

UNIVERSITY OF WARWICK

Information Policy and Strategy Committee

There will be a meeting of the Information Policy and Strategy Committee at 9.30 am on Tuesday 13th November 2007 in the Council Chamber, University House.

CE Charlton
University Secretary

Items marked ✓ are for discussion. Other items will not be discussed unless requested by a member of the Committee. Members wishing to mark an item for discussion are asked to notify the Secretary prior to the meeting.

AGENDA

1. ✓ Review of remit and membership

TO CONSIDER:

The role of the Information Policy and Strategy Committee and sub-committees. A paper providing the current membership and terms of reference for the committee for 2007/2008 (paper IPSC.1/07-08, attached) and suggestions for restructuring proposed by the Director of IT Services.

2. Minutes

TO CONSIDER:

The minutes of the last meeting of the Committee held on the 14th of June 2007 (copy attached).

3. Chair's Business

4. ✓ Composite report on Library Matters

TO CONSIDER:

A paper from the University Librarian regarding various library matters (paper IPSC.2/07-08, copy attached).

5. ✓ Institutional Repository Development

TO CONSIDER:

A paper from the University Librarian on the progress of the Institutional Repository Project (paper IPSC.3/07-08, copy attached).

6. ✓Proposed Changes to Library Regulations and Rules

TO CONSIDER:

A paper from the University Librarian on the proposed changes to library regulations and rules (paper IPSC.4/07-08, copy attached).

7. ✓Library Digitisation Service

TO CONSIDER:

A paper from the University Librarian on the Library Digitisation Service (paper IPSC.5/07-08, copy attached).

8. ✓Composite Report on IT Matters

TO CONSIDER:

A paper from the Director of IT regarding various IT matters (paper IPSC.6/07-08, copy attached).

9. ✓University Network Infrastructure

TO CONSIDER:

A paper from the Director of IT regarding the requirement for a refresh of the network infrastructure (paper IPSC.7/07-08, copy attached).

9. ✓Provision for Computer-aided Assessment in Summative Mode

TO CONSIDER:

A paper from Keith Leppard on the challenges facing summative mode computer-aided assessment (paper IPSC.8/07-08, copy attached).

10. ✓IT/AV Equipment Availability in Centrally-timetabled Rooms

TO REPORT:

That at the meeting of the Science Faculty IT Committee held 17/10/07 it was reported that:

“IT/AV equipment in centrally-timetabled rooms. A significant number of centrally timetabled teaching rooms had been found to lack fully functional AV/IT equipment at the start of the term. How much of the responsibility for this lay with IT Services was uncertain. It should be a duty on the centre to test all equipment in teaching rooms before the start of each term. There were also concerns about the speed of response when faults were reported.”
Extract from paper IPSC.8/07-08 Science Faculty IT Minutes point 5.

TO CONSIDER:

Whether additional actions are required to support lecturing in centrally timetabled rooms.

11. Minutes of the Faculty IT Committees

TO CONSIDER:

Minutes of the meeting of Faculty IT Committees (paper IPSC.9/07-08, copy attached).

12. Minutes of the E-Learning Steering Group

TO CONSIDER:

Minutes of the meeting of the E-Learning Steering Group (paper IPSC.10/07-08, copy attached).

13. Any Other Business

Dates of Next Meetings:

Spring Term - 10am Tuesday 19 February 2008

Summer Term - 10am Tuesday 3 June 2008