

## THE UNIVERSITY OF WARWICK

### Minutes of the Meeting of the Steering Committee held on 9 May 2005

- Present: Vice-Chancellor (Chair)  
Professor L Bridges  
Professor A Caesar  
Professor Y Carter  
Professor R G Dyson  
Professor A Easton  
Professor J Jones  
Mr S Lucas  
Professor M Luntley  
Professor H Thomas  
Professor S Palmer
- Apologies: Professor M Whitby, Academic Registrar, Registrar.
- In Attendance: Acting Director of Finance, Director of Communication, Director of Academic and Student Affairs, University Secretary, Mrs H E Blunt, Ms N Snodgrass, for item 408/04-05 Mr J Ingebodion, for item 411/04-05 the Director of Warwick HRI.
- 403/04-05 Minutes
- RESOLVED:
- That the minutes of the meeting held on 25 April 2005 be approved.
- 404/04-05 Additional Dental Student Numbers (minute 395/04-05 refers)
- RESOLVED:
- In the light of further discussion with the Dean of the Warwick Medical School, that no bid be submitted by the University for the establishment of a new University dental school.
- 405/04-05 National Student Survey
- REPORTED: (by the University Secretary)
- That the institutional response rate to the National Student Survey at the Universities of Cambridge and Birmingham had been 16% and 51% respectively as compared with Warwick's overall response rate of just under 40%.
- 406/04-05 Allocation of Funds for Additional Student Numbers 2006-08
- REPORTED: (by Professor Carter)
- That a joint implementation group was to be established in July to consider the allocation of new medical student numbers at a national level with bids to be submitted during the autumn.
- REPORTED: (by the Deputy Vice-Chancellor)
- That he and the Pro-Vice-Chancellors had met with the Pro-Vice-Chancellors of Coventry University on 4 May, during which it had been noted that only a small minority of institutions, including the Universities of Warwick and Birmingham, were likely to be eligible for the allocation of funds for additional student numbers in response to the HEFCE's recent call for bids.

407/04-05 Open Campus Day

RECEIVED:

An oral report from the Vice-Chancellor on the overall success of the 40<sup>th</sup> Anniversary Open Campus Day held on 7 May 2005.

408/04-05 AC21 (minute 386/04-05 refers)

REPORTED: (by the Vice-Chancellor)

That he had received a proposal from Professor Singer that the 2006 AC21 Conference, previously scheduled to be held from 18 to 21 July 2006, be brought forward to the week prior to the Summer 2006 Degree Congregations.

RESOLVED:

- (a) That the 2006 AC21 Conference be rescheduled to the week commencing 3 July 2006.
- (b) That the plenary forum for the AC21 Conference be held on Thursday 6 July in the Butterworth Hall, noting that co-ordination for this event with rehearsals for the Summer Degree Congregation would be required.

409/04-05 Millburn House (minute 390/04-05 refers)

REPORTED: (by the Vice-Chancellor)

That the University's offer for the acquisition of Millburn House had been accepted and that refurbishment costs for the building were anticipated to be in the region of £300k.

410/04-05 Science Cities (minute 392/04-05 refers)

RECEIVED:

An oral report from the Vice-Chancellor on the positive outcome of discussions at the first meeting of the Group convened by the Chief Executive of AWM on the Science Cities initiative and the designation of Birmingham as a Science City which was held on 4 May.

411/04-05 WHRI Update

RECEIVED:

A report providing an update on key recent developments at WHRI (SC.262/04-05) together with an oral report from the Director of WHRI.

412/04-05 Annual Monitoring and Corporate Planning Statements and Financial Forecasts 2005

RECEIVED:

HEFCE document 2005/20 on the submission of annual monitoring statements (AMS) and corporate planning statements (CPS) for 2004/05 and financial forecasts to 2008/09 (SC.267/04-05) together with an oral report from the University Secretary noting that she would be coordinating the preparation of the University's submission to the HEFCE by the deadline of 29 July 2005.

