

UNIVERSITY OF WARWICK

Information Technology Policy Committee

There will be a meeting of the Information Technology Policy Committee at 10.00am on Friday 6 June 2003 in the Council Chamber, Senate House.

Dr J W Nicholls
Registrar

A G E N D A

1. Minutes

TO CONSIDER:

The minutes of the meeting of the Committee held on 19th February 2003 (copy attached).

2. Matters Arising on the Minutes

(a) e-Learning Strategy (minute 18/02-03 refers)

TO REPORT:

That at its meeting on the 31st March 2003 the Steering Committee resolved that the recommendations for implementation of the e-Learning Strategy be approved noting that a bid for funding to support additional audio-visual equipment would be submitted to the relevant University bodies.

(b) Campus Network Project (minute 14/02-03 refers)

TO CONSIDER:

A report from the Assistant Director of IT Services on the progress of work on the Campus Network Project (Paper ITPC.21/02-03, attached).

(c) MIDMAN Re-procurement (minute 14/02-03 refers)

TO CONSIDER:

An oral report on MIDMAN re-procurement from the Acting Director of IT Services.

(d) Information Security Policy (minute 14/02-03 refers)

TO CONSIDER:

An oral report on Information Security Policy from the Acting Director of IT Services.

3. Controlling Unsolicited Email

TO CONSIDER:

A report from Mr C Tilbury on a proposal to pilot a software based solution to help control unsolicited email (Paper ITPC.22/02-03, attached).

4. Student Computer Purchase Scheme

TO CONSIDER:

A report from the Assistant Director of IT Services in a project definition for a student computer purchase scheme (Paper ITPC.23/02-03, attached).

5. Business Systems Steering Group

TO CONSIDER:

The minutes of the Business Systems Steering Group (Paper ITPC.24/02-03 attached).

6. Infrastructure Steering Group

TO CONSIDER:

a) The minutes of the Infrastructure Steering Group (Paper ITPC.25/02-03 attached).

b) A revised version of minute ISG11/02-03 that went to the Infrastructure Steering Group on 12th May 2003, incorporating suggested revisions by the Group (Paper ITPC.26/02-03 attached).

7. e-Learning Steering Group

TO CONSIDER:

a) The minutes of the e-Learning Steering Group (Paper ITPC.27/02-03 attached).

8. Freedom of Information Act

TO CONSIDER:

A report from the Secretary to Committee on the preparation the University needs to make to produce a publication scheme prior to the full implementation of the Freedom of Information Act (Paper ITPC.28/02-03 attached).

9. Records Management Policy

TO CONSIDER:

An initial draft of a Records Management Policy for the University from the University Records Manager (Paper ITPC.29/02-03 attached).

10. Minutes of Faculty IT Committees

TO CONSIDER:

- a) The minutes of the Science Faculty IT Committee (Paper ITPC.30/02-03 attached).
- b) The minutes of the meeting of the Social Studies IT Committee (Paper ITPC.31/02-03 attached).

11. Any Other Business