

UNIVERSITY OF WARWICK

COUNCIL

Minutes of the meeting of the Council held on 19 March 2004.

Present: Mr J Leighfield (Chair), Mr I Caulfield, Professor C Davis, Mr P Dodd, Professor R G Dyson, Mr C Foy, Mr M Greenlees, Councillor R Grant, Mr Howgrave-Graham, Mr R Jones, Professor J Jones, Professor K Lamberts, Professor R Lindley, Professor M A McCrae, Professor P Mack, Mr T Monnington, Professor S B Palmer, Professor D VandeLinde, Mr P Varney, Professor M Whitby, Mr B Woods-Scawen.

Apologies: Mr M Angle, Councillor S Bains, Professor M Cooper, Miss V Gooding, Mr J Higgins, Ms R Thorne.

61/03-04 Minutes

RESOLVED:

That the minutes of the meetings of the Council held on 12 December 2003 and 13 February 2004 and notes of the informal meeting of the Council held on 3 February 2004 be approved.

62/03-04 Award of Honorary Degrees (minute 36/03-04 refers)

REPORTED: (by the Pro-Chancellor)

- (a) That, acting on behalf of the Council, he had taken action to approve the award of an Honorary DSc to Mr Venu Srinivasan, Chairman and Managing Director of the TVS Motor Company, at the July Degree Congregation.
- (b) That the following persons had accepted the University's invitation to receive honorary degrees at the degree congregations to be held in July 2004 or January 2005:

July 2004

Jennie Bond (DLitt)  
Mr Andrew Davies (DLitt)  
Professor Jim Feast (DSc)  
Richard Lambert (LLD)  
Mario Vargas Llosa  
Gus O'Donnell (LLD)  
Trevor Phillips (LLD)  
Lord Rothschild (DLitt)  
Mr Venu Srinivasan (DSc)

January 2005

Dr Clark Brundin (LLD)  
Jackie Kay (DLitt)

63/03-04 University Registrar

REPORTED:

That Mr Jon Baldwin would take up his appointment as University Registrar on 1 June 2004.

64/03-04 Meetings of the Council

RESOLVED:

That members of the Council who had not already done so be asked to respond to the recent circular on the timing of meetings of the Council in the academic year 2004/2005

65/03-04 University House

REPORTED: (by the Vice-Chancellor)

That this would be the last meeting of the Council to be held in Senate House as all meetings scheduled to take place after 19 April would take place in University House where all central administrative departments are to be relocated.

66/03-04 Horticulture Research International

REPORTED: (by the Vice-Chancellor)

- (a) That the Change of Control document for Horticulture Research International had been signed earlier in the day in anticipation of the formal handover taking place on 1 April following the completion of detailed work on personal employment issues and land transfers.
- (b) That Dr Simon Bright, currently Head of Technology Interaction at the agri-business company, Syngenta, had been appointed as the new Director of Warwick HRI with effect from 1 July 2004.

67/03-04 Leicester Warwick Medical Schools

RECEIVED:

An oral report from the Vice-Chancellor on the recent opening of the Clinical Sciences Building and the positive steps being taken to develop the relationships between the Strategic Health Authority, the University Hospitals Coventry and Warwickshire Hospitals Trust and the Warwick Medical School.

68/03-04 Membership of the Council

REPORTED:

That, at its meeting held on 10 March 2004, the Senate appointed Professor Alma Harris as its representative on the Council in place of Professor Mullender for the period 1 April to 31 July 2004.

RESOLVED:

That the Council record its best wishes to Professor Mullender in her new role as Principal of Ruskin College.

69/03-04 Appointment of a University Treasurer

REPORTED:

That the term of office of Mr Peter Dodd as University Treasurer would end on 31 July 2004 and that, in line with the University's past procedures, the Nominations Committee was taking steps to identify a successor to Mr Dodd from 1 August 2004 and would bring forward a recommendation for appointment for consideration by the Council at its next meeting.

70/03-04 Recurrent Funding 2003/2004

RECEIVED:

A copy of the letter from the HEFCE concerning the recurrent grant allocation to the University for the academic year 2004/2005 and HEFCE paper 2004/12 summarising the provisional allocations of recurrent funding to institutions for 2004/2005 together with a note prepared by the Deputy Finance Director on the implications of the recurrent settlement on the University's financial plan (C.37/03-04) noting that the recurrent grant allocations for teaching and research would increase by £3.7m from 2003/2004 and by some £0.9m over the Financial Plan forecast for 2004/2005 largely due to a slight uplift in the R Grant and an increase in the T Grant for additional student numbers.

