

UNIVERSITY OF WARWICK

Minutes of the meeting of the Steering Committee held on 26 July 2004

Present: Deputy Vice-Chancellor (Chair)
Professor Dyson
Professor J Jones
Mr R Jones
Professor Lauder
Professor Luntley
Professor McCrae
Professor McFarlane
Professor Thomas
Professor Whitby

Apologies: Vice-Chancellor, Professor Carter, Professor Easton, Academic Registrar, Finance Director, Director of Academic and Student Affairs, University Secretary.

In Attendance: Registrar, Miss E Clewlow, President Elect of the Students' Union, for item 525/03-04 Deputy Dean, Associate Dean (Research) and Associate Dean (Administration) of the Warwick Business School, for item 526/03-04 Assistant Registrar (Graduate School).

The Deputy Vice-Chancellor welcomed Mr Simon Lucas, President Elect of the Students' Union to his first meeting of the Committee.

523/03-04 Minutes

RESOLVED:

That the minutes of the meeting held on 19 July 2004 be approved.

524/03-04 Warwick HRI (minute 510/03-04 refers)

REPORTED: (by the Registrar)

That, at a meeting held on 23 July, the Director of Warwick HRI and the Director of Personnel Services had formulated a series of steps through which it was proposed to integrate the Human Resources structures of Warwick HRI into the University, a report on which would be brought forward for consideration by the Committee at a future meeting.

RESOLVED:

That the Director of Warwick HRI be invited to attend the whole meeting of the Steering Committee on those occasions when he was bringing forward financial and integration reports on Warwick HRI for consideration by the Committee.

525/03-04 Departmental Review of the Warwick Business School

CONSIDERED:

The Departmental Review Report on the Warwick Business School (SC.265/03-04) together with oral reports from the Deputy Dean, the Associate Dean (Research) and the Associate Dean (Administration) of the Warwick Business School noting, in particular, the importance attached by the School to being a University-based Business School and maintaining a comprehensive portfolio of activities.

RESOLVED:

That the University Secretary investigate the unit of assessment which would facilitate the most effective operation of the departmental review process in larger academic departments.

526/03-04 Code of Practice on Postgraduate Research Programmes

CONSIDERED:

A draft University response to the QAA's revised section of the Code of Practice on Postgraduate Research Programmes (SC.293/03-04) together with an oral report from the Assistant Registrar (Graduate School).

RESOLVED:

That the University response to the revised section of the Code of Practice on Postgraduate Research Programmes be approved for submission to the QAA subject to the addition of a covering letter outlining the Committee's concerns regarding the prescriptive and detailed nature of the Code and its potential use as a yardstick of, rather than guidance on, good practice.

527/03-04 Annual Monitoring Statement/Corporate Planning Statement

CONSIDERED:

The University's draft Annual Monitoring Statement for 2004 together with a revised Corporate Planning Statement for 2004 as previously approved in principle by the Senate and the Council (SC.287/03-04).

RESOLVED:

That, subject to minor revisions along the lines discussed at the meeting, the University's draft Annual Monitoring Statement and Corporate Planning Statement for 2004 be approved for submission to the HEFCE as set out in paper SC.287/03-04.

528/03-04 UUK/SCOP Advisory Group on Bursaries

RECEIVED:

Universities UK Information Note I/04/77 on the scheme proposed by the UUK/SCOP Advisory Group on Bursaries for the administration of minimum standard bursaries (SC.293/03-04).

529/03-04 British Universities Iraq Consortium

CONSIDERED:

Universities UK Information Note I/04/75 inviting the University to join the British Universities Iraq Consortium (SC.292/03-04).

RESOLVED:

That the Director of the International Office be asked to respond on behalf of the University to the invitation to join the British Universities Iraq Consortium.

530/03-04 Regional Affairs

REPORTED: (by Professor Dyson)

That a Group consisting of the following, with additional members to be enlisted as required, had been established to promote the University in the region; the first meeting of which had been held at Millennium Point in Birmingham at the launch of the new Unitemps Office:

Professor Dyson
 Professor Jones
 Director of Communication
 Community Relations Manager
 Industrial Development Manager.

531/03-04 University Base in London

REPORTED: (by the Deputy Vice-Chancellor)

That information would be circulated by the Communications Office on the facilities available for use in the University's new London base at the Work Foundation in Carlton House Terrace; a formal launch of which would take place in October.

532/03-04 Higher Education Act 2004

RECEIVED:

Universities UK Information Note I/04/73 on the Higher Education Act 2004 (SC.288/03-04).

533/03-04 Masters Degrees and the Bologna Process

RECEIVED:

Universities UK Europe Note E/04/17 on Masters degrees and the Bologna Process (SC.289/03-04).

534/03-04 President of the Students' Union

REPORTED:

That this was the last meeting of the Committee for Mr Bob Jones whose term of office as President of the Students' Union had come to an end.

RESOLVED:

That the Committee record its thanks to Mr Jones for his invaluable work in maintaining links between the Steering Committee and the Students' Union and offer its best wishes for his success in his future career.

535/03-04 Meetings of the Steering Committee

REPORTED:

That the next meeting of the Steering Committee would take place on 23 August.