

## THE UNIVERSITY OF WARWICK

### Open Minutes of the Meeting of the Steering Committee held on Monday, 11 January 2016

- Present: Professor Stuart Croft (Provost) (Chair)), Ms R Drinkwater (Group Finance Director), Professor S Gilson (Chair of the Board of the Faculty of Arts), Professor Christopher Hughes (Chair of the Board of the Faculty of Social Sciences), Professor Christina Hughes (Pro-Vice-Chancellor (Teaching and Learning)), Professor J Palmowski (Pro-Vice-Chancellor (Postgraduate and Transnational Education)), Mr K Sloan (Registrar and Chief Operating Officer), Professor M Shipman (Chair of the Board of the Faculty of Science), Professor C Sparrow (Academic Member of the Senate), Professor P Thomas (Pro-Vice-Chancellor (People and Public Engagement)), Professor L Young (Pro-Vice-Chancellor (Academic Planning and Resources)).
- Apologies: Professor A Coats (Academic Vice-President (Monash-Warwick Alliance)), Professor T Jones (Pro-Vice-Chancellor (Science, Engineering and Medicine)), Mr I Leigh (President of the Students' Union), Professor S Swain (Pro-Vice-Chancellor (Arts and Social Sciences)), Professor Sir Nigel Thrift (Vice-Chancellor and President), Professor P Winstanley (Chair of the Board of the Faculty of Medicine).
- In Attendance: Mr J Breckon (Director of Estates), Miss C English (Administrative Officer (Governance) (Assistant Secretary)), Dr M Glover (Academic Registrar), Ms J Horsburgh (Deputy Registrar (Secretary)), Ms G McGrattan (Director of Human Resources), Mr I Rowley (Director of Development, Communication and External Affairs).

#### 121/15-16 Minutes

##### RESOLVED:

That the open and restricted minutes of the meeting held on 14 December 2015 be approved.

#### 122/15-16 In Memoriam: George Thorpe

##### REPORTED: (by the Provost)

That the University was deeply saddened by news of the death of George Thorpe, former Head Porter, who passed away on 24 November 2015. George started working for the University on 1 September 1980, and retired in 2009.

##### RESOLVED:

That the condolences of the Steering Committee be extended to the family of George Thorpe.

#### 123/15-16 Warwick Teacher Training Provision Praised by OFSTED

##### REPORTED: (by the Provost)

- (a) That the Centre for Professional Education had been ranked by OFSTED as outstanding for its provision in primary and secondary teaching.

- (b) That the OFSTED report praised the contribution that the University made to teacher supply and to the school and college improvements agenda in the local area.

124/15-16 50<sup>th</sup> Anniversary Celebrations in India

REPORTED: (by the Provost)

That, on 5 December 2015, more than 150 Warwick alumni from across India had gathered at New Delhi's Taj Mahal Hotel to celebrate the University's 50<sup>th</sup> anniversary and, in particular, the significant role that Indian students and key Warwick-India partnerships had played in its history; the Vice Chancellor and Professor Lord Kumar Bhattacharyya had addressed the event.

125/15-16 PULSE Staff Survey

REPORTED: (by the Provost)

- (a) That the PULSE survey closed at 17:30 on Monday, 25 January 2016.
- (b) That the response rate as at 8 January 2016 was 42% for the University, with 60% for Administration, 34% for Campus and Commercial Services, 33% for the Faculty of Arts, 28% for the Faculty of Medicine, 42% for the Faculty of Science and 41% for the Faculty of Social Sciences; the highest response rate to date was External Affairs at 86%.
- (c) That members of the Steering Committee were asked to encourage colleagues to participate in the survey in order to achieve the target response rate of above 60%.
- (d) That institutional highlights from the survey would be reported to the Steering Committee in late February 2016.

126/15-16 \*BIS Consultation on the Higher Education Green Paper

CONSIDERED:

A paper providing members of the Steering Committee with the proposed final draft of the University response to the Government's green paper on higher education '*Fulfilling our Potential: Teaching Excellence, Social Mobility and Student Choice*' (SC.42/15-16 {Restricted}).

RESOLVED:

That the proposed University's response to the BIS Consultation on the Higher Education Green Paper be submitted, subject to the amendment to question 14.

127/15-16 \*Prevent Duty

CONSIDERED:

A paper presenting to the Steering Committee the University's response to the Prevent Duty Guidance for Higher Education Institutions in England and Wales (SC.54/15-16 {Restricted}).

RESOLVED:

- (a) That the University's preliminary self-assessment of preparedness against the statutory Duty be approved and submitted to the HEFCE.
- (b) That the identified risks and their respective risk status and mitigated actions as documented in the Prevent Risk Register be approved.
- (c) That the Prevent Action Plan be approved.
- (d) That the recommendation for the University not to pursue the introduction of web-filtering software pending further consideration of sector practice in this area be approved.
- (e) That the proposed revisions to Regulation 31 be recommended to the Senate for approval, subject to the amendments required to the 'Definitions' section and section 2.6.
- (f) That a short briefing document be prepared and circulated to Heads of Departments in order to ensure the transparency of Guidance requirements and the response to such requirements across the University.

122/15-16 Amendment to Collaborative, Flexible and Distributed Learning Sub-Committee Membership

RESOLVED:

That the proposed amendment to the Collaborative, Flexible and Distributed Learning Sub-Committee membership, to include Dr Vikki Abusidualghoul as the representative of the Warwick Business School, be approved.

123/15-16 Proposed Merger of South Leicestershire College and North Warwickshire and Hinckley College

REPORTED: (by the Provost)

- (a) That the University had been invited by South Leicestershire College and North Warwickshire and Hinckley College to provide its views on their proposed merger.
- (b) That the response would be prepared and submitted by the deadline of 29 January 2016 by Teaching Quality, in consultation with the Centre for Lifelong Learning, the Chair of the CFDLSC and the Pro-Vice-Chancellor (Teaching and Learning).