71/03-04 NHS University (minute 28/03-04 refers)

- (a) That the University's bid to become the principal academic partner of the National Health Service University had been successful.
- (b) That discussions were progressing to define the nature of the University's partnership with the NHSU, including:
  - (i) Defining the NHSU's strategic accommodation requirements and in so doing inform consideration of the University's own plans for the future use of Senate House and the longer term strategy for the development of the campus.
  - (ii) Definition of the NHSU's affiliate status with the University.
  - (iii) Development of new academic partnerships, such as that being developed between the NHSU and the Institute for Employment Research on employment and learning with reference to the NHSU.
- (c) That the Steering Committee, at its meeting held on 1 March 2004, approved the terms of reference and membership for a Warwick-NHSU Joint Executive Management Group to support the development of the partnership

72/03-04 University Governing Instruments Committee (minute 30/03-04 refers)

RECEIVED:

An oral report from Professor Jones on the progress of the work of the Governing Instruments Committee to consider the roles of the Court, the Council and the faculties and the size and constitution of academic departments with a view to bringing forward a final report for consideration by the Senate and the Council in the Summer Term following further consultation on draft proposals within the University community.

73/03-04 Joint Committee on the Appointment of a Vice-Chancellor (minute 57/03-04 refers)

CONSIDERED:

A report from the Vice-Chancellor's Advisory Group on the Appointment of Pro-Vice-Chancellors reviewing the procedures for the appointment to any future vacancy in the position of Vice-Chancellor (C.38/03-04).

REPORTED:

That the Senate, at its meeting held on 10 March, had asked the Vice-Chancellor's Advisory Group on the Appointment of Pro Vice-Chancellors to give further consideration to a modest increase in the size of the Joint Committee for the Appointment of the Vice-Chancellor and greater inclusivity in the Committee's membership.

RESOLVED:

- (a) That the Vice-Chancellor's Advisory Group on the Appointment of Pro Vice-Chancellors be asked to give further consideration to
  - (i) A modest increase in the size of the Joint Committee for the Appointment of the Vice-Chancellor to include a non-academic member of staff but not to increase lay representation.
  - (ii) A suitable process which would facilitate input from the wider University community into the determination of the selection criteria to be employed by the Joint Committee to support the identification of potential candidates for appointment to any future vacancy in the position of Vice-Chancellor.
- (b) That detailed proposals for revisions to Ordinance 1 on the Appointment of the Vice-Chancellor be brought forward for consideration by the Senate and the Council in the Summer Term.

74/03-04 Report from the Senate

CONSIDERED and ADOPTED, with the resolution set out below, the reports from the meeting of the Senate held on 10 March 2004 (C.39/03-04 Part 1 and Part 2).

Institutional Audit

REPORTED:

That the University underwent Institutional Audit by the Quality Assurance Agency during the week beginning 1 March and that a letter outlining the Audit's findings had since been received expressing broad confidence in the University's quality assurance arrangements for teaching quality.

RESOLVED:

That the Council record its thanks to all University staff and students who had contributed to the Audit process for their contribution to the successful outcome of the Institutional Audit.

75/03-04 Presentation from the Librarian, Ms Anne Bell

RECEIVED:

A presentation from the University Librarian, Ms Anne Bell, on Library Resourcing.

76/03-04 Strategy Committee

CONSIDERED and ADOPTED with the resolution set out below the report from the meeting of the Strategy Committee held on 26 February 2004 (C.40/03-04).

Corporate and Financial Plans

RESOLVED:

- (a) That should the Higher Education Bill be passed the University introduce student tuition fees from 2006 at the level of £3000 for all full-time undergraduate honours degree programmes.
- (b) That, while the precise allocation of any tuition fee income accruing to the University would require the development of detailed priorities, the principles upon which that income would be invested would be determined by the objective of improving the University experience for students through:
  - (i) Investment of 25-30% of the additional income accruing from any increase in student tuition fees in a package of measures for widening participation and student support.
  - (ii) Investment in the University's infrastructure, such as teaching laboratories and library provision.
  - (iii) Investment in staffing resources with the objective of improving staff-student ratios and continuing to attract and retain high calibre staff.

