

THE UNIVERSITY OF WARWICK

Minutes of the Meeting of the Steering Committee held on 7 July 2003

Present: Deputy Vice-Chancellor
Professor Bassnett
Professor Dyson
Mr G Jones
Professor Jones
Professor Lauder
Professor McCrae
Professor Mullender
Professor Thomas
Professor Whitby

Apologies: Vice-Chancellor, Professor A Easton.

In Attendance: Registrar, Finance Director, Administrative Secretary, Miss E Clewlow, Mr R Jones, for item 476/02-03 Mr D Beaton, for item 477/02-03 Mr E Harcourt and Mr T Monnington.

472/02-03 Minutes

RESOLVED:

That the minutes of the meeting held on 30 June 2003 be approved subject to the addition of Professor I Lauder to the list of those offering their apologies for the meeting.

473/02-03 Vice-Dean of the Warwick Medical School

REPORTED:

That the University had appointed Professor Yvonne Carter, currently Professor of General Practice and Primary Care at Queen Mary's College, London, to the position of Vice-Dean of the Warwick Medical School with effect from 1 October 2003.

474/02-03 Mercia Institute of Enterprise (minute 407/02-03 refers)

REPORTED: (by Professor Dyson)

- (a) That a meeting with the Vice-Principal of the University of Birmingham had been arranged to discuss the review report on, and the future mission of, the Mercia Institute of Enterprise.
- (b) That it was proposed that a management group for the Mercia Institute, chaired by the Deputy Vice-Chancellor or a Pro-Vice-Chancellor, be established and that the Management Board be replaced by an Advisory Board of the Institute.

RESOLVED:

That, subject to availability, the Deputy Vice-Chancellor or Professor Dyson accompany Professor Hagen at the forthcoming meeting with the Vice-Principal of the University of Birmingham scheduled to discuss the Mercia Institute.

475/02-03 Length of the Teaching Year

REPORTED: (by the Deputy Vice-Chancellor)

That he had received a letter from a parent of a student challenging the tuition and accommodation fees charged by the University for three full terms in view of the abbreviated nature of the teaching period in the Summer Term.

RESOLVED:

- (a) That the Registrar prepare a response on behalf of the University to the parent of the student concerned setting out the rationale for the University's position in regard to the payment of tuition and accommodation fees in the Summer Term.
- (b) That the Academic Quality and Standards Committee establish a group, with representation from the Undergraduate Curriculum Review Group, to examine the issue of the duration of the teaching year in more detail for report back to the Steering Committee at a future meeting.

476/02-03 Merit Pay

CONSIDERED:

Correspondence between the University and the Association of University Teachers on the proposal to introduce merit pay for University staff (SC.233/02-03) together with an oral report from the Director of Personnel Services noting that a report of a meeting held with the AUT on 4 July was awaited.

RESOLVED:

That the University's policy in regard to consultation with Trades Unions and other member organisations was that Human Resources issues and policies would be prepared by the appropriate University bodies and communicated, when formulated, to relevant parties at which stage a consultation process would be undertaken with scope for adjustments to be made in the University's position if this were deemed necessary.

477/02-03 International Children's Games 2005

CONSIDERED:

A proposal that the University provide residential and sports facilities to accommodate the International Student Games to be held in Coventry in 2005 (SC.230/02-03) together with oral reports from the Director of Sport and the Assistant Registrar (Registrar's Office).

RESOLVED:

That the Registrar write to the Chief Executive and Town Clerk of the City of Coventry expressing the University's concern and dismay at the use of its name in promotional literature for the International Student Games without prior permission, authority or consultation but indicating that the University would wish, in principle, to participate in the hosting of the Games, subject to:

- (i) the negotiation by the end of July of a satisfactory agreement between the City Council and the University outlining the facilities required for the Games and the level of remuneration to be received by the University for the use of its facilities.
- (ii) the receipt of a budget for the Games and satisfactory assurances regarding the security and child protection arrangements being put in place.

478/02-03 Principles for the Naming of University Buildings

CONSIDERED:

Draft principles prepared by the Registrar for the naming of University Buildings (SC.232/02-03).

REPORTED: (by the Registrar)

That a request had been received from the Head of the Warwick Manufacturing Group to rename the Advanced Technology Centre as the International Automotive Research Centre in recognition of the grant recently received from the Premier Automotive Group.

RECOMMENDED: (to the Building Committee)

- (a) That the principles for the naming of University Buildings be adopted as set out in paper SC.232/02-03, subject to the insertion of a clause on the need to acknowledge issues of diversity when naming buildings for people, noting that it was intended to initiate a discussion of the naming of buildings recently acquired, constructed or subject to change of use, including National Grid House and the Senate House, early in the Autumn Term.
- (b) That the new student and staff residential development on the Warwickshire land currently referred to as Lakeside 2 be named Heronbank.
- (c) That the Advanced Technology Centre be renamed as the International Automotive Research Centre.

RESOLVED:

That the Director of Development and Alumni Relations bring forward a separate paper on the naming of those buildings to which a substantial donation had been received from external donors.

479/02-03 East Asian Languages

RECEIVED:

An oral report from Professor Bassnett on the reported future arrangements for the Department of East Asian Studies at the University of Durham.

480/02-03 Languages for Export Awards

REPORTED: (by Professor Bassnett)

That the University had been invited by Advantage West Midlands to submit nominations in the regional stage of the Educational Institutions category of the Languages for Export Campaign's Language Service Awards.

RESOLVED:

That Professors Bassnett and Whitby take soundings within the language departments, including CELTE and the Language Centre, with a view to bringing the invitation and an update forward for consideration by the Committee at its meeting on 21 July.

481/02-03 President Elect of the Students' Union

The Deputy Vice-Chancellor welcomed Mr Bob Jones, President Elect of the Students' Union, to his first meeting of the Steering Committee.