

THE UNIVERSITY OF WARWICK

Minutes of the Meeting of the Steering Committee held on 26 January 2004

Present: Vice-Chancellor (Chair)
Professor Dyson
Professor Carter
Professor Jones
Mr R Jones
Professor McFarlane
Professor Mullender
Professor Palmer
Professor Thomas
Professor Whitby

Apologies: Professor Easton, Professor McCrae.

In Attendance: Acting Registrar, Academic Registrar, University Secretary, Finance Director, Director of Personnel Services, Director of Communications, Ms A Goodall, Miss E Clewlow, for item 197/03-04 Director of the Student Recruitment and Admissions Office.

195/03-04 Minutes

RESOLVED:

That the minutes of the meeting held on 19 January 2004 be approved.

196/03-04 Chairs' Forum (minute 190/03-04 refers)

REPORTED: (by the Vice-Chancellor)

That the meeting of the Chairs' Forum held on 23 January had been useful and productive, following which:

- (a) Comparative IT and estates information for the University and its peer institutions would be circulated.
- (b) Further consideration would be given to the points raised during the Forum regarding academic appointments and promotions.

197/03-04 Item for Strategic Discussion: Region and Widening Participation

(a) Model for the Cambridge Scholarship Scheme

CONSIDERED:

An evaluation of the potential cost to the University of implementing an undergraduate scholarship scheme from 2006/2007 similar to that being promoted by the University of Cambridge (SC.103/03-04) together with an oral report from the Director of the Student Recruitment and Admissions Office.

RESOLVED:

That the Academic Office bring forward for consideration by the Committee at regular intervals updates on the progress of its work to explore the feasibility of various models for the provision of undergraduate scholarships with effect from 2006, noting that any such model schemes should take into account a range of factors for the assessment of entitlement while being sufficiently clear to be easily communicated to potential applicants.

(b) University Outreach Activities

CONSIDERED:

The annual plan of the Student Recruitment and Admissions Office for outreach and widening participation activities in Coventry and Warwickshire (SC.106/03-04).

RESOLVED:

That the Student Recruitment and Admissions Office be asked:

- (i) To review and maximise, where feasible, the benefits to the University's profile to be derived from its involvement in these activities.
- (ii) To obtain feedback from local schools involved in the University's local outreach activities regarding the value they place on the range of outreach activities currently being undertaken by the University.

198/03-04 Job Evaluation Project Update

CONSIDERED:

An update on the progress of the University Job Evaluation Project (SC.104/03-04) together with an oral report from the Director of Personnel Services.

RESOLVED:

- (a) That the Committee's concerns to limit the administrative burden resulting from the implementation of a job evaluation scheme and to avoid conflation of the assessment of a job and an individual be noted and report to the Job Evaluation Steering Group.
- (b) That the Job Evaluation Steering Group bring forward for consideration by the Steering Committee a final recommendation for the adoption of a job evaluation scheme in early March.

199/03-04 DfES e-Learning

CONSIDERED:

A draft University response to the DfES consultation on its e-Learning Strategy (SC.105/03-04) together with an oral report from Professor Whitby.

RESOLVED:

That the University response to the DfES e-Learning Strategy be submitted to the DfES as set out in paper SC.105/03-04.

200/03-04 Holocaust Memorial Day

REPORTED: (by the University Secretary)

That the University had been invited to send a representative to the Ceremony of Remembrance for Holocaust Memorial Day in Coventry on 27 January.

RESOLVED:

That Dr P Kuhiwczak be invited to represent the University at the Ceremony of Remembrance.

201/03-04 Committee for Study Leave and Leave of Absence

RESOLVED: (on behalf of the Senate)

That Professor Edward Peile be appointed to replace Professor Jeremy Dale as the member of the Committee for Study Leave and Leave of Absence from the Faculty of Medicine.