

UNIVERSITY OF WARWICK

**Education Committee**

There will be a meeting of the Education Committee on Monday 26 February 2018 at **10:00am** in room CMR 1.0, University House.

**Note: Questions on agenda items or apologies for this meeting** should be directed to the Secretary of the Committee, Katharine Gray, ext 22707, email [K.Gray@warwick.ac.uk](mailto:K.Gray@warwick.ac.uk) or to the Assistant Secretary, Geraldine Connelly, ext 28635, email [G.Connelly@warwick.ac.uk](mailto:G.Connelly@warwick.ac.uk).

R Sandby-Thomas  
Registrar

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*Note: Restricted business (denoted by an asterisk{\*) is confidential to members and attendees of the Education Committee*

**A G E N D A**

1. Conflicts of Interest

TO REPORT:

That, should any members or attendees of the Committee have any conflicts of interest relating to agenda items for the meeting, they should be declared in accordance with the CUC Guide for Members of Higher Education Governing Bodies in the UK.

2. Minutes of the last meeting

TO CONSIDER:

Minutes of the meeting of the Education Committee on 5 December 2017 (copy attached)

3. Matters Arising

Student Communications Strategy (minute 10.17-18 refers)

TO REPORT:

That the Director of University Marketing and Communications is scheduled to attend Faculty Education Committees in the Summer Term to report on this item.

4. Chair's Business

TO RECEIVE:

An oral report from the Pro-Vice-Chancellor (Education).

5. Students' Union Update

TO RECEIVE:

An oral report from the Education and Postgraduate Officers of the Students' Union.

6. \*Education Strategy

TO CONSIDER:

An updated draft Education Strategy (paper S.20/17-18, copy attached).

TO REPORT:

That an online consultation on the draft Education Strategy is now open to University staff until 6pm on the 26 February 2018.

7. Review of Personal Tutoring

TO CONSIDER:

A paper and oral report from the Dean of Students on the Review of Personal Tutoring, (paper EC.13/17-18, copy attached).

8. Monitoring Progress from Institutional Teaching and Learning Review (ITLR)

TO CONSIDER:

- (a) An update report from the Faculty of Science, (paper EC.14/17-18, copy attached);
- (b) An update report from the Faculty of Social Sciences (paper EC.15/17-18, copy attached);
- (c) An update report from the Faculty of Arts (paper EC.16/17-18, copy attached);
- (d) An update report from the Faculty of Medicine, (paper EC.17/17-18, copy attached);
- (e) An update report from the Student Success Programme Board, (paper EC.18/17-18, to follow);
- (f) An Institutional update report, (paper EC.19/17-18, to follow);

9. \*Institutional Risk Register (IRR)

TO CONSIDER:

A report on the Institutional Risk Registers related to Education, (paper EC.20/17-18, copy attached).

10. Report from Academic Quality and Standards Committee (AQSC)

TO RECEIVE:

A report from the Academic Quality and Standards Committee (AQSC) (paper EC.21/17-18, to follow)

11. Report from the Board of Graduate Studies (BGS)

TO RECEIVE:

An oral report from the Chair of the Board of Graduate Studies.

12. OfS Consultation

TO RECEIVE:

A paper on the University's response to the Office for Students consultations, (paper EC.22/17-18, copy attached)

13. WP Strategy

TO RECEIVE:

A paper and oral report from the Head of Widening Participation and Outreach (paper EC.23/17-18, copy attached)

14. EEM Meetings

TO REPORT:

A paper from the Assistant Registrar (Monitoring and Review) on the progress of Education Experience Monitoring (paper EC.24/17-18, copy attached)

15. Employability

TO RECEIVE:

An oral report from the Academic Director (Employability and Skills).

16. Progress of Committee Recommendations

TO REPORT:

- a) That at its meeting on 24 January 2018, the Senate approved recommendations from the Committee under the following headings:

Student Surveys Strategy

## **ITEMS TO REPORT AND APPROVE WITHOUT FURTHER DISCUSSION**

The Chair and Secretary consider that the following items are non-controversial and/or can be accepted with a minimum of explanation. Members of the Committee may, however, ask for any of the following items to be transferred to the agenda for discussion, by contacting the Secretary in advance of the meeting, or by raising the item at the commencement of the meeting.

### 17. Business for report from Academic Quality and Standards Committee (AQSC)

TO RECEIVE:

- (a) Minutes of the meeting of the Academic Quality and Standards Committee on 22 January 2018 (paper EC.25/17-18, copy attached)
- (b) Unconfirmed Minutes of the meeting of the Academic Quality and Standards Committee on 14 February 2018 (paper EC.26/17-18, to follow)

### 18. Business for report from Board of Graduate Studies (BGS)

TO RECEIVE:

Minutes of the meeting of the Board of Graduate Studies on 16 January 2018 (paper EC.27/17-18, copy attached);

### 19. Business for report from Student Learning Experience and Engagement Committee (SLEEC)

TO RECEIVE:

- (a) Minutes of the meeting of the Student Learning Experience and Engagement Committee on 22 January 2018 (paper EC.28/17-18, copy attached);
- (b) Unconfirmed Minutes of the meeting of the Student Learning Experience and Engagement Committee on 16 February 2018 (paper EC.29/17-18, to follow);

### 20. Next meeting

TO REPORT:

That the next meeting of the Committee is scheduled to be held on **Tuesday 5 June 2018 at 1.00pm in CMR 1.0, University House.**