77/03-04 Report from the Finance and General Purposes Committee

- (a) Meetings of the Finance and General Purposes Committee held on 5 and 26 February.

CONSIDERED and ADOPTED, with the resolution set out below, the reports from the meetings of the Finance and General Purposes Committee held on 5 and 26 February 2004 (C.41/03-04 {Parts 1 and 2}) together with an oral report from the Treasurer.

Butterworth Hall

RESOLVED:

That the allocation of £166,000 for the replacement of high level air diffusers and to provide comfort cooling in the Butterworth Hall be approved.

- (b) Meeting of the Finance and General Purposes Committee held on 11 March

CONSIDERED and ADOPTED the reports from the meeting of the Finance and General Purposes Committee held on 11 March (C.42/03-04 {Parts 1 and 2}) together with an oral report from the Treasurer.

78/03-04 Report from the Building Committee

CONSIDERED and ADOPTED the report from meeting of the Building Committee held on 26 February 2004 (C.43/03-04).

79/03-04 Appointment of Lay Members of the Council 2004-2007

REPORTED:

- (a) That the period of office of the following lay members of Council would expire on 31 July 2004:

Mr M Angle  
Mr C Foy  
Ms V Gooding  
Mr C Howgrave-Graham  
Mr P Varney  
Mr B Woods-Scawen.

- (b) That applications received in response to the invitation to all members of the University to submit nominations for lay members of the Council and through advertisements in the national and local press would be considered by the Nominations Committee during April and May.

80/03-04 Student Members of the Council

REPORTED:

That Simon Lucas, a 3<sup>rd</sup> year Philosophy and Politics student, had been elected President of the Students' Union for the academic year 2004/2005 and that the election process for the second student member of the Council for the academic year 2004/2005 was not yet complete.

81/03-04 Amendments to University Ordinances

CONSIDERED:

For the first time, proposed amendments to University Ordinances (C.44/03-04).

RESOLVED:

- (a) That, for the first time, proposed amendments to Ordinance 7 on the Constitution of the Boards of Faculties be approved as set out in paper C.44/03-04.
- (b) That, for the first time, proposed amendments to Ordinance 14 on Degrees and Diplomas be approved as set out in paper C.44/03-04.

82/03-04 Appointment of Members of the Court

REPORTED:

- (a) That the current period of office of the following members of the University Court would expire on 31 July 2004:

Mr P Ahm  
Lady Braye  
Dr M Goldstein  
Lord Guernsey  
Mr J D M Hearsh  
Councillor N Nolan  
Dr H Rees.

- (b) That, in view of the current review of the roles and constitutions of both the University Council and the Court being undertaken by the Governing Instruments Committee, it was proposed that this year's annual meeting of the Court proceed as planned on 4 June but that no further re-appointments be made until the work of the Committee was completed.

83/03-04 Awards and Distinctions

RECEIVED:

A paper setting out the awards and distinctions that have been conferred on members of the University since the last meeting of the Council held on 12 December 2003 (C.46/03-04).

84/03-04 Safety Committee (C.48/03-04).

CONSIDERED and ADOPTED, with the resolution set out below, the report from the meeting of the Safety Committee held on 13 February 2004 (C.48/03-04).

Statement of Health and Safety Performance

RESOLVED:

That the proposed statement of health and safety performance during 2003 be approved as set out in paper C.48/03-04 for publication on the Safety Office web-site and inclusion in Annual Reports and other public documents as appropriate.

85/03-04 Amendments to University Regulations

CONSIDERED:

Proposed amendments to University Regulations (C.45/03-04).

RESOLVED:

That the proposed amendments to Regulation 8.9 for the Full-Time 2+2 Degrees (BSc and BA) Offered in Collaboration with Local Colleges be approved as set out in paper C.45/03-04.

86/03-04 Deeds

REPORTED:

That, in accordance with Council minute 33/77-78, a copy of the deeds executed on behalf of the Council since the last meeting of the Council on 21 March 2003 was available for consultation in the registry and would be attached to the minutes in the official minute book (C.47/03-04).