

# UNIVERSITY OF WARWICK

## COUNCIL

Minutes of the meeting of the Council held on 29 September 2004.

Present: Mr J Leighfield (Chair), Mr M Angle, Councillor D Arrowsmith, Professor a Caesar, Professor Y Carter, Mr I Caulfield, Professor M Cooper, Professor C Davis, Professor R G Dyson, Mr C Foy, Councillor R Grant, Professor J Jones, Professor R Lindley, Mr S Lucas, Mr T Monnington, Professor S B Palmer, Mr N Sanders, Sir John Temple, Ms R Thorne, Professor D VandeLinde, Mr P Varney, Professor M Whitby, Mr N Young.

Apologies: Mr G Cox, Professor J Gardner, Mr M Greenlees, Miss V Gooding, Professor A Harris, Mr J Higgins, Ms S J Hobson, Professor A McFarlane, Mr T E H Walker, Mr B Woods-Scawen

In Attendance: Dr I Nussey, Academic Registrar, Director of Student and Academic Affairs, Interim Estates Director, Finance Director, Registrar, University Secretary.

1/04-05 Minutes

RESOLVED:

That the minutes of the meeting of the Council held on 2 July 2004 be approved.

2/04-05 Appointment of the Chair of the Building Committee

RESOLVED:

That Dr Ian Nussey be appointed as Chair of the Building Committee for the academic year 2004/05 and that he be invited to attend meetings of the Committee during his period of appointment.

3/04-05 University Development Committee (minute 100/03-04 refers)

REPORTED:

That the Director of Development would be bringing forward proposals for the constitution and terms of reference of the University Development Committee to the next meeting of the Council.

4/04-05 Appointment of Lay Members of the Council (minute 106/03-04 refers)

REPORTED:

That, following a postal ballot, Mr G Cox and Mr N Sanders had been appointed to the remaining two vacancies in the lay membership of the Council for the period 1 August 2004 to 31 July 2007.

5/04-05 Vice-Chancellor's Report

RECEIVED:

Oral reports from the Vice-Chancellor on the following matters affecting the University:

- (a) The anticipated award of £15-£18m to the University for capital investment as part of the third round of the Science Research Investment Fund.
- (b) The preparations being made by the University for the 2008 Research Assessment Exercise.
- (c) The progress of introduction of the Higher Education Bill.
- (d) Recent announcements made by the Conservative Party in regard to its policy on the funding of Higher Education.

6/04-05 Student Recruitment October 2004/05

RECEIVED:

An oral report from the Vice-Chancellor on the anticipated position in regard to undergraduate and postgraduate student recruitment and take up of residential accommodation for the academic year 2004/05 noting:

- (a) that a shortfall in student recruitment for 2004/05, largely at the taught postgraduate level, was anticipated would lead to a negative effect on the financial plan of £1.2m against a contingency of £1.9m.
- (b) that a shortfall in take up of off campus accommodation offered through the University's Property Leasing Scheme was expected to have a negative effect on the Financial Plan of £400k.

7/04-05 Warwick in Asia (minute 107/03-04 refers)

CONSIDERED:

A report from the Asia Exploratory Group established to explore the viability of the development of links between the University and Singapore together with a report and recommendations of the Senate on its consideration of the Report from the Asia Exploratory Group (C.1/04-05).

RESOLVED:

That the following recommendations of the Senate arising from its consideration of the Report from the Asia Exploratory Group be approved:

- (a) That further intensive investigation of the opportunity to establish a second University campus in Singapore during the academic year 2004-05 be undertaken within the clear parameters set out in section 1 of the Report from the Asia Exploratory Group, on the basis that such a campus be research-led, financially viable and significantly capacity-raising and on the understanding that this investigation would, additionally:

- (i) develop a clear and objective vision, strategy and focus for the University's academic operations in Singapore which is supportive of the University's key strategic objectives.
  - (ii) demonstrate that institutional autonomy and academic freedom could be properly safeguarded and that concerns regarding human rights issues could be satisfactorily addressed.
  - (ii) facilitate evaluation of alternative possibilities for the University's future development in an international context which would be of significant value.
- (b) That a sum of up £75,000 be released to support the further investigatory work into the opportunity to establish a second University campus in Singapore.

REPORTED: (by the Vice-Chancellor)

That a small group would be established, to include members of the Asia Exploratory Group, to undertake further investigation into the opportunity, including the development of an academic strategy and an initial business plan for a second campus in Singapore, with the intention of submitting reports on progress to the Senate and the Council at their meetings at the end of the Autumn Term and with the objective of reaching a final decision on the way forward by the end of the academic year 2004/05.

8/04-05 Governing Instruments Committee (minute 108/03-04 refers)

CONSIDERED:

The preliminary report from the Governing Instruments Committee established by the Council at its meeting on 12 December 2003 to consider the re-framing of the governing instruments and academic structure of the University (C.2/04-05) together with an oral report from the Chair of the Committee.

RECEIVED:

An oral report from the Pro-Chancellor on the views of Mr B Woods-Scawen on the Report of the Governing Instruments Committee, conveyed to the Pro-Chancellor by e-mail.

