisition of the building (C.40/04-05 (Part1{II} item 5), .

RESOLVED:

That the Council support, in principle, the acquisition of Millburn House subject to further price investigations and satisfactory results of a full structural survey of the property to be considered and approved by the Chair of the Council, the Treasurer and the Vice-Chancellor on behalf of the Finance and General Purposes Committee and the Council

(b) Library: Acquisition of the Sivanandan Collection

RESOLVED:

That the decision of the Finance and General Purposes Committee to support the acquisition by the University of the Sivanandan Collection from the Institute of Race Relations and to underwrite the associated unbudgeted 2004/05 cost of £83k to effect the acquisition be endorsed.

59/04-05 Report from the Arts Centre Board Membership Sub-Group

CONSIDERED and ADOPTED, with the resolutions set out below, a report from the Arts Centre Board Membership Sub-Group (C.41/04-05).

RESOLVED:

- (a) That a new Arts Centre Board be established with Constitution and Terms of Reference as set out in Appendix II of paper C.41/04-05.
- (b) That the new Arts Centre Board be established with immediate effect and replace the existing Arts Centre Board.
- (c) That the members of the Arts Centre Board Membership Sub-Group form the initial membership of the reconstituted Arts Centre Board.
- (d) That the newly constituted Arts Centre Board take steps to draw up criteria for membership of the reconstituted Board and make nominations for appointment to the Board.

60/04-05 Report from the Honorary Degrees Committee

CONSIDERED and ADOPTED, with the resolutions set out below, a report from the Honorary Degrees Committee (C.42/04-05).

REPORTED: (by the Pro-Chancellor)

- (a) That he had taken action on behalf of the Council to approve the award of an honorary DLitt (minute 33/04-05 refers).
- (b) That the following persons had accepted the University's invitation to receive honorary degrees at the degree congregations to be held in July 2005, January 2006 and July 2006:

July 2005

Professor George Alberti (DSc)  
Anne Fine (DLitt)  
Professor John Forty (DSc)  
Alan Phillips (LLD)  
Simon Mayo (DLitt)  
Sheila Whitaker (LLD)  
Rhys Williams (DSc)

January 2006

Marlon Devonish (MA)  
Sir Colin Lucas (DLitt)

July 2006

Professor Natalie Zemon Davis (DLitt)

RESOLVED:

- (a) That the recommendation of the Committee for the conferral of an honorary Doctor of Science be approved as set out in paper C.42/04-05 (passed nem con).
- (b) That the names of those on whom honorary degrees would be conferred remain confidential to members of the Council until replies had been received to all the invitations and the official list had been published by the University.

61/04-05 Equal Opportunities Committee

CONSIDERED).

A report from the meeting of the Equal Opportunities Committee held on 31 January 2005 (C.43/04-05) and its resolutions recorded under the following items:

- (a) Equal Opportunities Monitoring Report: Analysis of Existing Staff 2003/04
- (b) Recruitment Monitoring Report 2003/04

Terms of Reference of the Committee

RESOLVED:

That the Terms of Reference of the Equal Opportunities Committee be approved and adopted as set out in paper EOC.1/04-05 (revised, tabled at the meeting).

62/04-05 Appointment of Lay Members of the Council 2005-2008

REPORTED:

- (a) That the period of office of the following lay members of Council would expire on 31 July 2005:

Mr I Caulfield  
Mr J Higgins  
Ms S J Hobson  
Miss R Thorne

- (b) That nominations for lay members of the Council had been invited from all members of the University.

63/04-05 Student Members of the Council

REPORTED: (by the Pro-Chancellor)

That Katharine Stark, a graduate in Film and Television Studies and current Societies and Student Development Officer in the Students' Union, had been elected President of the Students' Union for the academic year 2005/06 and that Luke Timothy Parks, a 2<sup>nd</sup> year student in the Department of History, had been elected as the second student member of the Council for the academic year 2005/06.

64/04-05 Awards and Distinctions

RECEIVED:

A paper setting out the awards and distinctions that had been conferred on members of the University since the meeting of the Council held on 15 December 2004 (C.44/04-05).

REPORTED: (by the Pro-Chancellor)

That further to the list of awards and distinctions set out in paper C.44/04-05, Professor Hugh Beale in the School of Law would receive an honorary degree from the University of Antwerp in May 2005.

RESOLVED:

That the Council record its specific congratulations to Professor Lord Bhattacharyya on his Distinguished Alumnus Award from the Indian Institute of Technology on the occasion of the Institute's Golden Jubilee Convocation.

65/04-05 University Council Meeting Dates 2005/06

RECEIVED:

Dates for meetings of the Council to Autumn 2006 (C.45/04-05).

REPORTED: (by the Pro-Chancellor)

That dates for informal briefings on the Warwick in Asia project and for the special meeting of the Council in June had been finalised following consultation with members of the Council and that the University Secretary would shortly be writing to all members of the Council to confirm these dates.

RESOLVED:

That the incoming student members of the Council for the academic year 2005/06 be invited to attend the informal briefing sessions on the Warwick in Asia project.

66/04-05 Vice-Chancellor's Business

REPORTED:

(by the Vice-Chancellor)

That, in the light of personal circumstances and after considerable deliberation, he had decided not to seek an extension of his current contract as Vice-Chancellor of the University beyond 31 July 2006 and that a formal announcement of his decision would be made the following day.

(by the Pro-Chancellor)

That he was disappointed that the Vice-Chancellor had reached this decision but also wished to record his thanks to the Vice-Chancellor for notifying the University at an early stage thus providing the University with a significant period in which to identify his successor.

67/04-05 Report from the Safety Committee

CONSIDERED and ADOPTED with the resolutions set out below a report from the meeting of the University Safety Committee held on 11 February 2005 (C.46/04-05).

(a) Annual Report of the Safety Committee (including Accident Statistics)

RESOLVED:

That the Annual Report of the University Safety Committee for the year ending 31 December 2004 (USC.26/04-05) and the 2004 University Accident Statistics (USC.25/04-05) be approved.



(b) Revision of SITU Part 18, Work Experience

RESOLVED:

That the proposed amendments to Safety in the University (SITU) Part 18 be approved as set out in paper USC.10/04-05.

68/04-05 Report from the Research Ethics Committee

CONSIDERED AND ADOPTED with the resolution set out below a composite report from the meetings of the Research Ethics Committee held on 19 October 2004 and 19 January 2005 (C.47/04-05).

Constitution of the Committee

RESOLVED:

That proposed revisions to the Constitution of the Research Ethics Committee be approved as set out in paper C.47/04-05.

CEC/NS/council/2004-2005/Minutes/16mar05min  
21/03/05