

UNIVERSITY OF WARWICK
HIGHER EDUCATION FOUNDATION PROGRAMME
BOARD OF STUDIES

There will be a meeting of the HEFP Board of Studies on 24 October 2008 at 1pm in the Council Chamber, University House, University of Warwick. A buffet lunch will be served at 1pm.

Note: Questions on agenda items or apologies for this meeting should be directed to the Secretary of the Committee, Helen Johnson (75598 or email:

h.j.johnson@warwick.ac.uk

AGENDA

1. Membership

TO RECEIVE:

Membership and Terms of Reference of the Higher Education Foundation Programme Board of Studies 2008-9. (Attached, HEFP 1/2008-9)

2. Minutes

TO CONSIDER:

The Minutes of the Higher Education Foundation Programme Board of Studies held on 4 July 2008. (Attached, HEFP 2/2008-9)

3. Matters Arising on the Minutes

Item: 18/2007-8: To receive an update on the critical thinking aspects of the Economics syllabus from Ms Merali.

Item: 20/2007-8: To receive the cv for Dr Henrietta O'Connor, University of Leicester as a prospective external examiner for the Social Science programme. (Attached: HEFP 3/2008-9)

Item: 23/2007-8: To receive the cv for Professor Andrew Phillips, University of Nottingham as a prospective external examiner for the Science/Engineering programme. (Attached: HEFP 4/2008-9).

Item 24/2007-8: To receive the revised Economics module for the Science/Engineering programme. An option would be to offer Economics as an option to the IT module. (Attached: HEFP 5/2008-0). Further details regarding course development will be discussed under the Annual Report heading.

Item: 24/2007-8: To receive an oral report from Ms Shale on the work undertaken to develop the mathematics module of the Business Studies programme.

Item: 25/2007-8: To nominate membership of the Social Science quinquennial review, due to take place in the current academic year.

4. Social Science

TO RECEIVE:

A proposed revision to the Sociology module in the HEFP Law programme (Attached, 6/2008-9)

5. New Teaching Staff

TO RECEIVE:

CV's for new HEFP teaching staff:

Business Studies: Mark Derrick (Attached, 7/2008-9)

Science/Engineering: Louisa Jones (to be tabled)

6. Annual Report 2008-9

TO RECEIVE:

The annual report for 2007-8 and to receive an oral report from the programme manager on the recruitment, placement and development of the programme and potential plans for 2009 onwards. (An electronic copy will be circulated and a hard-copy tabled at the meeting HEFP 9/2008/9)

TO CONSIDER:

- (a) Whether a sub-group of the Board should be asked to work on the Programme development.
- (b) Whether the two existing college partners were both interested in expanding the Programme provision.
- (c) Capacity for the colleges to receive increased student numbers.
- (d) The Social Science review paper (Attached, 8/2008-9)
- (e) The potential for summer programme delivery (Attached, 9/2008-9)

7. Any Other Business

8. Dates of the meetings in 2008-9

30 January 2009

3 July 2009

The venue will be the Council Chamber: University of Warwick unless otherwise advised.

HJ