REPORTED: (by the Pro-Chancellor)

That the CUC Governance Code of Practice would be published on 17 November 2004.

RESOLVED:

- (a) That, in the light of the views expressed at the meeting and the imminent publication of the CUC Governance Code of Practice, consideration of the Report from the Governing Instruments Committee be deferred.
- (b) That the Chair of the Governing Instruments Committee seek the views of those lay members of the Council not present at the meeting on the proposals put forward in the Report from the Governing Instruments Committee and a

Report on the outcome of these discussions be made to the next meeting of the Council.

- (c) That immediate steps be taken to improve the timing of circulation and presentation of papers for meetings of the Council.

9/04-05 Membership of the University Council and Council Committees

RECEIVED:

A statement of the membership of the Council for the 2004/2005 academic year (C.3/04-05).

CONSIDERED:

- (a) Proposed revisions to the constitution of Council Committees (C.4/04-05).
- (b) The membership of Council Committees for the 2004/2005 academic year (C.5/04-05).

RESOLVED:

- (a) Careers Service Advisory Board

That the Careers Service Advisory Board be discontinued in the light of the establishment of new employers fora.

- (b) Equal Opportunities Committee

That the constitution of the Equal Opportunities Committee be revised to provide for the appointment of a member of staff appointed by and from the International Office to represent the interests and views of the international student body.

- (c) Warwick Business School Board

That the Warwick Business School Board be established as a Committee of the University Strategy Committee, in line with the position of other University Advisory Boards.

- (d) Membership of Council Committees for the Academic Year 2004/2005

That the membership of Committees of the Council for the academic year 2004/2005 be as set out in the appendix attached to the copy of the minutes in the official minute book.

10/04-05 Code of Corporate Governance

CONSIDERED:

The University Code of Corporate Governance (C.7/03-04).

RESOLVED:

That the University Code of Corporate Governance be approved and adopted as set out in paper C.7/03-04.

11/04-05. Amendments to the Standing Orders of the Council

REPORTED:

That, in accordance with Standing Order 3 (I), at its next meeting the Council will be requested to approve changes to the Standing Orders of the Council as outlined in paper C.8/04-05.

12/04-05 Report from the Senate

CONSIDERED and ADOPTED:

A report on selected items to be considered at the meeting of the Senate on 29 September 2004 (C.9/04-05).

13/04-5 Remuneration Committee

CONSIDERED:

A report from the meeting of the Remuneration Committee held on 20 July 2004 (C.10/04-05 {Parts1 and 2}).

(a) Senior Staff Salary Review

RECEIVED:

The Committee's Report on the process and conduct of the University senior staff salary review in 2004.

(b) University Severance Policy

RESOLVED:

That the University Severance Policy be approved as set out in paper C.10/04-05 (Part 1).

14/04-05 Honorary Degrees Committee

CONSIDERED:

A report from the meeting of the Honorary Degrees Committee held on 29 September 2004 (C.11/04-05)

RESOLVED:

That consideration of the Committee's recommendations for the award of honorary degrees in July 2005 and January 2006 be deferred until the next meeting of the Council when a full list of recommendations from the Committee would be available.

15/04-05 Awards and Distinctions

RECEIVED:

A paper setting out the awards and distinctions that had been conferred on members of the University since the meeting of the Council held on 2 July 2004 (C.12/04-05).

16/04-05 Report from the Safety Committee

CONSIDERED:

A report from the meeting of the Safety Committee held on 28 May 2004 (C.13/04-05).

Revision of the University Health and Safety Policy (SITU), Part 5A

RESOLVED:

That the proposed changes to SITU Part 5A on 'Non-Ionising Radiations excluding Lasers' be approved as set out in paper C.13/04-05.

17/04-05 Register of Members' Interests

RECEIVED:

A copy of the Register of Interests of Members of the University Council for the academic year 2004/2005 (C.14/04-05).

18/04-05 Amendments to University Ordinances

CONSIDERED:

- (a) For the first time, proposed amendments to University Ordinances 7 and 14 (C.15/04-05).
- (b) For the second time, proposed amendments to University Ordinance 1 on the Procedure for the Appointment of Successors to the First Vice-Chancellor (C.57/03-04, Appendix 1).
- (c) For the second time, proposed amendments to University Ordinance 7 (C.65/03-04, Appendices 1 and 2).

RESOLVED:

- (a) For the first time, that proposed amendments to University Ordinances 7 and 14 be approved as set out in paper C.15/04-05.

- (a) For the second time, that proposed amendments to University Ordinance 1 on the Procedure for the Appointment of Successors to the First Vice-Chancellor be approved as set out in paper C.57/03-04, Appendix 1.
- (c) For the second time, that proposed amendments to University Ordinance 7 be approved as set out in paper C.65/03-04, Appendices 1 and 2.

19/04-05 Emeritus Professors

RESOLVED:

That the recommendation from the Vice-Chancellor, acting on behalf of the Academic Staff Committee, that the title and status of Emeritus Professor be conferred upon the following retiring members of professorial staff with effect from the dates indicated be approved:

Professor D Epstein (Mathematics), 31 October 2004

Professor N Dimmock (Biological Sciences), 30 September 2004

CEC/council/2004-2005/29sep04min  
30/9/04