

UNIVERSITY OF WARWICK

**e-Learning Steering Group**

There will be a meeting of the e-Learning Steering Group of the Information Policy and Strategy Committee and the Academic Quality and Standards Committee at 10am on Friday 26 January 2007 in the Council Chamber, first floor, University House.

**Note: Questions on agenda items or apologies for this meeting should be directed to the Secretary of the Group, Julian Moss, ext 22707, email [julian.moss@warwick.ac.uk](mailto:julian.moss@warwick.ac.uk), or the Assistant Secretary, Jenny Bradfield, ext 74464, email [j.bradfield@warwick.ac.uk](mailto:j.bradfield@warwick.ac.uk).**

C E Charlton  
University Secretary

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AGENDA

1. Minutes

TO CONSIDER:

The minutes of the meeting held on 24 October 2006 (previously circulated and available on the Governance website at <http://www2.warwick.ac.uk/insite/info/gov/atoz/e-learning/minutes/>)

2. Matters arising

(a) JISC (minute 9/06-07 refers)

TO REPORT:

That a bid was submitted to the JISC Learners' Experience of E-learning programme for an Institutional Studies project in partnership with the University of Northumbria entitled 'Students' Blended Learning User Patterns'.

(b) TQEF/Pathfinder: Embedding E-Learning Challenge Fund (minute 7/06-07 refers)

TO RECEIVE:

An oral report from the Secretary on the ongoing bidding process to the EEL Challenge Fund.

(c) IPR and e-learning materials (minute 12/06-07 refers)

TO RECEIVE:

An oral report from the Assistant Secretary on discussions around IPR and e-learning materials.

- (d) e-learning benchmarking (JISC/HEA) (minute 10/05-06 refers)

TO CONSIDER:

The anonymised results from all five institutions in the benchmarking sub-group, paper EL 7/06-07 (to follow).

3. Chair's Business

4. TQEF funding progress report and Computer-Aided Assessment

TO CONSIDER:

- (a) Interim Evaluation of Phase 1 of the TQEF-funded CAA Project in the Faculty of Science, prepared by Dr Jay Dempster, paper EL 16/06-07 (copy attached);
- (b) A survey of Science departments' CAA Needs Analysis prepared by Dr Trevor Hawkes, paper EL 17/06-07 (copy attached).

5. Apple: iTunesU Europe (minute 5b/06-07 refers)

TO CONSIDER:

- (a) An oral report from Dr David Davies on discussions with Apple Computer;
- (b) Potential benefits that might be sought for the University in ongoing discussions with Apple.

6. International e-learning benchmarking (minute 5a/06-07 refers)

TO CONSIDER:

An update on an invitation to participate in an international e-learning benchmarking exercise organised by the Observatory on Borderless Higher Education (OBHE) and WCET (formerly the Western Conference for Educational Technology) and provisionally entitled 'The Evolving Academic e-Learning Endeavour: the impact of using technology in learning and teaching', paper EL 18/06-07 (copy attached), along with a draft of the substantive questions in the Institutional Review Document prepared by the Observatory on Borderless Higher Education, paper EL 19/06-07 (copy attached).

7. HE Academy/JISC Pathfinder programme: Departmental Impact Analysis

TO CONSIDER:

A paper from Dr Jay Dempster, Centre for Academic and Professional Development, on a departmental impact analysis of e-learning projects, paper EL 20/06-07 (copy attached).

8. e-learning advisors report

TO CONSIDER:

An oral report from Mr J Dale updating the Group on the recent activities of the e-Learning Advisor Team.

9. Report from the Arts IT Committee

TO CONSIDER:

The minutes of the most recent meeting of the Arts IT Committee, paper EL 21/06-07 (to follow).

10. Any Other Business

11. Next meeting

TO REPORT:

That the next meeting of the Group will take place at 10am on Friday 11 May 2007 in the Council Chamber, University House.