

UNIVERSITY OF WARWICK
POSTGRADUATE RESEARCH SUBCOMMITTEE
Thursday 13 November 2025, 0900 – 1100, MS Teams
AGENDA

Ref	Item	Purpose	Lead	Report Type	Report Class.
001	Welcome, introductions and apologies for absence				
002	Declarations of interest				
003	Minutes of meeting held on 05 June 2025	Approval	Chair	003-PRS131125	Public
004	Matters arising from meeting held on 05 June 2025 (a) Update on SU PG Officer proposed changes (minute 046c-PRS050625 refers) (b) Update on calendar reform discussions (minute 56-PRS050625 refers)	Assurance	Chair	Verbal	Public
Chair's Update					
005	Chair's Business and Actions	Information	Chair	Verbal	n/a
006	Secretary's Update (including supervisor training update)	Information	Secretary	Verbal	
Governance					
007	Membership and Terms of Reference 2025-26	Approval	Chair/Secretary	007-PRS131125	Public
For discussion					
008	Submission rates	Discussion	Stella Neophytou	008-PRS131125	Public
009	Recruitment update	Information	Rebekah Luck-Owen	Presentation	General
BREAK					
010	GTA working group terms of reference and membership	Discussion	Sarah Hattersley	010-PRS131125	Public
011	PGR strategy update	Information	Secretary	011-PRS131125	Public
011a	PGR strategy alignment with UKRI expectations and other drivers	Discussion	Secretary	011a-PRS131125	General
012	Faculty Student Experience and Education and/or Faculty Research Impact meeting business	Information	Faculty reps	Verbal	
Items below this line are for receipt and/or approval, without discussion					
013	Working group reports (training, scholarships (last term) a) Scholarships (July) b) Training (September) c) Supervision	Information		013a-PRS131125 013b-PRS131125 013c-PRS131125	Public

014	Annual committee effectiveness report	Information	Secretary	014-PRS131125	Public
015	Notes from Sept meeting	Information	Secretary	015-PRS131125	Public
016	Supervisor code of practice	Information	Chair	016-PRS131125	Public
Other					
	Any other business				
CLOSE BY 11.00					
Next meeting: Wednesday 11 February 2026, 11.00, Online					

DECISION AND ACTION LOG			
ITEM	DECISION/ACTION	LEAD AND DUE DATE	STATUS
044(c)	Decide the circumstances under which the Turnitin report will/should be shared with the student.	Doctoral College	To be decided for the pilot activity which is delayed until Jan 26
045B	Doctoral College to investigate how Tabula could be improved to support accurate supervision record keeping	Doctoral College	Not started
048	Draft ToR and identify membership for the GTA working group	Chair & Secretary	On agenda for this meeting
049	Inclusion of published work in a thesis	Secretary	Completed
052	Publish list of reasonable adjustments	Doctoral College	Completed
052	Reasonable adjustment training for exams advisers	Doctoral College	Not started
053	Publish and disseminate mitigating circumstances policy	Doctoral College	Completed
053	Review and revise guidance for departments for changes of supervisor	SuperWAG	Not started
054	Revise and disseminate progress code of practice	Doctoral College	Completed
055	Amend regulation for change agreed re: part-time study and potentially include a clause covering students undertaking their research degree at a distance	Secretary	Not started