413/04-05 Cross-Border Student Flows and Tuition Fee Levels: Scottish Executive Consultation

RESOLVED:

That consideration of paper SC.266/04-05 be deferred until the next meeting of the Committee when the Registrar would be present.

414/04-05 EU Research Funding

RECEIVED:

UUK Information Notes I/05/52 and I/05/67 on the European Commission's proposals for the Seventh EU Research Framework Programme 2007-13 (SC.270/04-05) and the final report of the joint UUK/UKRO/JPCSG project on full economic costing and EU cost models (SC.269/04-05) together with an oral report from Professor Jones, noting in particular the anticipated significance of the proposed European Research Council and the need for the University to be Brussels-focused in its approach to European research.

415/04-05 Leonardo da Vinci Programme 2005-2006

RECEIVED:

Europe Note E/05/05 from the UK HE Europe Unit on the call for proposals for the 2005-2006 Leonardo da Vinci Programme (SC.265/04-05).

REPORTED: (by the University Secretary)

That the development of proposals for the Leonardo da Vinci Programme would be coordinated by the International Office and Research Support Services.

416/04-05 Warwick Awards for Teaching Excellence

CONSIDERED:

A report on the Warwick Awards for Teaching Excellence (WATE) for 2004/05 (SC.263/04-05) together with an oral report from the President of the Students' Union noting that a circular would shortly be sent out to all departments on key criteria for the success of any future nominations for WATE.

RESOLVED:

- (a) That the Committee support the conferral of the Warwick Awards for Teaching Excellence as set out in paper SC.263/04-05.
- (b) That a case summary for each successful candidate be circulated for information to members of the Steering Committee.
- (c) That the University Secretary investigate the possibility of presenting WATE recipients for 2005 with their formal awards at the Degree Congregation ceremony at which students from their home department were graduating.
- (d) That the Centre for Academic Practice be asked to collate information on the use of awards by previous WATE recipients it being the view of the Committee that publicising this information might encourage a greater number of future applicants.

417/04-05 Warwick Business School Re-Accreditation

REPORTED: (by Professor Thomas)

That the Warwick Business School had recently achieved re-accreditation from the Association to Advance Collegiate Schools of Business (AACSB).

RESOLVED:

That the Steering Committee record its congratulations to the Warwick Business School on achieving re-accreditation.

418/04-05 Network Rail (minute 39/04-05 refers)

REPORTED: (by Professor Thomas)

That the University's tender bid for the establishment of a training and development facility for professional management qualifications for Network Rail had been successful.

419/04-05 RAE 2008

REPORTED: (by Professor Bridges)

That panel and sub-panel membership lists for the Research Assessment Exercise 2008 had just been published and that the draft criteria and working methods for main and sub-panels would be available for consultation and comment from July to September 2005.

RESOLVED:

That academic departments within the University be provided with advance notification of the process of consultation on draft criteria for the RAE 2008.

420/04-05 EPSRC Science and Innovation Awards

RECEIVED:

An oral report from the Deputy Vice-Chancellor on the arrangements being made for Round 2 of the EPSRC Science and Innovation Award Scheme.

RESOLVED:

That Professor Jones contact the Chief Executive of the EPSRC to discuss the submission of bids by the University for the next round of the Science and Innovation Awards.

421/04-05 Graduate Issues (minute 391/04-05 refers)

RECEIVED:

An oral report from the Vice-Chancellor on the meeting of the Chairs' Forum held on Friday 6 May at which current issues relating to postgraduate study at the University had been discussed.

RESOLVED:

That the Chair of the Board of Graduate Studies report back to the Board on the points raised in discussion at the meeting of the Chairs' Forum relating to the implementation of proposed changes to examination procedures for research degrees, with a view to bringing forward final proposals for consideration by the Senate through the Steering Committee later in the Summer term.

422/04-05 "Smart Growth: The Midlands Way" Consultation (minute 392/04-05 refers)

RECEIVED:

A copy of the consultation document on the 'Smart Growth: the Midlands Way' initiative together with the consultation response from the Coventry, Solihull and Warwickshire Partnership (SC.267/04-05).

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11/05/05