

## UNIVERSITY OF WARWICK

Minutes of the meeting of the Steering Committee held on 1 March 2004.

Present: Vice-Chancellor (in the Chair)  
Professor Carter  
Professor Dyson  
Professor Easton  
Professor J Jones  
Mr R Jones  
Professor McCrae  
Professor McFarlane  
Professor Mullender (except for item 273/03-04)  
Professor Palmer  
Professor Thomas  
Professor Whitby

Apologies: Finance Director

In Attendance: Acting Registrar, Academic Registrar, University Secretary, Director of Personnel Services, Deputy Finance Director, Ms A Goodall, Miss E Clewlow, for item 274/03-04 Director of Research Support Services.

269/03-04 Minutes

RESOLVED:

That the minutes of the meeting held on 23 February 2004 be approved.

270/03-04 Centre for Excellence in Teaching and Learning (minute 244/03-04 refers)

REPORTED: (by the Academic Registrar)

That under the bid criteria for the award of Centres for Teaching and Learning, the University, by virtue of having less than 15,000 FTE HEFCE-funded students, could submit only three bids, one of which would be for a Centre for Creativity and Performance in Teaching and Learning; the precise content of the other two bids being the subject of ongoing discussion with academic departments.

271/03-04 AUT Industrial Action (minute 260/03-04 refers)

REPORTED: (by the Director of Personnel Services)

That the deduction of pay from those members of staff who had taken industrial action on 24 and 25 February would be calculated at a rate of 1/260<sup>th</sup>.

RESOLVED:

That the Director of Personnel Services undertake further investigation of the likely impact of the next stage of industrial action planned by the AUT in order to inform consideration of the University's position.

272/03-04 Clinical Sciences Building

REPORTED:

(by the Vice-Chancellor)

- (a) That the Coventry and Warwickshire NHS Trust was holding an official opening of the Clinical Sciences Building on 12 March.

(by the Vice-Dean of the Warwick Medical School)

- (a) That the University would be holding an official launch of the research element in the Clinical Sciences Building once the facility was operational.

273/03-04 Departmental Review of the School of Health and Social Studies

CONSIDERED:

The Departmental Review Report on the School of Health and Social Studies (SC.145/03-04).

RESOLVED:

- (a) That the Committee record its support for the School of Health and Social Studies in implementing the Review Report's recommendations for developing a departmental strategic plan, addressing the demographic profile of research staff and increasing research capacity.
- (a) That the Review Report's recommendations regarding the Institute of Health and the relationship between the Warwick Medical School and the School of Health and Social Studies be explored further during discussion with the Chair of the School of Health and Social Studies, the Director of the Institute of Health and the internal members of the Review Panel at the next meeting of the Steering Committee.
- (b) That the University Secretary review the procedures for producing departmental review reports in order to ensure that reports were brought forward for consideration in a timely manner.

274/03-04 Research and Third Leg Activities

CONSIDERED:

An update on strategic developments in matters relating to the University's research and third leg activities (SC.141/03-04) with oral reports from the Director of Research Support Services and Professor Jones, noting, in particular, the resource requirements of preparing major bids for submission such as for HEIF2.

RESOLVED:

That a paper providing more detailed information on research incentive schemes be brought forward for consideration by the Committee at a future meeting.

275/03-04 Framework Agreement Working Group

CONSIDERED:

The minutes of the meeting of the Framework Agreement Working Group held on 12 February 2004 (SC.142/03-04).

RESOLVED:

That a briefing on the key principles underpinning the University's approach to the nationally negotiated Framework Agreement be brought forward for consideration by the Steering Committee at its next meeting.

276/03-04

Senate Business

RESOLVED:

- (a) That the comments and recommendations of the Steering Committee on items of business for the meeting of the Senate to be held on 10 March 2004 be as set out in the papers circulated for the meeting of the Senate.
- (b) That members of the Senate be invited to put forward suggestions for items for discussion with Richard Lambert in order that a programme could be drawn up for his visit to the University on 29 April.

277/03-04

Office for Fair Access

CONSIDERED:

The draft regulations and letter of statutory guidance from the Secretary of State for Education on the Office for Fair Access (SC.148/03-04).

RESOLVED:

That the University Secretary draft a University response to the UUK consultation on the draft regulations and letter of statutory guidance on the Office for Fair Access.

278/03-04

Funding of Research by Government Departments

RECEIVED:

A letter from HM Treasury setting out Government policy on the costing and pricing of research carried out in the publicly funded science base (SC.147/03-04).

279/03-04

MRC Task Force on NIMR

RECEIVED:

A report from the Chief Executive of the Medical Research Council on the work of the MRC Task Force to establish a National Institute for Medical Research (SC.146/03-04).

280/03-04

Constitution of Senate Committees

CONSIDERED:

The proposed constitution and terms of reference of the International Strategy Committee and the Information Policy and Strategy Committee (SC.151/03-04).

RESOLVED:

That the constitution and terms of reference of the International Strategy Committee and the Information Policy and Strategy Committee be approved as set out in paper SC.151/03-04 subject to further revision along the lines discussed at the meeting.

281/03-04 NHSU Executive Management Group

CONSIDERED:

Proposed terms of reference and constitution for the Warwick-NHSU Executive Management Group (SC.143/03-04).

RESOLVED:

That the terms of reference and membership for the Warwick-NHSU Executive Management Group be approved as set out in paper SC.143/03-04.

282/03-04 International Children's Games

RECEIVED:

A report on the University's agreement with Coventry City Council to provide residential and sports facilities to accommodate the International Children's Games on 6-10 July 2005 (SC.144/03-04).

283/03-04 Representative of the Senate to the Council

REPORTED: (by the University Secretary)

That members of the Senate had been invited to bring forward nominations for the appointment of a representative of the Senate to the Council in place of Professor Mullender for the period 1 April to 31 July 2004.

284/03-04 North America Strategy

RECEIVED:

A report from the Vice-Chancellor's Advisory Board on North America (SC.149/03-04) on the arrangements for the following initiatives being undertaken as part of the University's North America Strategy:

Warwick University Distinguished Young Research Scholars  
Support for Distinguished Visiting Scholars  
Support for Academic Travel to the USA.

285/03-04 World Record

REPORTED: (by the President of the Student's Union)

That Warwick University students were now holders of the record for the world's largest pillow-fight.

286/03-04 Summer Degree Congregation 2004

REPORTED: (by the Deputy Vice-Chancellor)

That the Chancellor would only be available to preside at the degree ceremonies to be held on 12 and 13 July 2004.