

WARWICK INTERNATIONAL FOUNDATION PROGRAMME BOARD OF STUDIES OF THE SENATE

Business Studies Examination Board

Minutes of the Warwick International Foundation Programme Board of Studies held on  
Monday 6 July from 14:00 to 16:00, in Committee Meeting Room 1.0.

**K Sloan**  
Registrar & Chief Operating Officer

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MINUTES

Present: Prof. C Hughes (Chair), Dr D Britnell, Dr T McCrisken, Dr K Moffat,  
Ms L Clarke, Dr M Joy, Mr D Fowers, Mr I Pemberton, Mr D Bachu,  
Prof. P Corvi, Dr G Sharpling, Dr M Skinner, Prof. S Jacka, Dr S Liu,  
Ms W Chan, Ms T Rees, Mr D Lamburn

In Attendance: Mr T Such, Ms E Walker, Ms H Johnson

1/2014-15 RECEIVED:

The Minutes of the Warwick International Foundation Programme  
Board of Studies held on 27 January 2015 (Attached: WarwickIFP  
24/2014-15)

REPORTED:

Minutes confirmed by the board.

2/2014-15 Matters Arising on the Minutes

CONSIDERED:

Minute 16/2014-15(c) refers: The details of scripts required for  
moderation were circulated in advance of the Examination Boards  
but further clarification was still required

REPORTED:

Tom Such reports that there will be a pro-forma circulated

CONSIDERED:

Minute 16/2014-15(d) refers: That a schedule for examination script  
circulation was agreed at the IFP Working Parties that was followed  
by partners

CONSIDERED:

Minute 16/2014-15(i) refers: That, following the approval of results for the 2014-15 academic year, receiving departments will be provided with more information about the students that will be progressing into their departments

3/2014-15

2015-16 Recruitment Update

RECEIVED:

An interim report from Mr Tom Such, Warwick IFP Manager, on recruitment for the 2015-16 academic year (To be tabled: WarwickIFP 25/2014-15)

REPORTED:

- (a) Application numbers are higher than this time last year and conditional offers are also up
- (b) Four day average turn around in application process
- (c) Less students rejected as better calibre of students are applying
- (d) Strong growth in China with 50% of applicants being Chinese, however diversity is strong as remaining 50% is split across the rest of the world.
- (e) Worries lie within Russia, Azerbaijan and Kazakhstan
- (f) Reduced students in clearing from 68 last year to 54 this year at the top end
- (g) Stronger marketing campaign, engaging with offer holders and applicants through social media to encourage conversion

4/2014-15

Partner End of Year Reports

RECEIVED:

An end-of-year report from Stratford-upon-Avon College regarding the 2014-15 academic year (To be tabled: WarwickIFP 26/2014-15)

REPORTED:

- (a) Number of students receiving distinctions are up from last year, the biggest growth being in Business Studies
- (b) Social Science has a 25% larger group, previous year saw a smaller and better cohort
- (c) Introduction of the higher credit grading scale is a truer representation of grades and helps with targeting
- (d) In regards to IELTS, the group had a higher proficiency than last year so felt they did not need English and Study Skills
- (e) OFFSTED report now states 100% of lessons at the college are deemed good or outstanding.

RECEIVED:

An end-of-year report from Warwickshire College Group regarding the 2014-15 academic year (To be tabled: WarwickIFP 27/2014-15)

REPORTED:

- (a) Results are higher for this academic year, all Law students passed
- (b) In Science and Engineering there has been a noticeable shift over to IT
- (c) Results shows that if students fail, they fail across the board
- (d) In Maths and Economics there is a big contrast between high achievers and low grades
- (e) Physics and Maths workshops were held to help students who were struggling but students still received fails.
- (f) Had issues with UKVI with not being able to apply for exams as they need to be British Council run

5/2014-15

Examination Results

RECEIVED:

The minutes and recommended results from the Business Studies IFP Examination Board (To be tabled: WarwickIFP 27/2014-15)

The minutes and recommended results from the Social Science IFP Examination Board (To be tabled: WarwickIFP 28/2014-15)

The minutes and recommended results from the Law IFP Examination Board (To be tabled: WarwickIFP 29/2014-15)

The minutes and recommended results from the Science & Engineering IFP Examination Board (To be tabled: WarwickIFP 30/2014-15)

The minutes and recommended results from the Business Studies IFP Examination Board (WarwickIFP 31/2014-15)

REPORTED:

- (a) All minutes and results confirmed

6/2014-15

Immigration

RECEIVED:

An oral report from Helen Johnson, Assistant Director International Office, on the recent changes to immigration rules likely to affect Warwick IFP students in the coming academic year

REPORTED:

- (a) Have lost 19 students to the new UKVI for IELTS condition despite the high level of information exchanged via emails, newsletters and social media. This is the equivalent to one cohort and not particular to any nationality
- (b) Warwick has been named as one of the collection points for BRPs. Students need to ensure they put the specific BRP code on their CAS for it to be sent to Warwick.

- (c) Late entry students will only have until the end of September to collect their BRP.
- 7/2014-15      Standardized Quality Assurance Processes for 2015-16
- To be discussed at the next board.
- 8/2014-15      Board Membership for 2015-16
- CONSIDERED:
- The official nominations of two colleagues for membership of the Warwick International Foundation Programme Board of Studies from Warwickshire College Group for the academic year 2015-16
- REPORTED:
- (a) Two colleagues reported as Helen Kinghorn and Sarah Lou
- The official nominations of two colleagues for membership of the Warwick International Foundation Programme Board of Studies from Stratford-upon-Avon College for the academic Year 2015-16
- REPORTED:
- (a) Two colleagues reported as Dave Fowers and Deepack Bhacchu
- CONSIDERED:
- The official nomination of one colleague for membership of the Warwick International Foundation Programme Board of Studies from either Warwickshire College Group or Stratford-upon-Avon College to represent the English and Study Skills Module in the 2015-16 academic year
- REFERRED:
- To be discussed at the next board of studies
- 9/2014-15      Any other Business
- REPORTED:
- (a) Tom Such reported that the tender document will be available on Monday 27<sup>th</sup> July with a 30 day tender period. Presentations to be held on 7<sup>th</sup> September from everyone who applied
- (b) Any changes of staff or schemes of work to be reported to us before 1<sup>st</sup> September