

## THE UNIVERSITY OF WARWICK

### Minutes of the Meeting of the Steering Committee held on 6 October 2003

Present: Vice-Chancellor (Chair)  
Professor Carter  
Professor Dyson  
Professor Easton  
Mr R Jones  
Professor McCrae  
Professor McFarlane  
Professor Mullender  
Professor Palmer  
Professor Thomas  
Professor Whitby

Apologies: Professor Jones

In Attendance: Registrar, Academic Registrar, Finance Director, Administrative Secretary,  
Director of Personnel Services, Ms Goodall, Miss E Clewlow, for item 26/03-04  
Mr K Sloan.

The Vice Chancellor welcomed Professor Y Carter, the new Vice-Dean of the Warwick Medical School, to her first meeting of the Steering Committee.

22/03-04 Minutes

RESOLVED:

That the minutes of the meeting held on 29 September 2003 be approved.

23/03-04 Further Development of Teaching and Learning Phase 5 (minute 8/03-04 refers)

REPORTED: (by Professor Whitby)

That, following consultation with the Director of the Centre for Academic Practice, information on Phase 5 of the fund for the Further Development of Teaching and Learning scheme was being disseminated to academic departments to facilitate the identification and preparation of bids for consideration by the Committee in advance of submission to the HEFCE.

24/03-04 Death in the University Community

REPORTED: (by the Registrar)

- (a) That Mr D Orford, a management accountant in the Finance Office, had collapsed in Senate House on the evening of Thursday 2 October and, despite a timely response from University staff and paramedics, had died in hospital the following day.
- (b) That the University's sincere condolences were being conveyed to Mr Orford's widow and family.

25/03-04 Admissions to Higher Education Review

CONSIDERED:

The Admissions to Higher Education Steering Group's consultation on key issues relating to fair admissions to higher education (SC.18/03-04).

## RESOLVED:

That Professors Dyson and Whitby, with support from the Academic Registrar and the Student Recruitment and Admissions Office:

- (a) invite members of the University community and selected representatives from local schools to participate in discussion of the broader and long term issues relating to fair admissions and widening participation and the potential implications for the University's future development.
- (b) draft a paper for the further consideration of the Steering Committee based on these discussions with a view to the discussion at Steering Committee informing the content of the University's response to the consultation which was due by 21 November.

26/03-04 Degree Congregation

## CONSIDERED:

Proposals for the revision of arrangements for degree congregations (SC.19/03-04) together with an oral report from the Director of the Student Recruitment and Admissions Office.

## RESOLVED:

- (a) That two additional ceremonies be added on the Monday of Degree Congregation week from summer 2004 which would make Degree Congregation a five day event.
- (b) That the Vice-Dean of the Warwick Medical School liaise with colleagues and students in the Leicester Warwick Medical Schools and bring forward suggestions for arrangements for the graduation of the first cohort of Warwick medical students in summer 2004.
- (c) That, in consultation with the Institute of Education, steps be taken to establish a new presentation ceremony for PGCE students to take place from September 2004.
- (d) That, from summer 2004, the Degree Congregation ceremonies be available for broadcast on the University's website.

27/03-04 Nomination to the Board of Governors of Hereward College

## RESOLVED:

That Professor Dyson and the Chair of the Board of the Faculty of Social Studies liaise to identify a suitable candidate for nomination to the Board of Governors of Hereward College prior to 8 October.

28/03-04 Graz Declaration: the Role of Universities

## RECEIVED:

The Graz Declaration on the Role of Universities (SC.16/03-04).