

THE UNIVERSITY OF WARWICK

Minutes of the meeting of the Steering Committee held on 16 June 2008

- Present: Vice-Chancellor (Chair)
Deputy Vice-Chancellor
Professor K Lamberts
Professor L M Whitby
Professor Y Carter
Professor R Lindley
Professor A Caesar
Professor H Thomas,
Professor M Smith,
Professor R Higgott,
Professor S Bassnett
Mr J Kirby
- Apologies: Professor L Bridges, Director of Estates
- In Attendance: Registrar, Academic Registrar, Deputy Registrar, Director of Communications, Director of Finance (from item 567/07-08), Vice-Chancellor's Executive Officer, Administrative Officer (Governance), Senior Assistant Registrar (Governance), Director of Warwick HRI (for item 567/07-08), Director of HR & Commercial Services and Interim Director of HR & Commercial Services (for item 568/07-08), Acting Director of Careers Service (for item 570/07-08)
- 565/07-08 Minutes
RESOLVED:
That the minutes of the meeting held on 9 June 2008 be approved.
- 566/07-08 HEIF4 Funding Allocations
RECEIVED:
A letter from HEFCE confirming that the University's HEIF4 strategy for 2008/09 to 2010/11 had been accepted(SC.434/07-08).
- 567/07-0/8 Policy Update: Warwick HRI
RECEIVED:
A paper from the Director of Warwick HRI updating in the areas of Finance, People and Integration, Research, Teaching, Buildings, Campus and Infrastructure (SC.430/07-08).
- 568/07-08 Strategic Departmental Review: Centre for Lifelong Learning
CONSIDERED:
The review report together with a draft action plan with recommendations on which body would be appropriate to take forward each of the recommendations (SC.432/07-08).
REPORTED: (by the Academic Registrar)
(a) That the effect of Government withdrawal of funding for Equivalent or Lower Qualifications (ELQs) on the Centre for Lifelong Learning could not be underestimated.

REPORTED: (by the Pro-Vice Chancellor (Teaching and Learning))

That confirmation would be required prior to the Institutional QAA audit of which Strategic Departmental Reviews would be postponed to the next academic year.

RESOLVED:

- (a) That the action plan be approved.
- (b) That the Director of the Centre for Lifelong Learning be invited to provide a departmental response to the report and be invited to attend the meeting of the Committee on 30 June 2008.
- (c) That a full update on the time table for Strategic Departmental Reviews be considered at a future meeting of Steering Committee.

569/07-08

Policy Update: HR, LDC, Safety and Occupational Health Services Update

RECEIVED:

A paper detailing activities in the areas of Human Resources, the Learning and Development Centre, and Safety and Occupational Health (SC.436/07-08).

REPORTED: (by the Director of Human Resources and Commercial Services)

- (a) That the Framework Agreement: Phase 2 had been progressing well but recent reconsideration of the proposed annual leave entitlement by a union had stalled the discussions but resolution was being sought.
- (b) That the University's response rate to the recent Pulse Staff survey was 50% which is good compared to the HE sector.
- (c) That the survey would be repeated in the first quarter of next year, with a view to making it an annual exercise.

570/07-08

Policy Update: Careers Service

RECEIVED:

A report outlining the findings of the Destinations of Leavers from Higher Education (DHLE) Survey for students who left the University in 2006/07 (SC.433/07-08).

REPORTED: (by the Acting Director of the Careers Service)

- (a) That the results for Warwick Medical School had been omitted from the report but were contained in the data set being returned to HESA on 16 June 2008.
- (b) That departmental data would be made available during the Summer 2008.

RESOLVED:

That a revised report including the WMS data be circulated to the Committee in due course.

571/07-08

Risk Status Summary

CONSIDERED:

An update regarding the University's Risk Register and Summary as at end of May 2008 (SC.431/07-08).

REPORTED: (by the Senior Assistant Registrar (Governance))

That two new areas of risk had been added, as follows:

- (i) S3: "Not sustaining a climate of good employee relations"
- (ii) IT3: "Strategic initiatives being delayed or resources wasted through duplication due to ineffective engagement between ITS and initiative owners"

REPORTED: (by the Deputy Registrar)

That the recruitment and enrolment of International Students was a sub-risk under risk F1: Slower than planned increases in University surplus.

RESOLVED:

- (a) That the revised Risk Status Summary and Monitoring report as presented in SC.431/07-08 be recorded as accurately reflecting the level of risk faced by the University in the identified areas.
- (b) That the defined list of asterisked risks be presented to Council in its meeting of 9 July 2008 as referenced in SC.431/07-08.
- (c) That the Risk Management Group give consideration as how best to capture the risk attached to Student Recruitment in future risk reports.

572/07-08

Innovation Summit

REPORTED: (by the President of the Students' Union)

- (a) That the Innovation Summit, run by the Students' Union, would be taking place on 17 June 2008, bringing together staff and students working on joint projects.
- (b) That one of the outputs of the event would be a report to the UK HE sector, entitled 'The Warwick Way' which would present the entrepreneurial and collaborative environment of the Students' Union and its relationship with the University.

573/07-08

HEFCE Circular 14/2008: Transparency Review Data 2006/07

RECEIVED:

Information from HEFCE detailing the aggregate data from the 2006/07 Transparency Review.

KMS/gb/steersshare/minutes200708/June08/16June08