

## UNIVERSITY OF WARWICK

### Minutes of the meeting of the Steering Committee held on 14 June 2004

Present: Vice-Chancellor (in the Chair)  
Professor Carter  
Professor Dyson  
Professor Jones  
Mr R Jones  
Professor Luntley (except for item 439/03-04)  
Professor Palmer  
Professor Whitby

Apologies: Professor Easton, Professor McCrae, Professor McFarlane, Professor Thomas,  
Academic Registrar.

In Attendance: Registrar (until item 440/03-04), Finance Director, Director of Personnel Services,  
Director of Student and Ancillary Services, University Secretary, Miss E Clewlow, for  
item 438/03-04 Director of Development and Alumni Relations, for item 439/03-04  
Senior Assistant Registrar (Teaching Quality), for item 440/03-04 Head of Student  
Finance, for item 441/03-04 Industrial Development Officer.

434/03-04 Minutes

RESOLVED:

That the minutes of the meeting held on 7 June 2004 be approved.

435/03-04 Research and Innovation for the West Midlands (minute 426/03-04 refers)

RECEIVED:

An oral report from the Vice-Chancellor on the representations that had been made on  
behalf of the University to the Chief Executive of Advantage West Midlands regarding  
the establishment and constitution of a Regional Innovation and Technology Council  
for the West Midlands.

436/03-04 Warwick In Asia

REPORTED: (by the Vice-Chancellor)

That a Group with the following membership had been established to undertake the  
initial work prior to the meeting of the Senate to be held on September 22 to consider  
whether the University wishes to proceed towards developing a statement of intent  
regarding Warwick in Asia:

Dr C Sparrow (Chair)  
Professor R Freedman  
Professor M Luntley  
Professor M Whitby  
A representative from the Warwick Business School  
Academic Registrar (Secretary)

437/03-04 Governing Instruments Committee (minute 422/03-04 refers)

REPORTED: (by Professor Jones)

That the report from the Governing Instruments Committee would be deferred to a later date in view of the further meeting of the Committee scheduled to take place later in the day.

438/03-04 Development and Alumni Issues

CONSIDERED:

An update on activity in University Development and Alumni Relations (SC.243/03-04) together with an oral report from the Director of the Development and Alumni Relations Office.

RESOLVED:

- (a) That the Development and Alumni Relations Office continue to work with the Finance Office to revise Financial Regulation 26 and ensure a consistent approach is taken towards the recording and stewardship of all gifts received by the University.
- (b) That the Committee record its thanks to the staff in the Departments of Mathematics and Statistics and in the Development and Alumni Relations Office who had contributed to the success of the formal opening of the new Mathematics and Statistics Building on 12 June 2004.

439/03-04 Review of the Department of Philosophy

CONSIDERED:

The Departmental Review Report on the Department of Philosophy (SC.237/03-04) together with an oral report from the Senior Assistant Registrar (Teaching Quality).

RESOLVED:

- (a) That the Senior Assistant Registrar (Teaching Quality) be thanked for the clarity and quality of presentation of the Departmental Review Report on the Department of Philosophy and for submitting it for consideration promptly.
- (b) That members of the academic staff in the Department of Philosophy be invited to attend a future meeting of the Steering Committee to discuss the Review Report.

440/03-04 Undergraduate Bursary Scheme

CONSIDERED:

A proposal for the new University Undergraduate Bursary Scheme to be introduced for entry in the academic year 2006/2007 (SC.242/03-04) together with an oral report from the Head of Student Finance.

RESOLVED:

- (a) That the Committee record its thanks to the Head of Student Finance for a clear and well-presented paper.

- (b) That the Academic Office undertake further work to develop the proposed University Undergraduate Bursary Scheme along the lines discussed at the meeting with a view to bringing forward a further iteration of the proposal for consideration at a future meeting with a view to final proposals being brought forward for consideration by the appropriate University decision-making bodies in the Autumn Term.

441/03-04 Higher Education Innovation Fund 2

CONSIDERED:

Notification of the University's allocation of funding from the HEFCE in the second round of the Higher Education Innovation Fund (SC.239/03-04).

RESOLVED:

- (a) That Research Support Services bring forward for consideration at a future meeting of the Committee an analysis of the new and existing posts supported by the University's allocation from the Higher Education Innovation Fund.
- (b) That the Committee record its thanks to the Directors of Research Support Services, Warwick Ventures, the Mercia Institute of Enterprise and their staff for the work undertaken to produce the University's bid for funding from the Higher Education Innovation Fund.

442/03-04 European Consortium of Innovative Universities

RECEIVED:

An oral report from the Deputy Vice-Chancellor regarding the response of the European Consortium of Innovative Universities to the University's indication of its wish to take up associate membership of the ECIU.

RESOLVED:

That the Deputy Vice-Chancellor explore the potential opportunity for development of academic partnership through continued membership of the ECIU and act on behalf of the Committee to determine the desirability of the University's continued membership.

443/03-04 Senate Business

That the comments and recommendations of the Steering Committee on items of business for the meeting of the Senate to be held on 16 June 2004 be as set out in the papers circulated for the meeting of the Senate.